



**TALENT CITY COUNCIL
REGULAR MEETING AGENDA**

- HELD AT COMMUNITY CENTER & VIA ZOOM -

106 E. Main Street

September 18, 2024 - 6:45 PM

All Council meetings are digitally recorded and will be available on the City website: www.cityoftalent.org. The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired, or for other accommodations for persons with disabilities, should be made at least 48 hours in advance of the meeting to the City Recorder at 541-535-1566, x6.

The City Council reserves the right to add or delete items as needed, change the order of the agenda, and discuss any other business deemed necessary at the time of the study session and/or meeting.

1. Call to Order / Roll Call

2. Additions / Corrections to Agenda

3. Community Announcements

4. Recognition of Chief Jennifer Snook for Service to City of Talent

5. Speakers Heard on Non-Agenda Items

Limited to 5 minutes or less per Mayoral discretion.

6. Public Presentation

6.1 Presentation by Talent Police of State of Oregon – Organized Retail Theft Grant and Acquisition of Flock Automatic License Plate Recognition Systems 03

6.2 Presentation by Jackson County Fire District 5.....

7. City Reports

7.1 City Manager Report.....

7.2 Urban Renewal Activities Report.....

8. Consent Calendar

The consent calendar consists of items of a repeating or routine nature that are considered under a single action. Any Councilor may have an item on the consent agenda removed and considered separately on request.

8.1 Approval of June 2024 Financial Statement09

8.2 Acknowledgement of Parks & Recreation Commission Meeting Minutes, June 12, 202422

8.3 Acknowledgement of Parks & Recreation Commission Meeting Minutes, July 10, 2024.....24

8.4 Acknowledgement of Urban Forestry Committee Meeting Minutes, July 10, 202425

8.5 Acknowledgement of Together for Talent Committee Meeting Minutes, August 6, 2024.....29

8.6 Acknowledgement of Public Arts Committee Meeting Minutes, August 5, 202431

8.7 Acknowledgement of Updated Together for Talent Committee Bylaws33

9. Unfinished Business

Unfinished business consists of outstanding items from previous meetings. These items will be handled in the same manner as regular agenda items.

9.1 Resolution 2024-099-R Approving CDBG Grant Application 37

10. New Business

Speakers will be provided the opportunity to offer comments on action items after staff members have given their reports and, if there is an applicant, after the applicant has had the opportunity to speak. Action items are expected to result in motions, resolutions, orders, or ordinances.

10.1 Community Development Update on Alameda Fire Recovery 60

11. Commission / Committee Reports

12. Other Business and Future Agenda Items

11.1 Review of Look-A-Head

13. Written Communications

This item is for written communications that have been submitted to the entire Council and where a request has been made that the item be included in the record. It will contain communications only, and not additional attachments or Internet re-postings. Those items may be e-mailed directly to Council members or may be distributed in person via the City Recorder at Council meetings following an oral communication to Council. There will not be any Council discussion or public comment on this agenda item.

14. Adjournment

Upcoming Council Meetings

October 2, 2024	City Council Regular Meeting
October 16, 2024	TURA Regular Meeting
October 16, 2024	City Council Regular Meeting
October 30, 2024	Chair Summit



City Council Agenda Report

Meeting Date: September 18, 2024 **Staff Contact:** Jennifer Snook, Chief of Police
Department: Police **E-Mail:** jsnook@cityoftalent.org
Staff Recommendation: Informational **Estimated Time:** 20 minutes

ISSUE BEFORE THE COUNCIL

Grant award from the State of Oregon Organized Retail Theft (ORT) program for the purchase of Flock Automatic License Plate Recognition systems.

The City of Talent Police Department recently applied for and received an award notice from the State of Oregon Criminal Justice Commission Organized Retail Theft Grant Program. for a grant of \$12,000 for the purchase of Flock Automatic License Plate Recognition (ALPR) systems. This funding will allow the purchase of four (4) Flock ALPR systems.

Twenty law enforcement agencies in the state applied for this grant and Talent was one of the seven selected recipients, other recipients were Klamath Falls, Eagle Point, Tigard, Lincoln City, and Eugene.

The ALPR is used to assist with criminal investigations, endangered juveniles, stolen vehicles, missing persons, and Amber Alerts by comparing plate numbers against the plates that have been entered into the database. This technology is available as a solar powered fixed mounted system on public property.

The ALPR technology is to capture objective evidence without compromising individual privacy. What the system is and is not capable of.

- Detects the license plates and vehicles as they pass by the camera.
- It does not detect facial recognition, people, gender or race.
- Data is owned by Talent Police Department and is never sold to 3rd parties.
- System access requires an active investigation, case number and reason for search input and is stored indefinitely.

The use of ALPR is regulated by policy and its use must be tied to an active investigation. Trained users are required to enter a case number and reason for a search during an investigation and searches will be audited on a regular basis. Data is stored for 30 days and is compliant with privacy and data security standards.

The city website will host a transparency portal with policies and usage. This will let the public see how many ALPR systems are used, how many vehicles detected, how many hotlist hits, and how many searches were completed in the last 30 days.

ATTACHMENTS

- Photos of license plate images and Flock.





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9/1/2024



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Location

Knollcreek @ Judson - EB



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Location

Knollcreek @ Judson - EB



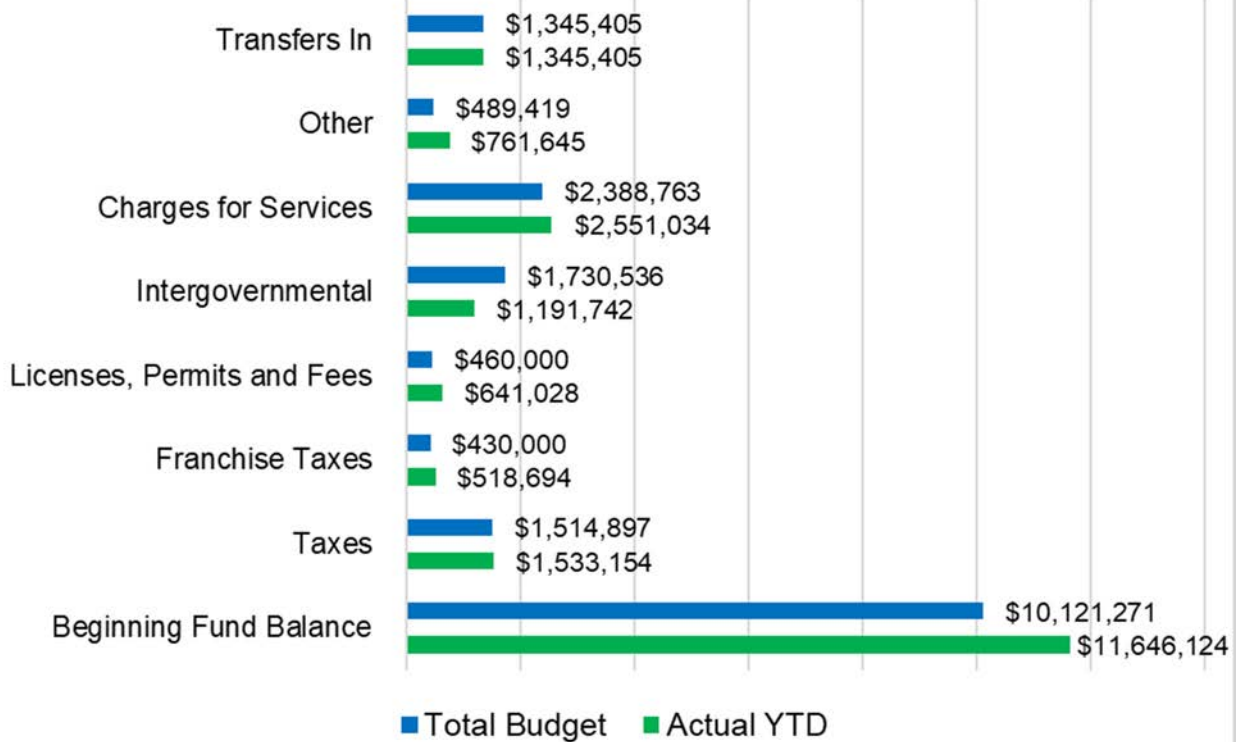
Memorandum

To: Gary Milliman – City Manager
 From: Tessa DeLine – Finance Director
 cc: Talent City Council
 Date: August 29, 2024
 Re: June 2024 Financial Packet

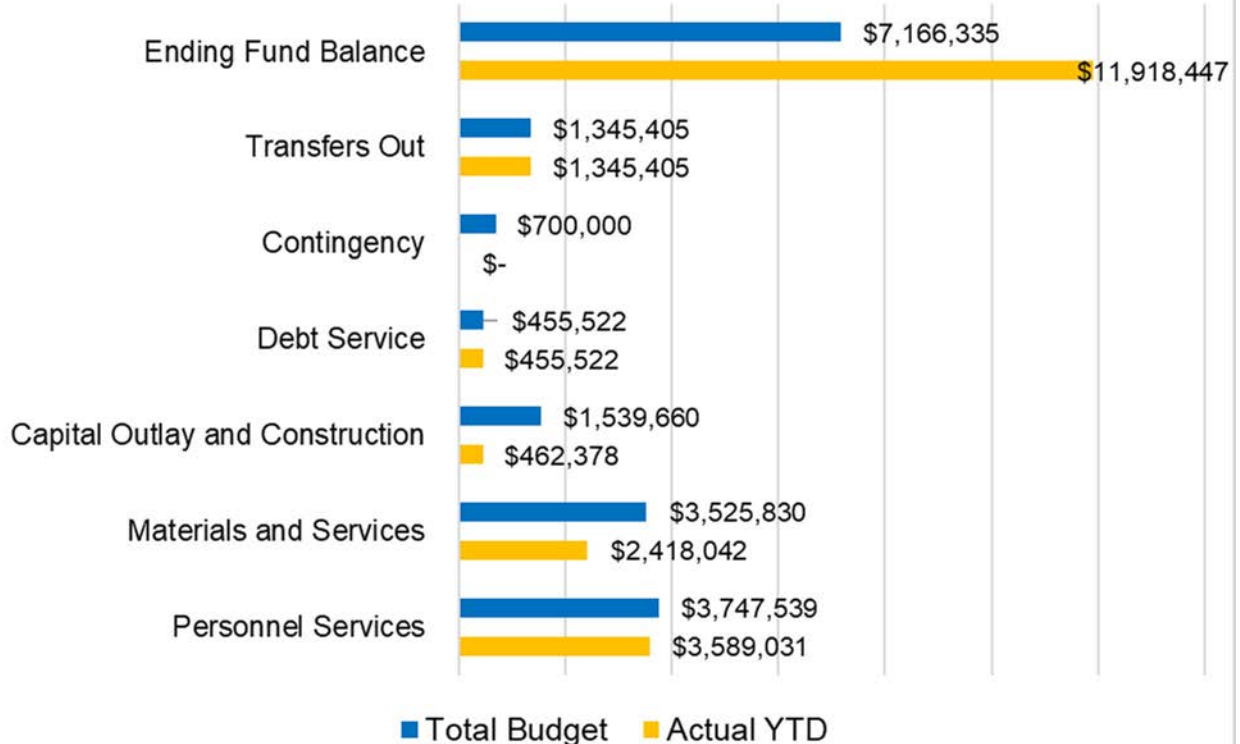
Budget Analysis Summary – All Funds

City of Talent All Funds June 30, 2024				
RESOURCES (2023-2024)	Current YTD	Total Budget	Total Budget Variance	% Remaining
Taxes	1,533,154	1,514,897	18,257	1%
Franchise Taxes	518,694	430,000	88,694	21%
Licenses, Permits and Fees	641,028	460,000	181,028	39%
Intergovernmental	1,191,742	1,730,536	(538,794)	-31%
Charges for Services	2,551,034	2,388,763	162,271	7%
Fines and Forfeitures	52,639	46,000	6,639	14%
Interest	551,967	291,900	260,067	89%
Miscellaneous	157,039	151,519	5,520	4%
Total Resources from Operations	\$ 7,197,296	\$ 7,013,615	\$ 183,681	3%
Beginning Fund Balances	11,646,124	10,121,271	1,524,853	15%
Transfers In	1,345,405	1,345,405	-	0%
Total Other Resources	\$ 12,991,528	\$ 11,466,675	\$ 1,524,853	13%
TOTAL RESOURCES	<u>\$ 20,188,825</u>	<u>\$ 18,480,290</u>	<u>\$ 1,708,534</u>	<u>9%</u>
REQUIREMENTS (2023-2024)				
Personnel Services	3,589,031	3,747,539	158,508	4%
Materials and Services	2,418,042	3,525,830	1,107,788	31%
Capital Outlay and Construction	462,378	1,539,660	1,077,282	70%
Debt Service	455,522	455,522	0	0%
Total Operating Expenses	\$ 6,924,973	\$ 9,268,551	\$ 2,343,578	25%
Transfers Out	1,345,405	1,345,405	-	0%
Contingency	-	700,000	700,000	100%
Estimated Ending Fund Balances	11,918,447	7,166,335	(4,752,112)	-66%
Total Other Requirements	\$ 13,263,852	\$ 9,211,739	\$ (4,052,112)	-44%
TOTAL REQUIREMENTS	<u>\$ 20,188,825</u>	<u>\$ 18,480,290</u>	<u>\$ (1,708,534)</u>	<u>-9%</u>

Resources - All Funds



Requirements - All Funds



City of Talent General Fund June 30, 2024				
RESOURCES (2023-2024)	Current YTD	Total Budget	Total Budget Variance	% Remaining
Taxes	1,530,984	1,512,897	18,087	1%
Franchise Taxes	518,694	430,000	88,694	21%
Licenses, Permits and Fees	638,999	460,000	178,999	39%
Intergovernmental	716,472	1,200,936	(484,464)	-40%
Charges for Services	273,994	164,963	109,031	66%
Fines and Forfeitures	52,639	46,000	6,639	14%
Interest	248,253	152,000	96,253	63%
Miscellaneous	124,295	77,600	46,695	60%
Total Resources from Operations	\$ 4,104,330	\$ 4,044,396	\$ 59,934	1%
Beginning Fund Balance	6,381,582	5,418,127	963,455	18%
Total Other Resources	6,381,582	5,418,127	963,455	18%
TOTAL RESOURCES	<u>\$ 10,485,912</u>	<u>\$ 9,462,523</u>	<u>\$ 1,023,389</u>	<u>11%</u>
REQUIREMENTS (2023-2024)				
Personnel Services	2,695,206	2,808,224	113,018	4%
Materials and Services	1,468,103	2,247,695	779,592	35%
Capital Outlay and Construction	49,140	31,000	(18,140)	-59%
Total Operating Expenses	\$ 4,212,448	\$ 5,086,919	\$ 874,471	17%
Transfers Out	1,200,000	1,200,000	-	0%
Contingency	-	250,000	250,000	100%
Estimated Ending Fund Balance	5,073,466	2,925,604	(2,147,862)	-73%
Total Other Requirements	6,273,466	4,375,604	(1,897,862)	-43%
TOTAL REQUIREMENTS	<u>\$ 10,485,912</u>	<u>\$ 9,462,523</u>	<u>\$ (1,023,389)</u>	<u>-11%</u>

Resources

The largest resource collected to date is Tax Revenue in the amount of \$1.53M. The bulk of the Tax Revenue is collected in November with smaller amounts occurring throughout the year. Intergovernmental Revenue has an unfavorable variance of \$484K. Interest Revenue is higher than anticipated due to steadily increasing rates in the Local Government Investment Pool. The Beginning Fund Balance has a favorable \$963K variance. This is likely due to a conservative estimate during the budget process.

