



**TALENT CITY COUNCIL
REGULAR MEETING MINUTES
- HELD AT TOWN HALL
AND VIA ZOOM -
June 18th, 2024 – 6:45 PM**

Study Session, Regular Council & TURA meetings are digitally recorded and will be available on the City website: www.cityoftalent.org.

1. Call to Order/Roll Call at 7:25 PM (00:01:30)

Members Present:	Members Absent:
Mayor Ayers-Flood Councilor Collay Councilor Ponomareff Councilor Pastizzo Councilor Byers Councilor Paré-Miller	Councilor Greider
Also Present:	
Gary Milliman, City Manager Dave Lohman, City Attorney Jennifer Snook, Chief Police Hector Flores, Community Engagement Director Tessa DeLine, Finance Director Gaoying Vigoa, City Engineer, Public Works Administrator	

2. Additions / Corrections to Agenda (00:02:23)

No additions or corrections made.

3. Community Announcements (00:02:30)

City Manager Milliman delivered community announcements to the council. Construction work on the Park Avenue water line had started, with crews planning to be onsite on Friday at 7AM. It was noted that the roadway would be closed to the public. Election packets were available with the City Recorder. Updated evacuation maps were on the website, indicating the best routes to evacuate neighborhoods in the event of an emergency. The Splash Pad at Chuck Roberts Park was now open. The city encouraged residents to sign up for Citizen Alert, and Weed Abatement was ongoing. Fire danger had increased to MODERATE, and the HARP program was now open and taking applications.

Councilor Paré-Miller announced that the Public Arts Committee will be hosting an Open Gallery for artists on Sunday, June 30, 2024 at City Hall starting at 3PM. Light refreshments will be available.

4. Speakers Heard on Non-Agenda Items (00:06:42)

None requested.

5. Public Hearing

5.1 Budget Hearing for Supplemental Budget Adjustment for Fiscal Year 2023-2024

City Manager Milliman delivered a staff report for the Budget Hearing regarding the supplemental

budget adjustment for Fiscal Year 2023-2024. He explained that the adjustments, although relatively minor, met the statutory threshold requiring approval of a supplemental budget to accommodate changes totaling approximately \$32,000 combined. This hearing addressed the required action, with the resolution for the supplemental budget listed as agenda item 9.1.

Mayor Ayers-Flood read budget hearing script and opened the public hearing. **(00:08:39)**

Mayor Ayers-Flood asked the audience, both in-person and online, if they would like to ask a question or make a comment. No requests for public comment made.

Mayor Ayers-Flood closed the budget hearing. **(00:09:25)**

5.2 Budget Hearing for Fiscal Year 2024-2025 Budget

City Manager Milliman delivered a staff report for the Budget Hearing regarding the Fiscal Year 2024-2025 Budget. He informed the council that the budget had been approved by the Budget Committee and was now the complete city budget for FY 2024-2025. This portion of the meeting served as a public hearing. Milliman noted that the city received several inquiries about the budget on the day of the meeting, specifically regarding potential increases in taxes. He clarified that there were no proposed increases in property tax rates in this budget, addressing confusion between property tax rates and assessed property valuations seen in recent correspondence. The City Council was not considering any property tax rate increase for the upcoming fiscal year. Summary sheets for the budget were included in the meeting packet, and the full budget, along with a narrative describing the various funds and budget construction, was available online on the city website.

Mayor Ayers-Flood read budget hearing script and opens the public hearing. **(00:14:53)**

Mayor Ayers-Flood asked the audience, both in-person and online, the process to ask a question or make a comment. No requests for public comment made.

Mayor Ayers-Flood closed the budget hearing. **(00:15:35)**

6. Department Reports **(00:16:08)**

6.1 City Manager Report

City Manager Milliman delivered his report to the council. He reported that staff and representatives from Rogue Valley Council of Governments met with the Office of Emergency Management (OEM) grant staff to kick off the FEMA-funded Hazardous Materials Mitigation program on the Bear Creek Greenway. This grant, submitted about four years ago, had been a long time in coming. Milliman informed the council that under this disaster declaration, this was the last grant to be awarded. The meeting focused on the \$1.3 million project, covering a lot of detail on how the project would be administered. The award letter had been issued, agreements had been signed, and everyone was prepared to start. Some preliminary work, such as environmental assessments and setting up the grant management system, needed to be completed.

6.1 Urban Renewal Activities Report

City Manager Milliman delivered an Urban Renewal Agency activities report to the council. Agency staff met with the grant staff at Oregon Housing & Community Services (OHCS), who requested additional information to supplement the PIER application and finalize the grant agreement. The draft of the grant agreement was currently with the Department of Justice, being crafted by their attorneys.