Requirements

Total Operating Expense is under budget YTD by \$874K. Budgeted transfers in the amount of \$1.2M were made in July. The Contingency of \$250,000 remained untouched. The estimated ending fund Balance currently has a \$2.1M favorable variance.

City of Talent Parks Fund June 30, 2024				
RESOURCES (2023-2024)	Current YTD	Total Budget	Total Budget Variance	% Remaining
Taxes	2,170	2,000	170	0%
Intergovernmental	42,152	24,600	17,552	71%
Charges for Services	296,094	240,000	56,094	23%
Interest	19,760	8,000	11,760	147%
Miscellaneous	2,624	8,213	(5,590)	-68%
Total Resources from Operations	\$ 362,799	\$ 282,813	\$ 79,986	28%
Beginning Fund Balance	362,999	327,217	35,782	11%
Total Other Resources	362,999	327,217	35,782	11%
TOTAL RESOURCES	<u>\$ 725,798</u>	<u>\$ 610,030</u>	<u>\$ 115,768</u>	<u>19%</u>
REQUIREMENTS (2023-2024)				
Personnel Services	141,096	197,364	56,268	29%
Materials and Services	69,401	84,635	15,234	18%
Capital Outlay and Construction	7,012	4,645	(2,367)	-51%
Total Operating Expenses	217,508	286,644	69,136	24%
Transfers	-	-	-	0%
Contingency	-	50,000	50,000	100%
Estimated Ending Fund Balance	508,289	273,386	(234,903)	-86%
Total Other Requirements	508,289	323,386	(184,903)	-57%
TOTAL REQUIREMENTS	<u>\$ 725,798</u>	<u>\$ 610,030</u>	<u>\$ (115,768)</u>	<u>-19%</u>

Resources

Parks Fees (Charges for Services) in the amount of \$296K make up the bulk of resources in the Parks Fund. These fees are included in the monthly utility bill. Intergovernmental revenue of \$42K is from marijuana and state highway taxes.

Requirements

Total Operating Expense is under budget to date by \$69K. Contingency of \$50K remained untouched, and the Estimated Ending Fund Balance of \$508K has a favorable variance of \$235K.

City of Talent Street Fund June 30, 2024				
RESOURCES (2023-2024)	Current YTD	Total Budget	Total Budget Variance	% Remaining
Licenses, Permits and Fees	2,029	-	2,029	0%
Intergovernmental	433,118	450,000	(16,882)	-4%
Charges for Services	227,148	216,800	10,348	5%
Interest	54,855	26,000	28,855	111%
Miscellaneous	27,385	32,853	(5,468)	-17%
Total Resources from Operations	\$ 744,535	\$ 725,653	\$ 18,882	3%
Beginning Fund Balance	1,110,230	988,774	121,456	12%
Transfer In	31,905	31,905	-	0%
Total Other Resources	1,142,135	1,020,679	121,456	12%
TOTAL RESOURCES	<u>\$ 1,886,669</u>	<u>\$ 1,746,332</u>	<u>\$ 140,338</u>	<u>8%</u>
REQUIREMENTS (2023-2024)				
Personnel Services	250,134	286,389	36,255	13%
Materials and Services	188,045	391,950	203,905	52%
Capital Outlay and Construction	10,641	-	(10,641)	0%
Total Operating Expenses	448,820	678,339	229,519	34%
Transfers	92,500	92,500	-	0%
Contingency	-	250,000	250,000	100%
Estimated Ending Fund Balance	1,345,349	725,493	(619,857)	-85%
Total Other Requirements	1,437,849	1,067,993	(369,857)	-35%
TOTAL REQUIREMENTS	<u>\$ 1,886,669</u>	<u>\$ 1,746,332</u>	<u>\$ (140,338)</u>	<u>-8%</u>

Resources

The largest amount of Revenue collected to date is from Intergovernmental Revenues in the amount of \$433K for state highway gas taxes. The next source of revenue is for Charges for Services in the amount of \$227K. This is mostly from Street Utility Fees that are part of the monthly utility bills.

Requirements

Total Operating Expenses of \$449K has a favorable variance of \$230K. The \$250K in Contingency remains unspent. Budgeted Transfers in the amount of \$93K were completed in the month of July. Currently, the Estimating Ending Fund Balance of \$1.3M has a favorable variance of \$620K.

City of Talent SDC Fund June 30, 2024				
RESOURCES (2023-2024)	Current YTD	Total Budget	Total Budget Variance	% Remaining
Charges for Services	164,271	155,000	9,271	6%
Interest	73,762	39,900	33,862	85%
Total Resources from Operations	\$ 238,033	\$ 194,900	\$ 43,133	22%
Beginning Fund Balance	1,461,188	1,163,249	297,939	26%
Total Other Resources	\$ 1,461,188	\$ 1,163,249	\$ 297,939	26%
TOTAL RESOURCES	<u>\$ 1,699,221</u>	<u>\$ 1,358,149</u>	<u>\$ 341,072</u>	<u>25%</u>
REQUIREMENTS (2023-2024)				
Transfers Out	-	-	-	
Estimated Ending Fund Balance	1,699,221	1,358,149	(341,072)	-25%
Total Other Requirements	\$ 1,699,221	\$ 1,358,149	\$ (341,072)	-25%
TOTAL REQUIREMENTS	<u>\$ 1,699,221</u>	<u>\$ 1,358,149</u>	<u>\$ (341,072)</u>	<u>-25%</u>

Resources

The largest amount of Resources collected to date is from Charges for Services (Systems Development Charges) in the amount of \$165K. Interest Revenue has steadily increased due to the rising yields for investments in the Local Government Investment Pool.

Requirements

There were no budgeted transfers from the SDC fund in the 2023-24 fiscal year. The Estimated Ending Fund Balance of \$1.7M has a \$341K favorable variance.

City of Talent Capital Improvement Projects Fund June 30, 2024				
RESOURCES (2023-2024)	Current YTD	Total Budget	Total Budget Variance	% Remaining
Intergovernmental	-	15,000	(15,000)	-100%
Interest	140,518	57,000	83,518	147%
Miscellaneous	-	-	-	0%
Total Resources from Operations	\$ 140,518	\$ 72,000	\$ 68,518	95%
Beginning Fund Balance	1,914,005	1,833,886	80,119	4%
Transfers In	1,313,500	1,313,500	-	0%
Total Other Resources	\$ 3,227,505	\$ 3,147,386	\$ 80,119	3%
TOTAL RESOURCES	<u>\$ 3,368,023</u>	<u>\$ 3,219,386</u>	<u>\$ 148,637</u>	<u>5%</u>
REQUIREMENTS (2023-2024)				
Miscellaneous	-	-	-	-
Capital Outlay and Construction	391,536	1,500,115	1,108,579	74%
Total Capital Expenses	\$ 391,536	\$ 1,500,115	\$ 1,108,579	74%
Estimated Ending Fund Balance	2,976,487	1,719,271	(1,257,216)	-73%
Total Other Requirements	\$ 2,976,487	\$ 1,719,271	\$ (1,257,216)	-73%
TOTAL REQUIREMENTS	<u>\$ 3,368,023</u>	<u>\$ 3,219,386</u>	<u>\$ (148,637)</u>	<u>-5%</u>

Resources

The largest amount of Resources collected to date is the \$1.3M in interfund transfers. In addition, \$141K of Interest was earned in the Local Government Investment Pool.

Requirements

\$392K was paid out in Capital Outlay and Construction since July 1st. Total Capital Expense has a \$1.1M favorable variance. The Chuck Roberts Tennis Court Relocation Project has been placed on the backburner to redirect ARPA grant funding to the system wide replacement of water meters in the 2024-25 fiscal year. The ARPA transfers for the Old Town Skate Park Improvements and for the permanent solution for Foss Road will be redirected to the system wide replacement of water meters. Alternative funding sources for the Chuck Roberts Tennis Courts will be sought. The Skate Park will be awarded \$316K by the Oregon Parks and Recreation Commission for repairs and upgrades. Temporary repairs to Foss Road are expected to occur in August 2024 and those repairs will be paid for through the Street Fund in the 2024-2025 fiscal year.

**City of Talent
Fiscal Year 2023-24
Capital Improvement Project List**

Project Number	Project Description	Actual Beginning Balance 2023-24	YTD Interfund Transfers	YTD Revenues	YTD Expenditures	Ending Balance
General Projects						
G0000	General Projects Reserve	62,917	(53,944)	-	-	8,973
G0001	HVAC - City Hall Maintenance	-	-	-	-	-
G0002	Public Works - Generator	-	53,944	-	53,944	-
I0001	Interest Tracking	-	-	140,518	-	140,518
General Projects YTD Actual		\$ 62,917	\$ -	\$ 140,518	\$ 53,944	\$ 149,491
General Projects Total Budget		\$ 45,337	\$ -	\$ 57,000	\$ 30,000	\$ 72,337
General Projects Variance		\$ 17,580	\$ -	\$ 83,518	\$ (23,944)	\$ 77,154
Parks Projects						
P0000	Parks Projects Reserve	34,193	-	-	1,372	32,821
P0001	Chuck Roberts Splash Pad	190,776	-	-	-	190,776
P0002	Lynn Newbry Park Improvements	30,000	-	-	-	30,000
P0003	Old Town Park (Skate Park) Improvements ***	-	440,000	-	-	440,000
P0004	Chuck Roberts Tennis Court Relocation ***	-	385,000	-	-	385,000
P0006	Creekside Park (Creekside Way & Talent Avenue)	5,000	-	-	-	5,000
P0008	Kamerin Springs Restroom	160,000	-	-	125,846	34,154
Parks Projects YTD Actual		\$ 419,969	\$ 825,000	\$ -	\$ 127,218	\$ 1,117,751
Parks Projects Total Budget		\$ 402,389	\$ 825,000	\$ -	\$ 1,010,265	\$ 217,124
Parks Projects Variance		\$ 17,580	\$ -	\$ -	\$ 883,047	\$ 900,627
Stormwater Projects						
S0000	Storm Water Projects Reserve	6,553	-	-	-	6,553
S0001	First Street Storm Drain Rehabilitation	150,000	-	-	-	150,000
Stormwater Projects YTD Actual		\$ 156,553	\$ -	\$ -	\$ -	\$ 156,553
Stormwater Projects Total Budget		\$ 150,000	\$ -	\$ -	\$ -	\$ 150,000
Stormwater Projects Variance		\$ 6,553	\$ -	\$ -	\$ -	\$ 6,553
Transportation Projects						
TREES	Tree Planting Irrigation	-	25,000	-	-	25,000
T0000	Transportation Projects Reserve	173,322	-	-	-	173,322
T0001B	Wagner Str. - Wagner Creek Road to First Str.	-	50,000	-	-	50,000
T0001C	Wagner Str. - Railroad Crossing to John Str.	-	17,500	-	-	17,500
T0011	Rapp Road Railroad Crossing Improvements	-	-	-	45	(45)
T0002	Foss Road - Wagner Creek Road to City Limits ***	-	375,000	-	-	375,000
Transportation Projects YTD Actual		\$ 173,322	\$ 467,500	\$ -	\$ 45	\$ 640,777
Transportation Projects Total Budget		\$ 166,067	\$ 467,500	\$ 15,000	\$ -	\$ 648,567
Transportation Projects Variance		\$ 7,255	\$ -	\$ (15,000)	\$ (45)	\$ (7,790)
Fleet Vehicles and Equipment						
F00PD	Police Fleet Reserve	8,685	-	-	-	8,685
F00PW	Public Works Fleet Reserve	37,034	(24,651)	-	-	12,383
F0001	Police Car	75,000	-	-	74,769	231
F0002	Police Car	26,750	-	-	-	26,750
F0003	Public Works Truck	60,000	24,651	-	84,651	0
Fleet Vehicles and Equipment Projects YTD Actual		\$ 207,469	\$ -	\$ -	\$ 159,420	\$ 48,049
Fleet Vehicles and Equipment Projects Total Budget		\$ 198,784	\$ -	\$ -	\$ 161,750	\$ 37,034
Fleet Vehicles and Equipment Projects Variance		\$ 8,685	\$ -	\$ -	\$ 2,330	\$ 11,015
Water Projects						
W0000	Water Projects Reserve	225,855.00	16,991	-	-	242,846
045	West Valley View Reprofile	-	4,009	-	4,009	-
W0001	Asbestos Concrete Line Replacement	244,821	(23,431)	-	-	221,390
W0001A	Park Avenue Asbestos Line Replacement	-	23,431	-	23,431	-
W0002	West Valley View Road Transmission Main	60,000	-	-	12,970	47,030
W0003	Large Meter Replacement	25,000	-	-	-	25,000
W0004	Update Scada System	100,000	-	-	10,500	89,500
W0005	TAP System Telemetry Summary Report	5,000	-	-	-	5,000
W0006	TAP Distribution - Regional BPS Programming Updates	11,700	-	-	-	11,700
W0007	TAP Distribution - Regional BPS Short-Term Expansion	17,000	-	-	-	17,000
W0008	Talent BPS Small Pump Installation	17,000	-	-	-	17,000
W0009	Talent BPS Programming Updates	8,400	-	-	-	8,400
W0010	Talent BPS Generator Upgrade	175,000	-	-	-	175,000
W0011	Talent BPS Additional Hydraulic Analysis	4,000	-	-	-	4,000
W0022	Systemwide Meter Replacement	-	-	-	-	-
Water Projects YTD Actual		\$ 893,776	\$ 21,000	\$ -	\$ 50,909	\$ 863,867
Water Projects Total Budget		\$ 871,309	\$ -	\$ -	\$ 298,100	\$ 573,209
Water Projects Variance		\$ 22,467	\$ 21,000	\$ -	\$ 247,191	\$ 290,658
TOTAL PROJECTS YTD ACTUAL		\$ 1,914,005	\$ 1,313,500	\$ 140,518	\$ 391,536	\$ 2,976,488
TOTAL PROJECTS BUDGET		\$ 1,833,886	\$ 1,292,500	\$ 72,000	\$ 1,500,115	\$ 1,698,271
TOTAL VARIANCE		\$ 80,119	\$ 21,000	\$ 68,518	\$ 1,108,579	\$ 1,278,217

City of Talent Water Fund June 30, 2024				
RESOURCES (2023-2024)	Current YTD	Total Budget	Total Budget Variance	% Remaining
Intergovernmental	-	40,000	(40,000)	-100%
Charges for Services	1,589,526	1,612,000	(22,474)	-1%
Interest	14,819	9,000	5,819	65%
Miscellaneous	2,736	32,853	(30,117)	-92%
Total Resources from Operations	\$ 1,607,081	\$ 1,693,853	\$ (86,772)	-5%
Beginning Fund Balance	384,215	358,113	26,102	7%
Total Other Resources	\$ 384,215	\$ 358,113	\$ 26,102	7%
TOTAL RESOURCES	<u>\$ 1,991,296</u>	<u>\$ 2,051,966</u>	<u>\$ (60,670)</u>	<u>-3%</u>
REQUIREMENTS (2023-2024)				
Personnel Services	502,596	455,562	(47,034)	-10%
Materials and Services	692,493	801,550	109,057	14%
Capital Outlay and Construction	4,050	3,900	(150)	-4%
Debt Service	455,522	455,522	0	0%
Total Operating Expenses	\$ 1,654,661	\$ 1,716,534	\$ 61,873	4%
Transfers	21,000	21,000	-	0%
Contingency	-	150,000	150,000	100%
Estimated Ending Fund Balance	315,636	164,432	(151,204)	-92%
Total Other Requirements	\$ 336,636	\$ 335,432	\$ (1,204)	0%
TOTAL REQUIREMENTS	<u>\$ 1,991,296</u>	<u>\$ 2,051,966</u>	<u>\$ 60,670</u>	<u>3%</u>

Resources

Charges for Services in the amount of \$1.5M came under budget by \$22K. This is from water revenue and new water service connections. No intergovernmental revenues were received in the 2023-2024 fiscal year. Interest earning of \$15K has a favorable variance of \$6K.

Requirements

Total Operating Expenses of \$1.7M has a \$62K favorable variance. Contingency remains untouched at \$150K. The Estimated Ending Fund Balance of \$274K is higher than last month and is attributed to the newly implemented increases in water rates and increased water consumption. The Estimated Ending Fund Balance is now slowly starting to recover.

City of Talent Go Bond Fund June 30, 2024					
RESOURCES (2023-2024)	Current YTD	Total Budget	Total Budget Variance	% Remaining	
Taxes	-	-	-	0%	
Interest	-	-	-	0%	
Total Resources from Operations	\$ -	\$ -	\$ -		
Beginning Fund Balance	31,905	31,905	-	0%	
Total Other Resources	\$ 31,905	\$ 31,905	\$ -		
TOTAL RESOURCES	<u>\$ 31,905</u>	<u>\$ 31,905</u>	<u>\$ -</u>	<u>0%</u>	
REQUIREMENTS (2023-2024)					
Transfers Out	31,905	31,905	-	0%	
Estimated Ending Fund Balance	-	-	-	0%	
Total Other Requirements	\$ 31,905	\$ 31,905	\$ -	0%	
TOTAL REQUIREMENTS	<u>\$ 31,905</u>	<u>\$ 31,905</u>	<u>\$ -</u>	<u>0%</u>	

Resources

A supplemental budget was adopted in June 2024 to close out the Go Bond Fund.

Requirements

The only requirement is the Transfer Out of \$32K to the Street Fund.

City of Talent		
Cash, Investments, and Debt Service Recap		
June 30, 2024		
Cash and Investments		
	Balance	Interest Rate
Checking Accounts	\$ 269,646.53	0.01%
Local Government Investment Pool	\$ 11,494,399.91	5.20%
Total Cash and Investments	<u>\$11,764,046.44</u>	
Debt Service		
LOCAP COP 2013B-Talent (Consolidation of 4 bond issuances)		Aggregate Interest Rate
Principal amount as of 9/15/13	\$ 3,525,000.00	3.45%
Principal paid	(1,280,000.00)	
Balance as of 6/30/24	<u>\$ 2,245,000.00</u>	
Semiannual payments March & September until 9/15/29	\$ 39,215.00	
Semiannual payments thereafter until 2035	\$ 18,900.00	
Prepayment #1 due 9/15/30	\$ 1,195,000.00	
Prepayment #2 due 9/15/35	\$ 1,050,000.00	
OCED Safe Drinking Water Loan - TAP Intertie		Interest Rate
Principal amount as of 12/29/20	\$ 2,000,000.00	1%
Principal paid	(1,279,344.00)	
Balance as of 6/30/24	<u>\$ 720,656.00</u>	
Annual payments on 12/1 until 12/1/31	\$ 84,129.75	
S18005 - Safe Drinking Water Loan - New Reservoir		Interest Rate
Principal amount as of 12/29/20	\$ 3,609,000.00	1%
Principal paid	(205,627.00)	
Balance as of 6/30/24	<u>\$ 3,403,373.00</u>	
Annual payments on 12/1 until 12/1/50	\$ 139,961.78	
Total Loans owed by the City of Talent	<u>\$ 6,369,029.00</u>	

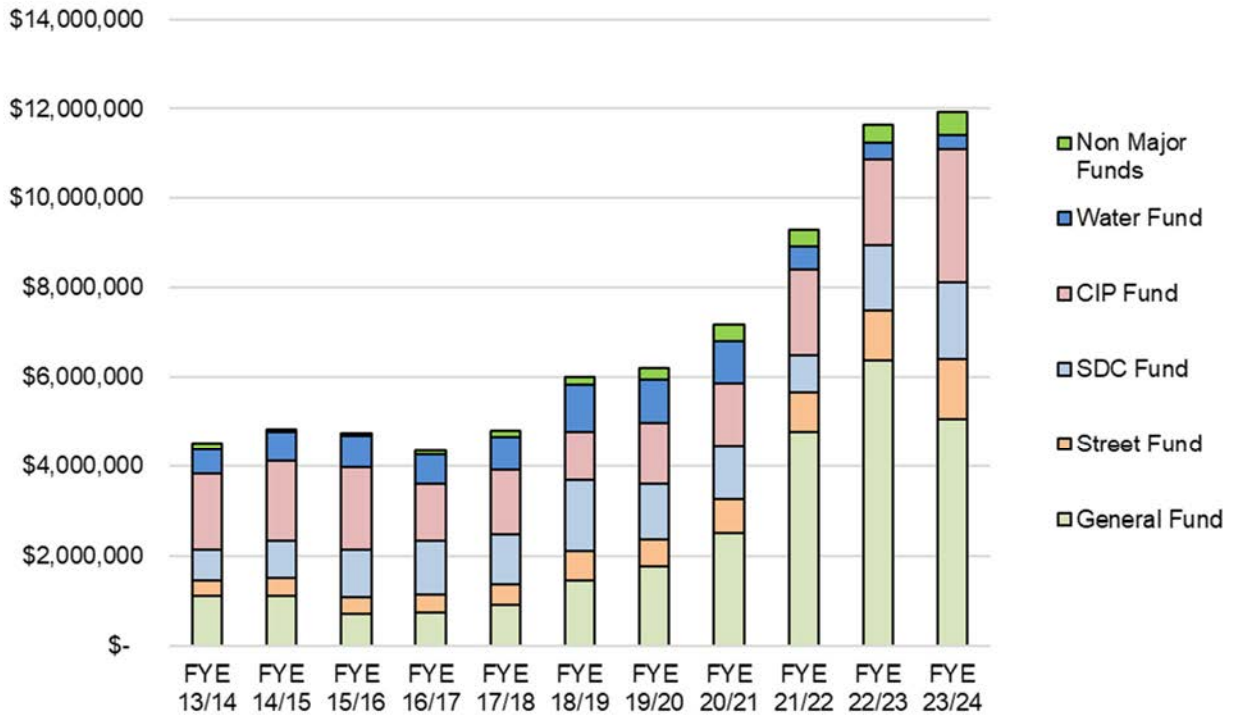
Cash and Investments

The interest rate in the Local Government Investment Pool is earning 5.2%, the highest rate of return in the past several years.

Debt Service

It is important to note that there are two - \$1.1M balloon payments scheduled to be due in the years 2030 and 2035. Staff will be looking to budget and pay larger debt payments in future years to avoid the impact of those sizable balloon payments.

City of Talent Fund Balance History



Fund Balance History

	General Fund	Street Fund	SDC Fund	CIP Fund	Water Fund	Non Major Funds	Total Funds
FYE 13/14	\$ 1,106,467	\$ 348,472	\$ 705,292	\$ 1,681,001	\$ 533,789	\$ 142,261	\$ 4,517,282
FYE 14/15	\$ 1,127,454	\$ 384,574	\$ 837,994	\$ 1,772,646	\$ 650,864	\$ 66,161	\$ 4,839,693
FYE 15/16	\$ 727,783	\$ 366,205	\$ 1,045,487	\$ 1,826,313	\$ 718,783	\$ 76,395	\$ 4,760,966
FYE 16/17	\$ 748,009	\$ 391,560	\$ 1,195,072	\$ 1,276,786	\$ 650,372	\$ 86,648	\$ 4,348,447
FYE 17/18	\$ 910,262	\$ 460,380	\$ 1,128,906	\$ 1,431,544	\$ 741,911	\$ 126,871	\$ 4,799,874
FYE 18/19	\$ 1,466,303	\$ 644,987	\$ 1,581,921	\$ 1,094,762	\$ 1,040,380	\$ 192,582	\$ 6,020,935
FYE 19/20	\$ 1,774,210	\$ 594,654	\$ 1,240,762	\$ 1,379,143	\$ 970,818	\$ 258,567	\$ 6,218,154
FYE 20/21	\$ 2,522,154	\$ 729,627	\$ 1,198,872	\$ 1,415,376	\$ 951,720	\$ 351,955	\$ 7,169,704
FYE 21/22	\$ 4,776,616	\$ 896,658	\$ 824,248	\$ 1,920,484	\$ 502,400	\$ 380,381	\$ 9,300,787
FYE 22/23	\$ 6,381,582	\$ 1,110,230	\$ 1,461,188	\$ 1,914,005	\$ 384,215	\$ 394,904	\$ 11,646,124
FYE 23/24	\$ 5,073,466	\$ 1,345,349	\$ 1,699,221	\$ 2,976,487	\$ 315,636	\$ 508,289	\$ 11,918,448

Glossary

Assessments – Revenues derived from late fees.

Capital Outlay and Construction – Expenses for items that cost more than \$5,000. Includes items such as buildings, vehicles, equipment, water mains, streets, and land.

Charges for Services – Revenues derived from items such as systems development charges and water utility billings.

Contingency – A provision set aside for an unforeseen event or circumstance.

Fines and Forfeitures – Revenues derived from penalties such as traffic tickets or code enforcement.

Franchise Taxes – Taxes charged by the City of Talent to other organizations or utilities to do business in the City of Talent. Examples of organizations that pay franchise fees include: Recology, Avista, Pacific Power, and Rogue Valley Sewer Service.

Fund Balance – The difference between a fund's assets and its liabilities. For cash basis accounting it is generally cash and investments on hand.

Interest – Interest revenues from the Local Government Investment Pool (LGIP) and bank accounts.

Intergovernmental – Revenues derived from items such as intergovernmental grants (Federal and State), FEMA reimbursements, and other miscellaneous reimbursements.

Licenses Permits and Fees – Revenues derived from items such as business licenses, building permits, and fees.

Materials and Services – Includes expenses such as contract services, materials, supplies, utilities, gas, tools, and many other items.

Operating Expense – Expenses incurred through the normal course of business operations.

Personnel Services – Expenses associated with payroll and payroll related activities. It includes expenses such as salaries, social security, Medicare, workers compensation, health, and dental insurance, PERS retirement, and life insurance.

Requirements – Total of any anticipated expenses, transfers out and ending fund balance.

Resources – Total of beginning fund balance plus any anticipated revenues or monies to be received.

Taxes - The amount of property taxes collected by the City of Talent. Most property taxes are collected in November of every year. Delinquent taxes are collected monthly.

Talent Parks and Recreation Commission Minutes, 6/12/24

Call to order 6:30pm

Roll call:

Present: Ted Hilton Walker (chair), Mark Krause, Melissa Hendricks, Brian Marlia-Larsen, Margaret Clark, Gaoying Vigoa (City Engineer/Staff Liaison), Gary Milliman (City Manager).

Absent: Ana Byers

Motion to approve May meeting minutes: approved

Public comment: none

Brief announcements from chair and committee members: Ted and Melissa attended chair's summit on May 29th, 2024. Takeaways concerned ensuring quorum (3 present) and transparency of proceedings of meetings. City of Talent has preferred practice of only 5 meetings per year in Zoom-only.

City staff liaison report- Gaoying Vigoa introduction about her personal background, professional backgrounds and interests. Gaoying is starting this new position and therefore has nothing to report as of yet.

New Business.

Chuck Roberts Master Plan Changes.

Some delay in moving forward with this due to staff changeover (Slayton resignation). Will be tabled until July.

Discussion of Parks Financial Priorities.

Splash pad water recycling. Council approved prioritizing this as a budget priority for spring 2025.

Low cost recreation options.

Melissa Hendricks recaps that the hope is that the city could assist with funding water for parks and recreation. City Manager Milliman stated that city could assist but it would require elimination of other programs. Marlia-Larsen asks under what circumstances the city would be able to assist more with water costs. Milliman reminds that the cost of police exceeds property tax revenue alone. Therefore projects as proposed by Parks Commission would be funded by grants alone. Marlia-Larsen questions whether moving forward with park's master plan is wise given funding limitations, and whether citizens of Talent should be updated on realities and delays. Gary Milliman encouraged that we continue with planning because funding sources can arise quickly so be ready. Commissioners and Gaoying discussed various low cost options for upkeep and development of Parks and the master plan. There are many needs across parks that can have continued discussion.

Future Parks and Rec commission meeting location.

We have met 5 times online, so need to consider hybrid and/or in person options.

Public comment from Clarkie Clark: mentioned that doors were closed to meeting building, and that minutes have not been posted since 2019. Emphasized advocacy for skate park.

Public comment from Derek Manzi: seconded Clark's advocacy for skate park. Asks that we focus on what needs to be done, rather than create new ideas that will take funds and energy away.

Ongoing business

Dog park actions. City Lawyer still hasn't worked on this.

Labyrinth update. none

Skate park update: Gary Milliman and project manager will be presenting technical and budget questions about the application for funds to resurface the skate park to the Oregon Parks and Recreation Commission Board Review Committee in mid July.

Tennis/pickleball update. Council adopted a budget that supports the proposal, and funding should be sought. Milliman stated that we now just need to share the proposed location to the city to move forward.

Council Liaison report: submitted via email by Ana Byers. Already discussed in other agenda items above.

TNR suggestions: none

Items for next month's agenda: master plan and timeline for master plan, Joseph Park electrical.

Adjournment: 7:53pm.

Meeting minutes submitted and attested by



Ted Hilton Walker, Chair Parks and Recreation Commission

Talent Parks Commission meeting

July 10 2024

Call to order/roll call: Present: Melissa Hendricks, Mark Krause, Ana Byers, Margaret Clark, Gaoying Vigoa. Absent: Brian Marlia-Larsen, Ted Hilton Walker

Consent calendar: approval of minutes for June 12, 2024. Motion Margaret Clark, second by Mark Krause. Motion passed.

Public comment. none

Brief Announcements from Chair and Committee Members. none

City Staff Liaison Report– Gaoying Vigoa. Dying trees at Kamerin Springs is a concern. The planting of trees close to each other may be the problem. The trees can be re-planted during planting season. Last week Gary Milliman met with Talent school officials on special projects. Mike Oxidine is the special consultant for these. They would like a nature trail in the Suncrest area that is property owned by Phoenix and Talent school district (this is unrelated to the existing master plan for the Suncrest area).

New Business.

Chuck Roberts Master plan. Commission and Councilor Byers reviewed the map and the plan for the changes we proposed in our February discussion. Councilor Byers recommends a public hearing for this plan prior to proposing to council. We plan to hold a public hearing for the August parks commission meeting about the new master plan for Chuck Roberts.

Electricity for Joseph Park. Margaret Clark proposes to get electrical outlets to the park for people who use it. A broader discussion about publicly available electrical outlets was had, and this is something we can continue to discuss for all parks, including cost and any personnel needs this type of thing would require.

Ongoing Business.

Dog park actions. The city ordinance allowing leashed dogs on the pathways is still in need of approval by city attorney. Staffing and personal issue have slowed this. (this information provided by Councilor Byers)

Labyrinth update. None

Skate park update. We should have an update in a couple of weeks about the funding requests.

Tennis/Pickleball updates. The fencing on the closed courts has been torn aside again.

Council Liaison Report– Ana Byers. Water conservation in the splash pad is a priority right now. The search for a grant to update pickleball and tennis courts continues.

TNR Suggestions. Public hearing about the Chuck Roberts master plan, including map.

Items for Next Month’s Agenda. Public hearing.

Adjournment. 7:27pm

Meeting minutes submitted and attested by



TALENT URBAN FORESTRY COMMITTEE MEETING

JULY 10 2024

Call to order 6:34 pm

Members present: J Clark, J Hardgrove, J Ellen, P Collins, E Wing

Council Liaison: D Collay

Staff: absent

Community Members: John Mackin, Mike Oxendine

ANNOUNCEMENTS

1. Healthy mature Blue Spruce street tree cut down on Lani Way. Code complaint lodged by Wing.
2. Collins can no longer be secretary. Wing will do. **MOTION:** Hardgrove moved that Wing take over as secretary. Clark seconds. All approve. No discussion.
3. TUFC accepts Derek Volkart's resignation. Will begin process to recruit for new member.

PUBLIC COMMENTS

1. John notes that the recent Arbor Day planting project was very fun; he is glad to be at today's meeting.
2. Oxendine has been contracted with the Phoenix Talent school district to represent them for an interpretive riparian educational program. Potentially a TUFC representative could help. Visioning meeting happening soon.
3. Oxendine will be holding event in Medford on July 26 on management of urban trees. Suggests that TUFC presence would be good to help with community engagement.
4. Oxendine recommends the new book The Nature of Our Cities.

APPROVAL OF MINUTES from May 22 2024. Wing moves to approve, Ellen seconds. All approve, no discussion.

CURRENT PROJECTS

1. STREET TREE LIST
 - a. City Planner/Flores to ensure that up-to-date street tree list is on new city website.
 - b. Public has requested a list of trees to use as evergreen privacy screens. We will work up a list that is separate from the street tree list.
 - c. Collins will work on a final master list of street trees for us to review and approve.

- d. Will work on brochure tree selections once master list is done.
- e. Oxendine recommends we look at the formatting of Eugene's street tree list. Selected information in one place (user friendly), with complete information on spreadsheet on website.

2. TREE INVENTORY

Per Oxendine, this is mostly done. Some areas of Talent Ave, Chuck Roberts Park, still need to be done. Decide to complete this as a work party, in September.

Note: to be counted as a street tree, more than half of the trunk of the tree needs to be in the city right-of-way.

3. ONE HUNDRED TREES GRANT UPDATE

Contract does not say that Plant Oregon is responsible for watering trees planted.

4. CITY TREE REMOVAL POLICY.

We wish to create a formal policy around this issue. Wing will email Brittany Oxford of ODF to look at the issue and let us know how other cities address this. Do they keep planting sites after tree removal, etc. We would like to codify this in the Master Plan.

5. CITIZEN SCIENCE PROJECT

Discuss letter from Oxendine to city requesting that OURCF be the fiscal sponsor, responsible for grants. The city would be a partner with respect to volunteers and goodwill, TUFCA to also be a named sponsor, and the project to be run by professional researcher Geoffrey Donovan. Oxendine will double check with Donovan about doing this.

Discuss issue of Milliman saying that we could not place air sensors on city property. Milliman gave form to Collay for private landowners to fill out before placement of sensors.

City states that no non-committee members may be on subcommittees.

Collay and Oxendine will work on revised letter to council about this.

MOTION: Wing moves to recommend to have OURCF take over financial responsibility for the citizen science project, and to authorize Collay to draft a proposed letter of support for the grant proposal for this project by OURCF. Ellen seconds. All agree. No discussion.

MOTION: Clark moves to recommend that council approve the placement of air quality sensors on city property. Hardgrove seconds. All agree. No discussion.

6. MASTER PLAN

We are waiting for feedback from ODF, who will be helping.

We need people to find photos that would be good to include in master plan and download them to folder in Google docs.

7. TREE CODE UPDATE

Question: can the city hire a pertinent professional to help with the part of the code that deals with trees? There has been no movement on this since the last meeting. RVCOG has been contracted to do the code work. [Oxendine notes that there are no protections for trees on the county level].

Can there be a grant to hire a specialist? Who interfaces with RVCOG, and what does it look like?

Planet Geo is experienced at this work and has grant money available, but must be requested within the month. We would like RVCOG to apply for this grant to work on titles 17 and 18, and take some of the work off the city's plate. Collay will discuss with Milliman.

NEW BUSINESS

1. Those who are watering park trees need to sign waiver and wear vest.
2. Public Works has badly damaged every tree in the Kamerin Springs Park wetland area with weed whackers. We need to put up plant guards immediately. It is Plant Oregon's responsibility to care for this area. They will need to replace all dying trees this winter.

COUNCIL LIAISON REPORT

1. Gaoying is in charge of the OWEB grant.
2. Gaoying will be coming to every other TUFC meeting as our staff liaison.
3. Flood plain restoration by the Greenway will be starting next week; Greenway will be closed off and on.

AGENDA FOR NEXT MEETING

Tree nursery

Update on master plan

Update on codes – RVCOG get grant from Planet Geo?

Update on citizen science program

New meeting space that is more workable

More tree vouchers from Pacific Power – suggest recommendation to council that TUFC have authority. Or review, how vouchers and mitigation money is used.

Schedule for attending council meetings

Street tree list

Evergreen screen list

Tree selections for brochure

New member?

Update of resolution of multiple code compliance submissions for tree removals

Chair Signature:

A handwritten signature in cursive script, appearing to read "Julie Spivey", followed by a long horizontal line extending to the right.



TOGETHER FOR TALENT
REGULAR MEETING MINUTES
August 6, 2024 - 5:00 PM

REGULAR COMMITTEE MEETING 5:03 pm

Members Present:	Members Absent
Kat Garrido, Secretary Charles Roome David Spinney, Chairman	
Also Present: Council Liaison Eleanor Ponomareff, Guest Speaker Flavia Franco, Community Compost Coalition	

Call to Order/Roll Call

Call to Order at 5:07pm

Motion: Approval of previous meeting notes

- Motion to approve - D. Spinney
 2nd C. Roome
 Approved unanimously

Discussion Items:

- Bylaws review remains with members for suggestions/comments.
- Guest Speaker: Community Coalition, Flavia Franco
 - See slides here:
<https://drive.google.com/file/d/1ImY3D6TysAXwvqVGnQJKjGXxKypqxZVB/view?usp=sharing>
- Discussion followed on how Together For Talent could support the Community Compost Coalition with the following items agreed upon.
 - The Together For Talent Harvest Festival booth will host Community Coalition during the 2024 festival
 - The committee will explore the possibility of having a drop off site for the Composting Program
 - Followup on having this composting educational program at the library
 - Motion to approve - K. Garrido
 - 2nd C. Roome
 - Approved unanimously

Next Regular Meeting: Tuesday, September 3, 2024, **5 pm**; Community Center, meeting room D.
Adjournment: 6:20 pm (approx)

Respectfully Submitted,
Kat Garrido, Secretary

The City of Talent is an Equal Opportunity Provider

Note: These minutes and the entire agenda packet, including staff report and referenced documents are reposted on the City of Talent website (www.cityoftalent.org) after each meeting. The minutes are not a verbatim record: the narrative has been condensed and paraphrased to reflect the discussions and decisions made.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact TTY phone number 1-800-735-2900 for English and for Spanish please contact TTY phone number 1- 800-735-3896.

Together for Talent Regular Meeting Minutes | August 6, 2024

TALENT PUBLIC ARTS COMMITTEE
Regular Meeting Minutes
In person
August 5, 2024



1. Call to Order/Roll Call at 5:09 - PM

Members Present:	Members Absent:
Donna Ruiz Heather Ayers-Flood Parsina Dias	Kimber Parris Amanda Grove Megan Smith Cathy Dorris
Also Present:	
Colette Pare-Miller, City Liaison	

2. Consent Agenda

Donna motioned to approve the minutes from the July 1st meeting. Parsina seconded. No deliberation, all in favor and motion passed.

3. Citizens Heard- N/A

4. Regular Agenda

- 1) New Business
- 2) Ongoing business
 - a. Sept 2 (Monday) is Labor Day- next meeting will probably be moved to the 9th. Will check in with other members.
 - b. Donna shared that she and Colette met with city manager Gary Milliman. Discussed the donation of art to the community center by local artist Sarah Burns. A waiver and approval by the council is in the works.
 - c. Donna shared an idea to fill the display cases in city hall, based on a project done in a California community. Boxes would be handed out to participants, decorated and made into art boxes, and then displayed at city hall. Colette will ask Gary if this could be a potential fundraising opportunity.
 - d. Donna shared her participation with the OSTA project (Our Stories through Art), which is a coalition project between THS, the city, Coalition Fortaleza, TPAC, TMC and TBA. TPAC's role would be as part of the project (write criteria for a call to artists for murals around town). The deadline for coming up with planning dates for writing the criteria and proposing to the city council is Sept. 27.

- e. Discussion of the next City Hall Art Open House. Possible dates: Sept 15, 22, 29. Donna got in touch with artists for the October hang up. Members looked at art submitted by 4 new artists and discussed dates and different hanging configurations.

5. City Liaison Report

- 1) Colette shared that Gary Milliman proposed updating/reorganizing the budgets within our master plan. He needs Public Works to share the requirements for a sculpture in the Talent roundabout before we make a call to artists.
- 2) Shared the plans of the city manager to apply for a grant for a resource hub in Talent. October 5 is Harvest Festival- this year the city contracted with TBA to plan it.

6. Agenda items for next meeting

- Date of next city hall art open house
- Talk about hanging system in city hall for art
- Scheduling a meeting to work on OSTA criteria
- Discuss storm drain art project

7. Meeting adjournment

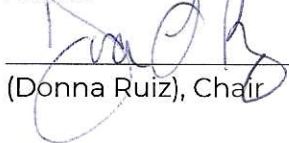
Meeting adjourned at 6:27 pm

Respectfully submitted by:



(Parsina Dias), Secretary

Attest:



(Donna Ruiz), Chair

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Bylaws for City of Talent Together for Talent Committee

1. Mission

Mission statement: The mission of the Together for Talent Committee is to preserve and enhance the quality of life in Talent by building community, improving the appearance and livability of the city, honoring the city's agricultural heritage, and promoting sustainability through gardening, landscaping, tree planting, reduction of waste, and citizen participation.

The Committee shall fulfill its mission by studying and making recommendations to the City Council, which may include but not be limited to, the following:

- a. Assist in creating the City's Clean Energy Action Plan to reduce energy use and transition Talent to clean energy sources, such as solar; and perform periodic review of said Plan.
- b. Review and work with the City Emergency Manager on the City Emergency Operations Plan, with special regard to coordinating volunteers from trained and informed groups such as Map Your Neighborhood and CERT (Community Emergency Response Team) with emergency personnel from Talent City Police, Jackson County Sheriff's Office and Jackson County Fire District 5, and ensure a periodic review of said Plan.
- c. Compile data and gather pertinent information to assist City in policy making in the preservation of designated heritage and significant trees; creating habitat and landscaping to support pollinators; encouraging Integrated Pest Management (IPM) practices; reducing waste; and, in coordination with Parks and Recreation, organizing volunteers for maintenance work on trails and in city parks.
- d. Make recommendations to the City Council on potential revisions and future delivery of services by the City of Talent as pertains to sustainability.
- e. Make recommendations to the City Council for modifications of or additions to existing ordinances, policies, and practices that help promote sustainability in the City of Talent.
- f. Work in conjunction with other City commissions, boards, and committees to help ensure coordination of various elements of the Clean Energy Action Plan, sustainability programs, and other related activities.
- g. Conduct public meetings and make recommendations to the City Council on sustainability issues and ordinances.
- h. Make recommendations for capital improvements, programs, and policies that will help increase the use of renewable energy, decrease the use of energy, reduce waste, promote water conservation, and help our community prepare for the impacts of climate change.
- i. Review and comment on fund-raising efforts and donations made on behalf of the Committee.
- j. Foster public awareness and citizen volunteer involvement in all aspects of the Committee.
- k. Review changes and additions planned for city parks and properties from the point of view of pollinators and make appropriate suggestions for City policy.
- l. In coordination with city departments, ensure that the city's Tree City, Bee City, and EPA Green Power Community designations are maintained.

2. Organization

The Together for Talent Committee shall consist of at least **three (3)** and no more than eleven (11) members appointed by the Mayor and confirmed by the City Council. Two (2) members may live outside the Talent city limits. Committee members shall receive no compensation. The Mayor or a City Council member appointed by the Mayor shall serve as an ex officio member of the Committee, but shall have no vote and shall not count toward a quorum. Committee members shall be appointed for a period of two (2) years. A committee member's term of office shall expire on the last business day in December of the second year. Any vacancy shall be filled by appointment by the Mayor, with the consent of the City Council, for the unexpired portion of the term. Terms will overlap so that **at most 1/3rd** members' terms will expire on the last business day in January of the second year. In case the full complement of 11 members is achieved, any citizen of Talent may apply to fulfill one (1) of two (2) Alternate member seats, following the procedures applying to regular members. In the case of an absence or vacancy on the Committee, the Chair, with the consent of the Committee, shall appoint an Alternate member to occupy the vacant position on a meeting-by-meeting basis. In the case of prolonged absenteeism of more than three (3) sequential scheduled meetings of the Committee, the Mayor, with the consent of the Council, shall appoint one of alternate members to occupy the vacant position on a meeting-by-meeting basis.

3. Appointments to the Committee

After attending **one (1) meeting**, an applicant may file a standard committee application form. This application will be reviewed by the Mayor and submitted to City Council for approval. The Committee may or may not recommend the applicant to the Mayor and the Council.

4. Election and Duties of Chair, Vice Chair, Secretary, and Treasurer

- a. The Committee, at its first regular meeting in January of each year, shall elect a Chair, Vice Chair, Secretary, and Treasurer. Treasurer only tracks expenditures and so may also be subsumed within the office of Vice Chair or Secretary.
- b. After consultation with the Committee regarding availability, the Committee shall appoint liaisons to the various work groups affiliated with the Committee, as the need arises.
- c. **Chair and Vice Chair Duties:** The Chair shall preside at all meetings, set the agenda, and approve liaisons to each work group, as are authorized. The Vice Chair shall perform the duties of the Chair in the absence of the Chair, and such other duties as may be assigned by the Chair. The Chair or Vice Chair shall preserve the decorum at Committee meetings. In the event of the absence or disability of both the Chair and Vice Chair, the Secretary call the meeting to order and calls for an election of a temporary Chair to serve until the presiding officers return. In such event, the temporary Chair will have all the powers and perform the functions and duties assigned to the Chair of the Committee.

- d. **Secretary Duties:** The Secretary shall keep an accurate record of all Committee proceedings (recording those present at meetings), including written minutes of all meetings. A copy of the approved minutes of each Committee meeting shall be signed, **electronically or physically**, by the Chair and delivered to the City Recorder for filing, and said minutes shall be a public record and available for public inspection. The Secretary shall maintain a copy of the bylaws, and all subsequent members and alternates shall be provided with an up-to-date copy.
 - e. **Treasurer Duties:** The Treasurer will track expenditures and report to the Committee on a quarterly basis.
 - f. **Member Duties:** The duties of the other Committee members include: contributing ideas, keeping on the subject, being aware of personal agendas and acknowledge if appropriate; and contributing to all of the Chair's responsibilities.
 - g. **Alternate Member Duties:** Alternate members' primary function shall be to assist the Committee as requested. They are encouraged to attend all Committee meetings. An Alternate member, once in place as a full member of the Committee, shall have the same rights, duties, and voting privileges as the absent committee member and is required to attend meetings regularly.
 - h. **Removal from the Committee:** If a Committee member should, without valid reason, as determined by the Committee, miss three (3) regularly scheduled, sequential meetings within the same fiscal year, that member or Alternate may be subject to removal from the Committee. In addition, a Committee member or Alternate may be removed for misconduct by the City Council, following a public hearing. This process may be initiated by the City Council or by recommendation from the Committee.
5. **Quorum, Meetings, Rules and Procedures, Number of Meetings**
- a. **Quorum:** A simple **majority of the current voting** members of the Committee shall constitute a quorum. A quorum is required in order for the Committee to have a valid vote, though business may be discussed.
 - b. **Committee Meeting:** There shall be least one (1) regularly scheduled meeting per month, with the agenda submitted in advance to the City Recorder so that the public is given adequate notice of time, place, and agenda. **The Committee meets on the first Tuesday of each month, at 5:00 pm, at the City of Talent Community Center.** The Chair may cancel a meeting due to lack of Committee business or lack of a quorum. Meetings may be run informally in accordance with Oregon laws, the latest edition of Robert's Rules of Order, and/or the Together for Talent Committee bylaws. Meetings are open to the public, and with the majority consent of the Committee, members of the public may be invited to present or speak on special topics within the scope and mission of the Committee.
 - c. **Special Meetings:** The Chair may call a non-regularly scheduled meeting either at the Chair's request or the request of a committee member, as long as adequate public notice is given, as defined by City policy.

- d. **Oregon Public Meetings Law:** All meetings of the Committee shall be noticed in conformance with the requirements of Oregon's Public Meetings Law.
- e. **Voting:** Voting shall be done by voice vote when a quorum is present and following a motion and motion seconded. Voting results on all motions shall be forwarded as recommendations to the City Council. If a motion regarding any matter before the Committee receives an equal number of ayes and nays, the motion fails. The Committee may continue to make motions until a majority vote is obtained. Matters may be carried over to future meetings. No member of the Committee shall vote on any question unless the member is present, in person or by conference call-in, when the vote is taken and when the result is announced. No member shall give a proxy to any person whomsoever.

6. Amending Bylaws

Adopted bylaws may be amended at any regular meeting by a vote of the majority of the entire membership; or if the amendment was submitted in writing at the previous meeting, then they may be amended by a two-thirds vote of those present, a quorum being present.

DRAFT



City Council Agenda Report

Meeting Date: September 18, 2024 **Staff Contact:** Gary Milliman
Department: City Manager **E-Mail:** gmilliman@cityoftalent.org
Staff Recommendation: *see below* **Estimated Time:** 10 mins.

ISSUE BEFORE THE COUNCIL

Community Development Block Grant Application Authorized Signer Resolution

BACKGROUND

The City Council conducted a public hearing on a proposed Community Development Block Grant application to fund the acquisition of the Asante building at 49 Talent Avenue for redevelopment as a Community Resource Center.

Staff is currently preparing the application. City Council authorization is needed for the City Manager to sign the application. Resolution 2024-099-R provides this authorization. The application deadline is September 30, 2024. Included with this staff report is a preliminary draft of the application, which is still in progress. An update application may be available before the City Council meeting.

RELATED COUNCIL POLICIES

POTENTIAL MOTIONS

Motion to adopt Resolution 2024-099-R designating the City Manager as the Authorized Signer of the Community Development Block grant application for funding the acquisition of property at 49 Talent Avenue for use as a Community Resource Center.

ATTACHMENTS

- Draft Resolution 2024-099-R
- Draft CDBG Grant Application

RESOLUTION NO. 2024-099-R

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BROOKINGS
AUTHORIZING THE CITY MANAGER TO EXECUTE ALL DOCUMENTS
RELATED TO A COMMUNITY DEVELOPMENT BLOCK GRANT
APPLICATION**

Whereas the City of Talent is applying for \$1.5 million from the Community Development Block Grant program administered by Business Oregon, and

Whereas the application for funding requires the authorized signature of a representative of the City of Talent, and

NOW, THEREFORE, BE IT RESOLVED THAT THE City Council of the City of Talent designates City Manager Gary Milliman as the Authorized Signer of the Community Development Block Grant application for the Talent Community Resource Center project.

Duly enacted by the City Council in open session on September 18, 2024, by the following vote:

AYES:

NAYS:

ABSTAIN:

ABSENT:

Hector Flores / City Recorder and Custodian of City records



Community Development Block Grant

2024 Community Facilities Application

- 2024 Method of Distribution must read and use in its entirety to complete the application.

Section 1: General Application Information

Section I A: Applicant	
Organization Name City of Talent	Organization CHOOSE AN ITEM. City <small>(Identify the ORS under which entity is formed if potential applicant is an entity other than city or county, such as special district, authority, association, etc.)</small>
Street Address 110 E. Main Street	Mailing Address PO Box 445
Office Phone 541 535 1566	Web URL www.cityoftalent.org

Section I B: Project Contact	
Name Peter Town	Title Grants Administrator
Phone 5414231374	Email ptoiw@rvcog.org
Phone (cell) Click here to enter text.	
Authorized Signature Name GARY MILLIMAN	Authorized Signature Title City Manager
(If this is not the highest ranking elected official attach documentation of delegation of authority)	Authorized Signature Email gmilliman@cityoftalent.org

Section I C: State Representation	
Senate District Number 3	Senator's Name Jeff Golden
House District Number 5	Representative's Name Click here to enter text. Pam Marsh

If the project overlaps municipal boundaries, attach an executed copy of an intergovernmental cooperation agreement, which sets out the duties and obligations of each entity, Attachment C.

Section I D: Project Overview

Project Name

Talent Community Resource Center

Project Location *(physical address along with description)*

49 Talent Avenue, Talent, OR 97540 Existing commercial building and parking lot

Project Type : Design Only Construction only Design & Construction Rehabilitation
 Acquisition

If the applicant will own the facility and another entity will operate the facility, attach an executed copy of the operating agreement between the parties, Attachment F.

**Construction projects must include Attachment C and D.*

All projects must include Attachment E.

Section I E: Project Description

Opportunity/Problem *(Briefly describe the opportunity/problem facing the applicant)*

The City of Talent experienced significant economic and social disruption as a result of the 2020 Alameda Fire which destroyed 685 homes and 57 businesses. The City and its residents...including over 100 displaced residents...continue in recovery mode while also providing services to low and moderate income residents. Since the fire the City's LMI percentage has increase to a point where they entire community falls into the LMI CDBG qualification. A variety of non-governmental agencies provide social services to this LMI population. However, facilities for supporting the operation of these services are lacking, and some services are being provided in public and private parking lots, or from office locations distant from the community. There is a need for a facility in Talent where NGO's serving the Talent community can coordinate services and conduct operations such as a food pantry. For example, there are currently two food pantries operating in Talent, but these locations are itinerate and there is no location for the storage of food. Other services provided by NGO's include mental health, family and job counseling;; housing placement; small business development; job training; access to public assistance programs; and emergency preparedness.

Proposal/Solution *(Briefly describe alternatives considered to address this opportunity/problem)*

Recently, Asante closed its family health services clinic in Talent. The building is located at 49 Talent Avenue and is currently for sale or lease. The City approached Asante about the possible purchase of the property for use as a community resource center, and they are a willing seller. The building is vacant. The property, including the building, has been appraised at \$1,350,000. An additional \$150,000 would be used to make initial internal building modifications. An architect has reviewed the structure and reports that modifications would not be complicated. The location is on a public transit route, and is located in the downtown area with easy walking access from the LMI community. The site has been reviewed by several NGO staff who believe it is ideal for the proposed use. The building would be modified to accommodate joint agency use with a large multipurpose room that would accommodate food pantry operations.

Detailed Project Description *(clearly describe the proposed project work to be accomplished)*

Acquire existing 4,000 square foot building and associated parking lot and make initial improvements to enable it's re-use as a community resource center. Community resource center users would include at least one food pantry and offices of non-governmental agencies providing services to Talent residents including job counseling, family counseling, crisis counseling, access to public assistance, immigration assistance, housing assistance, shelter referrals, small business development resources, mental health support, training and community networking.

Click or tap here to enter text.

Who currently owns the facility/improvements/property? *(Indicate if the applicant is different from the owner.)*

Click here to enter text.

Asante

Who will own the facility/improvements/property once completed?

City of Talent

Who will operate and maintain the facility once completed?

City of Talent. The City will form a user group for guidance in the management of the facility. Space in the facility will be rented to NGOs at below market rates.

The following documents must be attached to this application:

- If the project overlaps municipal boundaries, attach a copy of the IGA which sets out the duties and obligation of each entity (Attachment B).
- If the applicant will own the facility and another entity will operate the facility attach a draft copy of the operating agreement between the parties (Attachment F).
- Map(s) showing the location of the project, including tax lots/parcels and road widths (Attachment E).
- Map showing the boundaries served by the facility (Attachment G).

Map(s) showing the location of the project, including tax lots/parcels and road width, etc.

Section I F: Project Work Plan

(List Project activity milestones with achievable milestone ensuring. (work plan must include, but is not limited to, target timeline with estimated start and completion dates that would address:

- CDBG programmatic requirements, as identified within the most recent CDBG Grant Management Handbook, chapter 2
- Government/ Regulatory Agency decision making and review time
- Specific project implementation time (including timeline for procurements, construction)

Please use this example as a template to create a work plan for your project. You will be required to upload it at the end.

<https://www.oregon4biz.com/dev/www/BOR/SF/SampleAppWorkPlan.pdf> Customization will be needed to suit your particular project (Attachment H).

Section 1 G: SAM Registration and CCR Registration

Applicant's unique SAM ID #

Resource on SAM Registration :

- <http://www.Sam.gov>
- Within SAM.gov site, please go to Help tab to access the User Guides for the most updated information

SAM Registration

Please provide the printout

Please provide the print out, upload section will be at the end.

Attach a copy of the print out (Attachment I).

Section 2: Financing Information

Attach the current adopted budget for the entity that will own the facility at project completion (Attachment J).

Section 2 A-1: Project Budget

Budget Line –item	CDBG Funds	Other IFA Funds	Non-IFA Funds	Total
Land Acquisition				
Engineering				
Engineering				

<i>(Final design & construction engineering cannot exceed 20% of the estimated construction plus construction contingency cost)</i>				
Architectural <i>(Final design & construction engineering cannot exceed 12% of the estimated construction plus construction contingency cost)</i>				
Environmental Review				
Construction				
Legal				
Construction Contingency <i>(Maximum 10% of the estimated construction cost)</i>				
Grant Administration				
Labor Standard Compliance <i>(Maximum \$20,000 per activity)</i>				
Environmental Review <i>(Maximum \$20,000 per activity)</i>				
Grant Administration <i>(10% of requested grant with maximum of \$35,000)</i>				
Utility Connections				
BOLI Fee				
Permit and Plan Review				
Project Management				
TOTAL				

Section 2 A-2: Pre-Agreement Costs

In any project assisted in whole or in part with CDBG funds, costs incurred after a grant award has been made but prior to execution of a grant contract are not eligible for reimbursement unless there are provisions in the grant contract allowing for payment of specific pre-agreement costs. The activities must also be eligible and undertaken in accordance with the requirements of the Community Development Block Grant program/future contract requirements and the federal environmental review rules at 24 CFR Part 58. Consult with department staff during project development for pre-agreement cost activities.

If the project is awarded, is the Applicant requesting reimbursement of pre-agreement costs?

Yes No

If yes:

- **Provide documentation that the federal environmental review rules at 24 CFR Part 58 have been met (Reference Attachment K)**
- **Provide an explanation as to why pre-agreement costs are necessary for the completion of the project (Reference Attachment K)**
- **Provide the timeline in which the funds will be expended (Reference Attachment K)**

Provide detail pre-agreement by budget line item in the table below. *(note: the pre-agreement budget must be part of the overall project budget, not in addition to the budget listed in Section 2A-1)*

Budget Line –item	CDBG Funds	Other IFA Funds	Non-IFA Funds	Total
Engineering				
Architectural				
Environmental Review				

Legal				
Other: Click here to enter text.				
Other: Click here to enter text.				
Other: Click here to enter text.				
TOTAL				

Section 2 B: Status of Other Funding (Match)

Applications must contain letters of commitment from all matching resources to be used for the proposed project, bank statements, loan agreements, bond authorizations, etc. There must be clear and convincing evidence that the match is secured and readily available for project expenses (Attachment L).

Source of Non-IFA Funds, Cash, and other IFA Funds	Amount	Status <i>(Committed, pending, etc.)</i>
TOTAL		

Section 2 C: Financial Information
(Refer to Chapter 7 of Method of Distribution)

Are the audited financial reports for the 3 most recent fiscal years available on the Secretary of State website? Yes No

If No, attach the most recent financial reports (as Attachment M)

Describe and document why the project cannot be completed without the requested grant: There are no local funds available to take immediate action on this opportunity. The City is still recovering from the 2020 Alameda Fire and the City's assessed valuation is approximately \$40 million less than it would have been had there been no fire.

If non CDBG funding for the project includes a loan, identify the source of the revenue that is being pledged to fund the loan repayment.
Click here to enter text.

If non CDBG funding for the project includes a private loan, will the lender subordinate its security interest on the collateral? Yes No

Is other debt serviced or secured by those revenues Yes No

If yes, is it described in the audited financial reports? Yes No

If No, please describe: Not applicable. No loan is requested.

Has the Applicant ever defaulted on debt? Yes No

If yes, Explain: [Click here to enter text.](#)

Is there any actual or pending litigation that could impair the Applicant's ability to repay debt?

Yes No

If yes, Explain: [Click here to enter text.](#)

Section 2 D: Additional Budget Information

(Refer to Chapter 5 and 7 of the Method of Distribution)

Will CDBG funds be used to pay for existing budgeted staff of the applicant? Yes No

If Yes, explain how the CDBG funds will not supplant or substantially reduced the applicant's financial support for other community development activities.

[Click here to enter text.](#)

Has the project budget been developed in accordance to the parameters provided in the Chapter 5 of the Method of Distribution? Yes No

The following budget restrictions have been met, if applicable:

- Grant Administration 10% of the requested grant capped at \$35,000 Yes No N/A
- Environmental Review and Labor Standards Monitoring Capped at \$20,000 Yes No N/A
- Construction contingency capped at 10% of the estimated construction costs Yes No N/A
- CDBG funds will not be used to pay for existing budgeted staff (Force Account) Yes No N/A

Did a certified professional (registered architect, engineer, etc.) prepare the cost estimates?

Yes No If yes, attach prepared cost estimate (Attachment N).

Identify the name, title, company, phone number and date of the cost estimate:

Provide an analysis (or completed value engineering along with life cycle cost analysis) and determination supporting the proposed project is a cost effective solution.

[Click here to enter text.](#)

Provide justification and documentation the project has the ability to sustain current operations and adequately budget for future operations and maintenance cost upon completion of the project.

Note: analysis will, at a minimum, consist of a project cost estimate, expected cost of maintenance, and costs expected for annual operations (Breakdown of specific estimates; electricity, chemicals, hours of personnel, etc.)

[Click here to enter text.](#)

Has the revenue source for repayment (if applicable) and future Operations and Maintenance been reviewed and updated?

Yes No

If yes, provide the appropriate supporting document

If no, explain

[Click here to enter text.](#)

Section 3: Project Need

Section 3 A: National Objective

(Refer to Chapter 3 and 7 of the Method of Distribution)

This section must be fully completed – Select one from A-D

A. Low-and Moderate Income (LMI) Persons- Area Wide

Provide Area-wide Benefit* percentage of low and moderate income persons: [Click here to enter text.](#)

* the project (improvements) benefit everyone in a geographic area and at least 51% of the population served by the improvements are low and moderate income

Was the LMI Area-wide benefit information determined by:

- **Census** : Yes No **If yes, provide the year:** [Click here to enter text.](#)
- **State approved Local Survey:** Yes No **If yes, provide the date:** [Click here to enter text.](#)

Note: if documentation is State approved local survey, provide a copy of the State approval letter with the application.

B. Low-and Moderate Income (LMI) Persons- Presumed Benefit:

Abused children, Battered spouses, Elderly persons (60 years of age and older), Adults meeting the Census definition of "severely disabled", Homeless persons, Illiterate adults, Persons living with AIDS and Migrant farm workers

Attach the following:

- Attachment "L" of the Public/Community Facilities Application Supplement entitled "Documentation of Facility Users Form". If the facility is currently in existence and serving clientele provide 12 months' worth of data on the form.
- The form which will be used by the facility to collect race and ethnicity information, once the project is completed.
- Policies that demonstrate the facility will **exclusively serve** the presumed LMI group, as listed above.

Provide the estimated total number of unduplicated persons to be served in first 12 months of operation: [Click here to enter text.](#)

Provide the estimated total number of **LMI** persons to be served in first 12 months of operation: [Click here to enter text.](#)

C. LMI – Non-Presumed Benefit –

- Income and family size information will be collected from the users of the facility to ensure that at all times the facility serves a clientele that is comprised of 51% or more LMI persons.
- The facility has established income and eligibility requirements so services are **ONLY** provided to

LMI clients.
<p>Attach the following:</p> <ul style="list-style-type: none"> • Attachment "L" of the Public/Community Facilities Application Supplement entitled "Documentation of Facility Users Form". If the facility is currently in existence and serving clientele, provide 12 months' worth of data on the form. • The client screening forms that will/are being used to collect family size and income, and • The form which will be used by the facility to collect race and ethnicity information, once the project is completed. • Any other policies regarding income and program eligibility requirements.
<p>Provide the estimated total number of unduplicated persons to be served in first 12 months of operation: Click here to enter text.</p>
<p>Provide the estimated total number of unduplicated LMI persons to be served in the first 12 months of operation: Click here to enter text.</p>
<p>D. LMI – Nature and Location – FOOD BANK, HEAD START Projects and SENIOR CENTER Projects (if the nature of the project is to provide meals to persons 60 years of age and older through "Meals on Wheels" or other similar program.)</p>
<p>Attach the following:</p> <ul style="list-style-type: none"> • Attachment "L" of the Public/Community Facilities Application Supplement entitled "Documentation of Facility Users Form". If the facility is currently in existence and serving clientele, provide 12 months' worth of data on the form.

<p>Section 3 B: Performance Measure Indicators <i>Federal Objective/ Outcome and Performance Measure</i></p>
<p>REFER TO THE SPECIFIC SECTION OF THE MOD PERTAINING TO THE PROJECT TYPE REQUESTED TO SEE WHICH ITEMS MUST BE ADDRESSED.</p>
<p>1. Objectives (Select One)</p> <p><input type="checkbox"/> Suitable Living Environment - This objective relates to activities designed to benefit communities, families, or individuals by addressing their living environments.</p> <p><input type="checkbox"/> Creating Economic Opportunities – This objective applies to economic development, commercial revitalization and job creation.</p>
<p>2. Outcomes (Select One)</p> <p><input type="checkbox"/> Availability/Accessibility – This outcome applies to projects that make services, infrastructure, housing, or shelter available or accessible. In this category, accessibility does not refer only to physical barriers, but also to making the affordable basics of daily living available.</p> <p><input type="checkbox"/> Sustainability/Promoting Livable or Viable Communities – This outcome applies to projects where the activities are aimed at improving communities or neighborhoods, helping to make them livable or viable through multiple activities or services that sustain communities or neighborhoods. This can be the removal of elimination of slums or blighted areas.</p>

Amount of money leveraged:

- **Federal:** \$ 0.00
- **State :** \$ 0.00
- **Local :** \$0.00
- **Private :** \$ 0.00

Provide the number of persons assisted with new access to service or benefit: Click here to enter text.

Provide the number of persons assisted with improved access to service or benefit: Click here to enter text.

Where the project is used to meet a quality standard or measurably improved quality, provide the number of households assisted that no longer have access to substandard facility: Click here to enter text.

Number of homeless persons given overnight shelter? Click here to enter text.

Number of beds created in overnight shelter or other emergency housing? Click here to enter text.

Provide number of communities assisted: Click here to enter text.

Identify name of the communities assisted: Click here to enter text.

Provide the congressional District for the City/ County applicant: 2

Provide the congressional District for the project location (if different): 2

Provide NAICS ((North American Industry Classification System, info can be found at: <http://www.naics.com/search.htm>)) Code :
92,921

Provide the total compensation and names of the top five executives if the city/county:

- Receives more than 80% or more of your annual gross revenues from the Federal government (including the funded project); or
- Those Federal revenues are greater than \$25 million annually; or
- The public does not have access to information about the compensation of the executives through periodic reports filed under section 13(a) of 15(d) of the Securities and Exchange Act or section 6104 of the Internal Revenue Code. To determine if the public has access to the compensation information, go to the U.S. Security and Exchange Commission (SEC) total compensation filings at <http://www.sec.gov/answers/execomp.htm>

Name:	Compensation:
1. Gary Milliman_____	122,887_____
2. Tessa DeLine_____	125,787_____
3. Jennifer Snook_____	125,789_____
4. Gaoying Vigoa_____	100,000_____
5. Jeff Gaunt_____	98,799_____

Race/Ethnicity of Persons Benefiting from Project: Note: the total number of persons benefiting, reported above, must be the same as the total number of persons reported in this section.

Race:	Total #	Ethnicity: # of Hispanic
White		
Black/African American		
Asian		
American Indian/Alaskan Native		
Native Hawaiian/Other Pacific Islander		
American Indian/Alaskan Native & White		
Asian & White		
Black/African American & White		
American Indian/Alaska Native & Black/African American		
Other Multi-Racial		
Total Number of Persons Benefiting from Project		

Total Number of Low- and Moderate-Income Persons Benefiting from Project	
---	--

Source of Data:

2020 Census

Survey, dated: _____

Other, specify: _____

Race/Ethnicity: <http://factfinder.census.gov> (note Select advance search, enter "Race" under topic and location under state, county or place; then Choose Table QT-P4)

Section 4: Project Feasibility

Section 4 A-1: Program Requirements <i>(Refer to Chapter 3 and 7 of Method of Distribution)</i> <i>This section must be fully completed</i>																																		
<p>Is the proposed use at the specific site(s) in conformance with the current acknowledged land use comprehensive plan? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes, attach documentation from the city or county planning department that indicates the Project is consistent with the acknowledged local comprehensive plan.</p> <p>If no, explain: Click here to enter text.</p>																																		
<p>Describe why the project is in the public interest</p> <p>This project will provide a base of operations for non-governmental organizations who are providing a variety of services to the LMI community in the City of Talent. See project description.</p>																																		
<p>Is the project included in a local or regional plan? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>																																		
<p>Is the project included in an approved municipal budget? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>																																		
<p>Have all land-use approvals needed for the project been secured <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A</p> <p>If No or N/A, explain: No land use approvals are needed. Existing building and past/proposed use is consistent with current land use regulations.</p>																																		
<p>Are there any permits and regulatory authorizations needed for the Project to be ready to proceed? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A</p> <p>If yes, list the permits below. If no, If permit is obtained provide the length of time (duration of the permit). If permit not obtained, please provide how it may impact the timeliness of the project. Click here to enter text.</p>																																		
<p>List the permits and regulatory authorizations needed for the Project to be ready to proceed with construction: <i>Documentation should also include all permits obtained or to be obtained, status of and projected timeline to secure permits. If permit not already obtained, please provide how it may impact the timeliness of the project.</i></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 20%;">Permit Type</th> <th style="width: 20%;">Review Agency</th> <th style="width: 20%;">Description</th> <th style="width: 20%;">Status</th> <th style="width: 20%;">Actual or Expected Approval Date</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> <td>Choose an item.</td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> <td>Choose an item.</td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> <td>Choose an item.</td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> <td>Choose an item.</td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> <td>Choose an item.</td> <td> </td> </tr> </tbody> </table>					Permit Type	Review Agency	Description	Status	Actual or Expected Approval Date				Choose an item.					Choose an item.					Choose an item.					Choose an item.					Choose an item.	
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Section 4 A-2: Program Requirements

(Refer to Chapter 3, 5, and 7 of Method of Distribution)

This section must be fully completed

Application Should Clearly Address the following:

Did you present the project alternatives to the governing body and conduct a discussion of the options which support the selection of the proposed project. Yes No (if No explain)

Provide supporting document describing the type and date of meeting.

Is the project budget, including contingencies and breakout of the project cost, done in accordance with Program Policies and Definitions in Chapter 5 of the Method of Distribution? Yes No (if No explain)

Provide supporting document

Describe, in detail, the level of community support or buy-in, investment of money, time and resources or various studies that was put into the development of the project. Provide supporting documentation.

Click here to enter text.

Provide supporting document.

Describe in detail the size of the facility and how it will be used?

4,000 square feet. Provide office/operations space for community resource center

Describe the need and how this project does not duplicate services?

Click or tap here to enter text.

Section 4 B: Limits on Applications and Applicant Eligibility

(Refer to Chapter 2 of the Method of Distribution)

NOTE: Applicants must meet these requirements or the application will not be accepted by the OBDD

Requirements for open ONE YEAR grants are:

- Any Microenterprise grant that is one year old must be 70% drawn
- Any Microenterprise grant that is two or more years old must be administratively closed

Requirements for open MULTI YEAR grants are:

- Any grant that is two years old must be 60% drawn
- Any grant that is three years old must be 100% drawn
- Any grant that is four or more years old must be administratively closed

Attach documentation (Attachment J)

Is the applicant meeting the age and expenditure requirements for all open grants funded by the IFA?

Yes No (if no explain):

Click here to enter text.

Did the applicant submit a CDBG application to Business Oregon for a different project category?

Yes No

If yes:

- **Identify which category** [Click here to enter text.](#)
- **Identify which application is the higher priority:** [Click here to enter text.](#)

Note: If applicant makes no priority designation, and only one application can be funded, the OBDD will make this determination

Section 4 C: Property Acquisition/ Anti-Displacement and Relocation

All acquisition projects must attach documentation that URA requirements have been met.

Will the project involve the acquisition of real property (including leases of 5045 years or more), permanent easements/rights-of-way or temporary construction easements? **Yes** **No**

If yes, describe in detail the steps that have been taken to date or will be taken in the future to ensure the acquisition/donation complies with the Uniform Relocation Assistance & Property Acquisition Policies Act & Section 104(d) of the Housing & Community Development Act of 1974. (The handbook containing these requirements can be obtained from OBDD)

Note: Provide copies of all documents relating to the land, permanent or temporary construction easement, and acquisition efforts that have occurred to date

[Click here to enter text.](#)

Have all land-use entitlements and other attainable permits needed for the project been secured.

Yes **No** **N/A**

If No or N/A, explain:

NA. No entitlements or land use permits required. Existing building.

List all properties, permanent easements or temporary construction easements that will need to be or have been acquired

Description	Type of Easement (Permanent or Temporary construction)	Status of Acquisition
	<input type="checkbox"/> Permanent <input type="checkbox"/> Temporary Construction	<input type="checkbox"/> Acquired <input type="checkbox"/> Will be Acquired
	<input type="checkbox"/> Permanent <input type="checkbox"/> Temporary Construction	<input type="checkbox"/> Acquired <input type="checkbox"/> Will be Acquired
	<input type="checkbox"/> Permanent <input type="checkbox"/> Temporary Construction	<input type="checkbox"/> Acquired <input type="checkbox"/> Will be Acquired
	<input type="checkbox"/> Permanent <input type="checkbox"/> Temporary Construction	<input type="checkbox"/> Acquired <input type="checkbox"/> Will be Acquired
	<input type="checkbox"/> Permanent <input type="checkbox"/> Temporary Construction	<input type="checkbox"/> Acquired <input type="checkbox"/> Will be Acquired
	<input type="checkbox"/> Permanent <input type="checkbox"/> Temporary Construction	<input type="checkbox"/> Acquired <input type="checkbox"/> Will be Acquired
	<input type="checkbox"/> Permanent <input type="checkbox"/> Temporary Construction	<input type="checkbox"/> Acquired <input type="checkbox"/> Will be Acquired

Will or has any person, family, partnership, association, corporation, non-profit or organization been relocated from their home, business or farm as result of the project? **Yes** **No**

If yes, describe in detail the actions that have occurred to date (or will occur) as a result of this project. Provide copies of any notices provided to the displaced person, family, partnership, association, corporation, non-profit or organization.

[Click here to enter text.](#)

If any person, family, partnership, association, corporation, non-profit or organization has already been relocated, was relocation assistance provided? Yes No

If yes, provide copies of all documentation

Will any dwelling unit be demolished or converted from permanent (occupied or vacant occupiable) housing to temporary housing or another use? Yes No

If yes:

- Please describe in detail:

Click here to enter text.

- Is the dwelling unit a "low and moderate-income dwelling unit"? Yes No

Note: A dwelling unit or home with a market rent (including utility costs) that does not exceed the applicable fair market rent for the Section 108 housing program.)

- Were relocation benefits or one-for-one replacement provided under 104(d) of the Housing and Community Development Act? Yes No

Describe in detail and provide copies of all documentation.

Click here to enter text.

NOTE: APPLICANTS APPLYING FOR PLANNING OR FINAL DESIGN ONLY GRANTS CANNOT USE CDBG FUNDS TO ACQUIRE LAND, PERMANENT OR TEMPORARY CONSTRUCTION EASEMENTS OR LEASES OF 50 YEARS OR MORE.

Please contact the OBDD Regional Development Officer for your area for assistance.

Section 4 D: Environmental Assessment

Information about the Environmental Assessment can be found in Chapter 3 of the Grant Management Handbook - <https://www.orinfrastructure.org/assets/docs/IFA/CDBGhandbook/Ch03-EnvironmentalReview.pdf>

Provide level of Environmental Review is expected to be completed within this project (select all that applicable)

- Environmental Exemption
- Categorical Exclusions not subject to 24 CFR 5805-24CFR 580.5(b)
- Categorical Exclusions subject to 24 CFR 5805-24CFR 580.5(b)
- Environmental Assessment (Finding of No Significant Impact) – 24 CFR 58.36
- Environmental Impact Statement (Finding of Significant Impact) – 24 CFR 58.37
- Tiered Environmental Review Process

STATUS

Choose an item.

Choose an item.

Choose an item.

Choose an item.

Choose an item.

Choose an item.

If any of the above status is completed: Was it done in accordance to CDBG Requirements (Chapter 3 of the CDBG Grant Management Handbook)

- Yes No (if awarded, the project still need to complete Environmental Requirements in accordance to CDBG requirement)

Will the project involve property in the 100-year floodplain, the 500-year floodplain? Yes No

If yes, identify the type of floodplain, describe the situation and provide a map.

Click here to enter text.

NOTE: HUD is in the rulemaking process to revise 24 CFR Part 55. The major changes are anticipated to incorporate wetlands, prohibit new construction in coastal high hazard areas and allow Individual Section 404 permits to cover first 5 steps of the 8-step process. While the rule has not yet been published, HUD has encouraged recipients and, therefore applicants, to look at new construction projects conservatively and consider moving those projects located within a 500-year floodplain as that will likely become the revised 100-year floodplain.

Will the project involve property located in a jurisdictional wetland or an area that could be considered a wetland? Yes No

If yes, identify the type of floodplain, describe the situation and provide a map.

Click here to enter text.

Note: HUD defines a wetland as those areas that are inundated with surface or ground water with a frequency sufficient to support and under normal circumstances does or would support a prevalence of vegetative or aquatic life that requires saturated or seasonally saturated soil conditions for growth and reproduction. Wetlands generally include swamps, marshes, bogs, and similar areas such as sloughs, potholes, wet meadows, river overflows, mud flats, and natural ponds. The definition includes wetlands separated from their natural supply of water and constructed wetlands.

Will the project involve building on bare land or altering an existing building? Yes No

If yes, answer the following questions and provide an explanation/description for each:

a) **Is the project site previously undisturbed ground?** Yes No

Click here to enter text.

b) **Is the project site in an established or proposed historic or conservation district?** Yes No

Click here to enter text.

c) **Is the project site/building listed in a local cultural resource inventory?** Yes No

Click here to enter text.

Does the project involve a structure that is 45 years old or more? Yes No

If yes, explain.

Click here to enter text.

Is there a tank that could or does contain an explosive or flammable substance within the line of sight of the property? Yes No

If yes, describe the situation.

Click here to enter text.

Is the proposed project site located within normal hearing distance of a highway, freeway, railroad or airfield? Yes No

If yes, explain the situation.

Project is located on a public transit bus route (Talent Avenue) and within one block of U.S. Highway 99.

Section 4 E: Citizen Participation/ Involvement

(Refer to Chapter 6 of Method of Distribution)

Have the following Citizen Participation Requirements been met:

- First Public Hearing was conducted prior to the application Yes No
- First Public Hearing notice was advertised/posted at least 7 full days in advance of the public hearing time. (Document in Attachment B). Yes No
- Public Hearing was conducted in accordance with local practice and in accordance to CDBG requirements as outlined in Chapter 6 of the current Method of Distribution? Yes No
- First Public Hearing conducted to take comments from citizen about both community development needs and the project proposed for grant funding prior to submitting to an application and it is documented in the approved minutes of the meeting. Yes No

NOTE: Applications must provide documentation that items a-d, referenced within chapter 6 of the Method of Distribution, were included in the public hearing notice and articulated to the citizens attending the public hearing. Failure to include this information will result in the application not moving forward in the scoring

Provide location where citizens can review information about the applicant's community development program

Talent City Hall, 110 E. Main Street, Talent, OR 97450

Is there a significant number (5% or more) of non-English speaking residents in the community?

Yes No

If Yes, how were they notified about the public hearing?

Public meeting notices were posted in Spanishlick here to enter text.

Did any organization that represent low and moderate-income persons ask the applicant for technical assistance in developing project concept that might be eligible for the Community Development Block Grant Program? Yes No

If Yes, describe the assistance that was provided:

Click here to enter text.

Did the applicant receive any written comments before, during or after the public hearing?

Yes No

If yes, attach copies of the comments and the applicant's response.

Section 5: Project Readiness

Section 5 A: Readiness to Proceed

Describe what Applicant and staff will do to ensure implementation and maintenance of the work plan,
Click here to enter text.

Who at the City/County (applicant) will oversee the implementation of the quarterly work plan?
Click or tap here to enter text.

Describe the level of commitment to ensure timeliness in completion and expenditure of the project
Click or tap here to enter text.

Section 5 B: Readiness to Proceed
(Refer to Chapter 5 and 7 of the Method of Distribution)
NOTE: To receive credit for this section, clear documentation must be included with the application. (Attachment U)

Complete a Business Oregon reviewed Section 3 Plan <i>(Is a Section 3 Plan or Section 3 policy attached? Then under the question Note - not required for housing rehabilitation applications (only if this page is the same on all applications))</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No
Complete a Business Oregon reviewed Limited English Proficiency Plan	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Adopted a Fair Housing Resolution	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Architectural design work completed	<input type="checkbox"/> Yes <input type="checkbox"/> No
ERR level identified	<input type="checkbox"/> Yes <input type="checkbox"/> No
ERR completed per CDBG requirements (ready to publish)?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Property/easements acquired	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

City has a purchase/sale agreement with the current property owner that is ready for execution upon grant award.

Section 6: Applicant Capacity

Section 6 A: Capacity
(Refer to Chapter 7 of Method of Distribution)

Has the applicant received CDBG award(s) in the past 5-7 years? Yes No

If yes, demonstrate the applicant has successfully completed and closed out prior CDBG projects or is currently administering a CDBG project within allotted timeframe. This includes an analysis of the applicants CDBG program history and past programmatic performance.

Does the applicant have a staff member (or more) who is experienced in handling CDBG projects in the past 5-7 years?
 Yes No

Does the applicant have a staff member (or more) that has experience handling federally funded projects in the last 5-7 years? Yes No

If Yes, describe.

City Manager has managed over 20 CDBG projects during his 50-year career. Finance Director and City Recorder have also managed federally-funded projects.

Has the applicant procured an experienced grant administration service with successful CDBG track record? Yes No **If yes, provide detail of the grant administrator's experience.**

Is the applicant intending to procure a Grant Administration service? Yes No

If Yes, describe the selection criteria for procuring Grant Administration service

City has contracted with another public agency, the Rogue Valley Council of Governments, for grant administration. The City has an ongoing grant administration relationship with RVCOG

If No, describe the plan that the applicant is intending to do regarding the administration of the grant.

Click here to enter text.

Has the applicant or sub-grantee (if applicable), completed the Application Webcast?

If Yes, upload Certificate of Completion (Refer to Attachment M).

If No, provide justification as to why.

REQUIRED ATTACHMENTS - ALL APPLICANTS

Attachment Description		Required	Enclosed	
R	Documentation from the appropriate entity (city or county) which indicates that the project is consistent with the acknowledged local comprehensive plan.	X		S
Y	<p>Minutes of the public hearing held on the area's community development needs and the project. (Final signed copy which record/document the required information items from #3 a-d of Chapter 6 of the MOD.) – along with affidavit of publication of the public hearing notice or certification of posting and copy of the posted public hearing notice verifying the notice was advertised or posted at least seven (7) days in advance of the time of the hearing.</p> <p>This documentation must include the percentage of non-English speaking residents within the community derived from the most recent decennial census data. If more than 5.0% of the population is non-English speaking than the public hearing notices are required to be published or posted in those languages and the application must include:</p> <ol style="list-style-type: none"> a. The affidavit of publication of the non-English public hearing notice; or b. The certification of posting and copy of the posted non-English public hearing notice. 	X		S 4
B	If the project overlaps municipal boundaries, attach an executed copy of an intergovernmental cooperation agreement which sets out the duties and obligations of each entity.	X		S 1
F	If the applicant will own the facility and another entity will operate the facility, attach draft copy of the operating agreement between the parties.	X		S 1
E	Map(s) showing the location of the project, including tax lots/parcels and road widths, etc.	X		S 1
G	Map showing the boundaries served by the facility.	X		S 1
H	Project Work Plan	X		S 1
L	If the budget includes cash match, attach documentation showing the funds are available and committed (such as loan documents, letters of commitments, bank statements, etc.)	X		S 2
U	Submit a list of <u>all</u> OPEN Community Development Block Grant awards received from the Infrastructure Finance Authority. The list must include: award date, award amount, project number, and percent of funds currently drawn down.	X		S 4
V	Copies of documents needed to answer the questions under the "Property Acquisition/Anti-Displacement and Relocation" section. If budget includes in-kind donations of property or buildings, include documentation showing how the value of the donation was determined (appraisal).	X		S 4

Q	<ul style="list-style-type: none"> • LMI – Area Wide - If the project will meet the National Objective of LMI Area Benefit, attach a map showing the area to be served by the facility (including Township, Section and Range numbers and road names). <ol style="list-style-type: none"> 1) If the LMI-Area Wide determination was based upon a local survey, attach a copy of IFA's approval of this survey. 2) Written documentation such as a policy or other document that demonstrates that the use of the facility will be restricted to the residents within the defined service area. • LMI – Limited Clientele – Presumed – Attach the following: <ol style="list-style-type: none"> 1) Attachment L of the Public/Community Facilities Application Supplement entitled "Documentation of Facility Users Form". If the facility is currently in existence and serving clientele provide 12 months worth of data on the form; and, 2) The form which will be used by the facility to collect race and ethnicity information, once the project is completed. 3) Policies that demonstrate the facility will exclusively serve the presumed LMI group. • LMI – Limited Clientele – non-presumed – Attach the following: <ol style="list-style-type: none"> 1) Attachment L of the Public/Community Facilities Application Supplement entitled "Documentation of Facility Users Form". If the facility is currently in existence and serving clientele provide 12 months worth of data on the form. 2) The client screening forms that will/are being used to collect family size and income, and 3) The form which will be used by the facility to collect race and ethnicity information, once the project is completed. 4) Any other policies regarding income and program eligibility requirements. • LMI – Nature and Location – ONLY Food Bank Projects can qualify under this criterion. <ol style="list-style-type: none"> 1) Attachment "L" of the Public/Community Facilities Application Supplement entitled "Documentation of Facility Users Form". If the facility is currently in existence and serving clientele provide 12 months worth of data on the form. 	X		S 3
M	ONLY ONE COPY REQUIRED - The study conducted to determine the feasibility of the facility/improvements or any preliminary architectural/engineering/planning work that has been completed. The documents must be stamped and signed by a professional architect/engineer registered or licensed in Oregon.	X		S 4
C	ONLY ONE COPY REQUIRED - If this project is for construction provide plans & specifications for the project. The documents must be stamped and signed by a professional architect/engineer registered or licensed in Oregon.	X		S 4
O	A cost estimate prepared by a certified professional (registered geologist, engineer etc.)	X		S 2
X	Copies of documents needed to answer the questions under "Environment" pertaining to floodplain and wetlands, contained in the application supplement.	X		S 4
D	ONLY ONE COPY REQUIRED - If project is for construction ONLY, attach a copy of the completed environmental review checklist for this project, prepared in accordance with Chapter 3 of the Grant Management Handbook. Publication of environmental notices should not take place before a funding decision is made on this application.	X		S 4
O	A Schedule of Pro Forma Revenues and Expenditures for each of the next five years and any underlying assumptions used. Complete Attachment R to the Public/Community Facility Application Supplement.	X		S 2
J	ONLY ONE COPY REQUIRED - The current adopted budget for the entity which will own the improvements. (Note if the non-profit will own the facility provide the adopted budget for the nonprofit)	X		S 2

	<p>a) If the applicant is required by state law to provide the services at the facility or the applicant owns or will own the facility, attach the applicant's current adopted budget; or</p> <p>b) If the applicant is not required by state law to provide the services at the facility and another entity owns or will own the facility, attach the entity's current adopted budget.</p>			
M	<p>ONLY ONE COPY REQUIRED - The last three audit reports for the entity, which will own the improvements. (Note if the non-profit will own the facility provide the audit reports for the nonprofit)</p> <p>a) If the applicant is required by state law to provide the services at the facility or will own the facility, attach the applicant's last three audit reports; or</p> <p>b) If the applicant is not required to provide the services at the facility and another entity will own the facility, attach the entity's last three audit reports.</p>	X		S 2
N	All document to support answer within Section 2D	X		S 2
X	Documentation to support answer within Section 4 D	X		S 4
K	Documentation to support answers within Section 2 A-2			S 2
I	Sam Registration print out	X		S1
A	Delegation of Authority documentation	X		S1
T	Documentation of Community Buy-In (support letters, needs analysis)	X		S4
AA	Documents to demonstrate readiness to proceed			S5
S	Documentation the project was presented to governing agency sharing various options (options analysis).	X		S4
W	Acquisition only – letters or URA communications with seller of property to be acquired.			



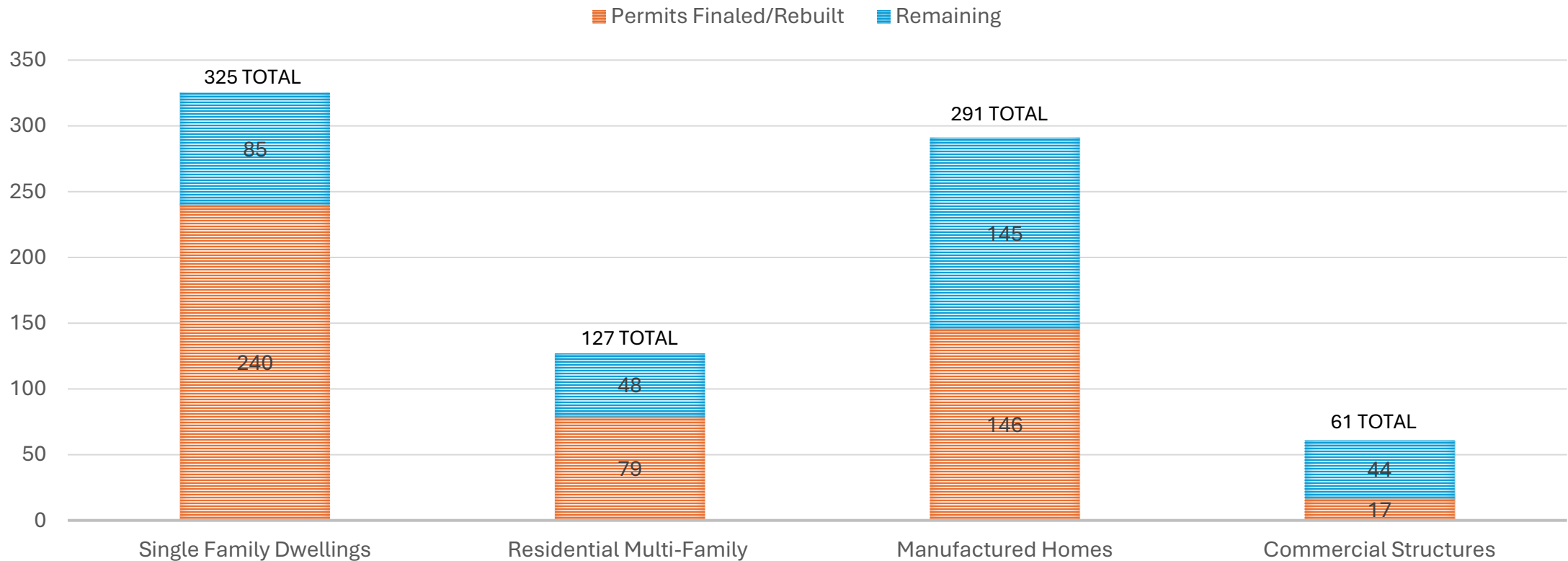
City of Talent

Rebuild/Recovery Update

September 18th, 2024

Rebuild Progress as of September 2024

REBUILD/RECOVERY PROGRESS AS OF SEPTEMBER 2024

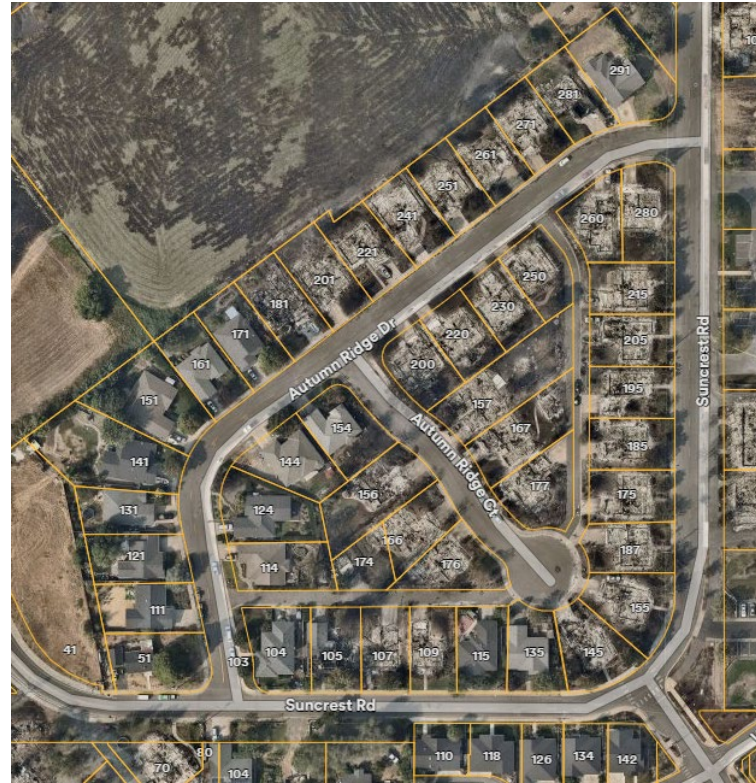


* Not including FEMA Temp Housing
(27 additional units)

Autumn Ridge Drive



August 20, 2020



September 10, 2020



July 03, 2024

Gangnes Drive



August 20, 2020



September 10, 2020



July 03, 2024

Mountain View Estates



August 20, 2020



September 10, 2020

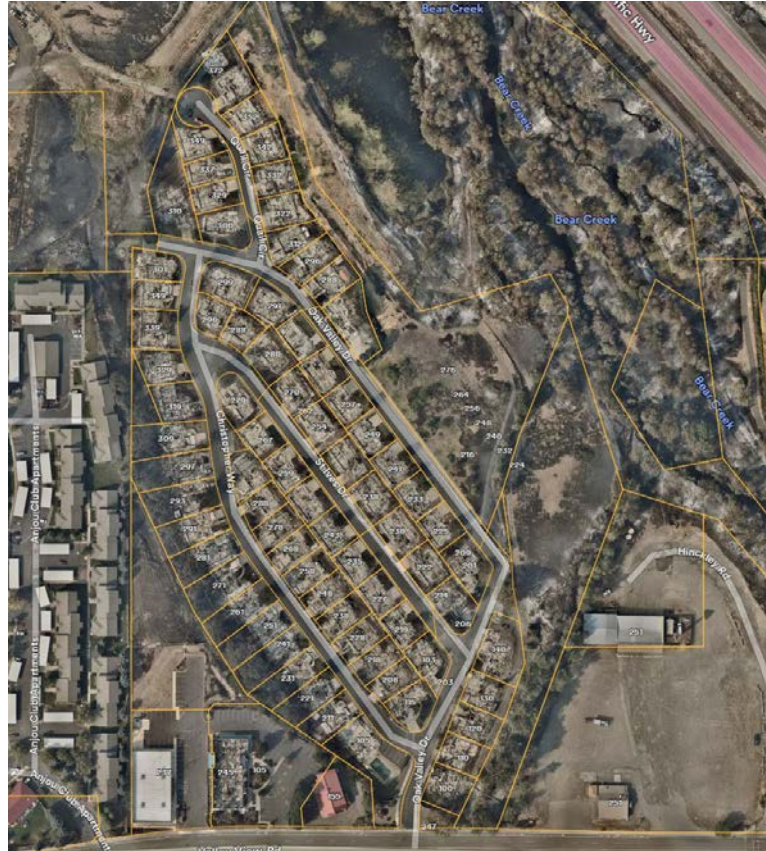


July 03, 2024

Oak Valley



August 20, 2020

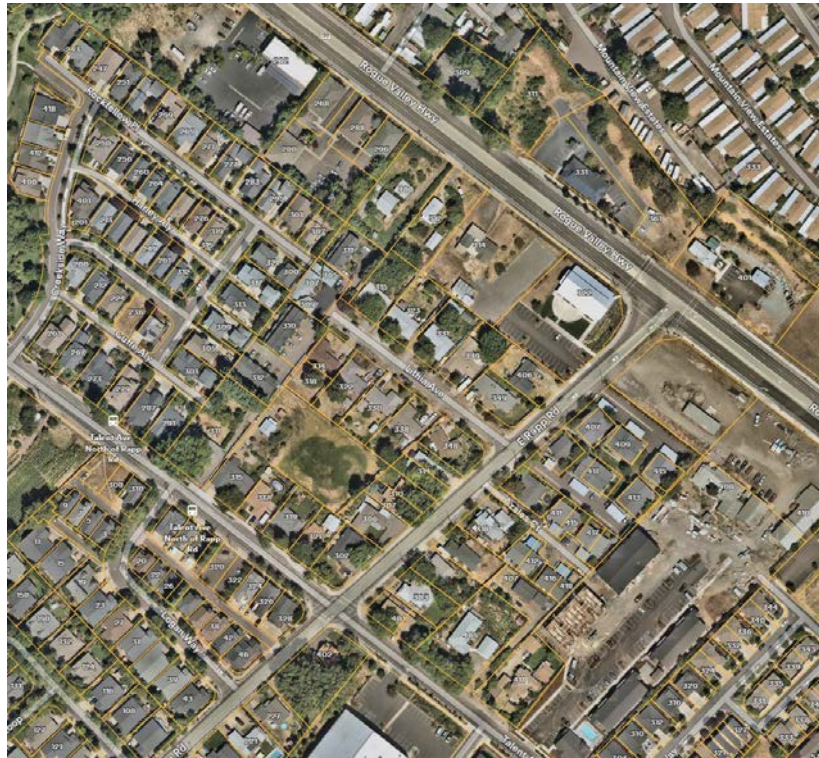


September 10, 2020

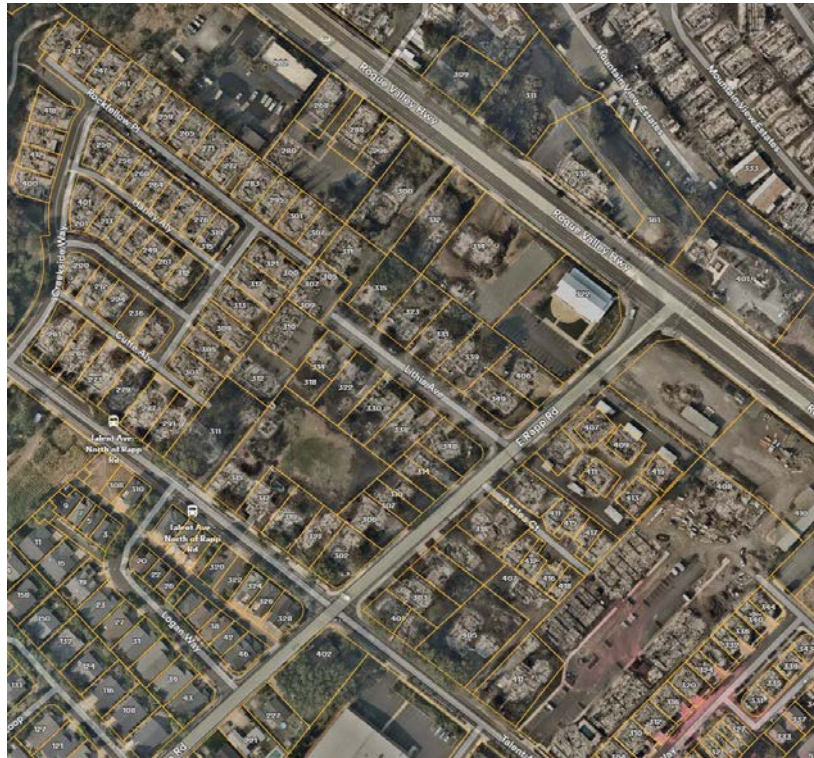


July 03, 2024

Old Bridge / Rapp Rd. / Lithia Ave.



August 20, 2020



September 10, 2020



July 03, 2024

Talent Mobile Estates



August 20, 2020



September 10, 2020



July 03, 2024

Current Projects in the Pipeline

- Talent Travel Center (249 W. Valley View Rd. =8,225 sq ft)
- Mixed Use Retail Complex (160 N. Pacific Hwy. =10,600 sq ft)
- Mixed Use Retail Complex (210 N. Pacific Hwy. =4,800 sq ft)
- Sunday Afternoons Headquarters (510 S. Pacific Hwy. =13,000 sq ft)
- National Heating & Air (821 S. Pacific Hwy. =1,185 sq ft)
- Affordable Housing Complex (600 S. Pacific Hwy =26 units)
- Commercial Warehouse (618 S. Pacific Hwy. 3,480 sq ft)
- AGE + Senior Housing (41 Suncrest Rd. =22 units)
- Palomino Pointe-Multifamily Res. Complex (210 Suncrest Rd. =42 units)

Almeda Fire Rebuild Progress - Permit Counts

Updated 9/11/2024

Single-Family	Lost in Almeda Fire	Finaled/Rebuilt
Oak Valley/Suncrest/Gangnes/Etc.	325	240
TOTAL	325	240

Manufactured Home Park Homes	Lost in Almeda Fire	Finaled/Rebuilt
Mountain View/Talent Mobile/Etc.	291	146
TOTAL	291	146

Multi-Family Units	Lost in Almeda Fire	Finaled/Rebuilt
Magnolia/Anderson Vista/Parkview/Etc.	127	79
TOTAL	127	79

Commercial Units	Lost in Almeda Fire	Finaled/Rebuilt
Talent Ave / Hwy 99 / W. Valley View	61	17
TOTAL	61	17