7. Consent Calendar **(00:25:18)**

7.1 Approval of City Council Study Session Meeting Minutes, January 29th, 2024

7.2 Approval of City Council Regular Meeting Minutes, February 7th, 2024

- 7.3 Approval of City Council Regular Meeting Minutes, February 21st, 2024
- 7.4 Approval of City Council Regular Meeting Minutes, March 6th, 2024
- 7.5 Approval of City Council Study Session Meeting Minutes, May 1st, 2024
- 7.6 Approval of City Council Regular Meeting Minutes, May 1st, 2024
- 7.7 Approval of City Council Regular Meeting Minutes, May 15th, 2024

Motion (00:25:36): Councilor Byers moved to approve the Consent Calendar. Councilor Paré-Miller seconded motion.

Discussion: None.

Vote: 5 ayes (Collay, Ponomareff, Pastizzo, Byers and Paré-Miller) 0 nays. Motion carried.

8. Unfinished Business (00:26:00)

8.2 Update on Oregon Watershed Enhancement Board – Upland Canopy Grant

OWEB Grant Administrator Hector Flores updated the council on the Oregon Watershed Enhancement Board - Upland Canopy grant. City Engineer Gaoying Vigoa transitioned documents and updates, requiring one final meeting for land agreements and supporting documents. CASA meetings revealed that tree planting at Talent Mobile Estates, initially expected by spring, would likely occur in mid-October, and the landscape plan now includes trees for the city right-of-way. A meeting with Rachel Thompson clarified grant changes, allowing funds for Summer Place wetlands, including a water meter and labor costs, with a draft budget amendment in progress. Thompson also confirmed that many decisions could be made independently, including identifying additional sites, as Mountain View Estates opted out due to their maintenance preferences. Overall, progress continued smoothly with necessary adjustments and clarifications.

9. New Business (00:32:21)

9.1 Adoption of Resolution 2024-091-R Supplemental Budget Adjustment for the Fiscal Year 23-24

City Manager Milliman sought approval of the supplemental budget adjustment for fiscal year 2023-2024 with resolution 2024-091-R.

Motion (00:33:32): Councilor Collay moved to approve resolution 2024-091-R authorizing a supplemental budget adjustment increasing resources and making appropriations for the City of Talent fiscal year beginning July 1, 2023 and ending June 30, 2024. Councilor Byers seconded motion.

Discussion: None.

Vote: 5 ayes (Collay, Ponomareff, Pastizzo, Byers, Paré-Miller) 0 nays. Motion carried.

9.2 Resolution 2024-092-R to Make Budget Appropriations and to Adopt the City of Talent Fiscal Year 2024-2025 Annual Budget

9.3 Resolution 2024-093-R to Categorize and Impose City of Talent Property Taxes and Establish City's Property Tax Rates for FY 2024-2025

9.4 Resolution 2024-094-R to Certify City is Eligible to Receive State Shared Revenue and Elect to Receive State Shared Revenue

City Manager Milliman delivered a staff report to the council covering agenda items 9.2, 9.3, and 9.4. He noted that the budget document had been approved by the Budget Committee on June 5, 2024, and summarized it in the staff report, including data sheets in the packet. He reminded the public that the full document is available for review online. City Manager Milliman recommended that the council adopt each of these resolutions by separate motion.

Motion (00:36:41): Councilor Byers moved to adopt resolution 2024-092-R to Make Budget Appropriations and to Adopt the City of Talent Fiscal Year 2024-2025 Annual Budget. Councilor Pastizzo seconded motion.

Discussion: None.

Vote: 5 ayes (Collay, Ponomareff, Pastizzo, Byers, Paré-Miller) 0 nays. Motion carried.

Motion (00:38:17): Councilor Paré-Miller moved to adopt resolution 2024-093-R to Categorize and Impose City of Talent Property Taxes and Establish City's Property Tax Rates for FY 2024-2025. Councilor Byers seconded motion.

Discussion: None.

Vote: 5 ayes (Collay, Ponomareff, Pastizzo, Byers, Paré-Miller) 0 nays. Motion carried.

Motion (00:39:33): Councilor Byers moved to adopt resolution 2024-094-R to Certify City is Eligible to Receive State Shared Revenue Funds and Elect to Receive State Shared Revenue Funds for Fiscal Year 2024-2025. Councilor Pastizzo seconded motion.

Discussion: None.

Vote: 5 ayes (Collay, Ponomareff, Pastizzo, Byers, Paré-Miller) 0 nays. Motion carried.

9.5 Agreement Between City of Talent and Phoenix-Talent Schools Regarding School Resource Officer for 2024-2025 Academic School Year

Chief of Police Jennifer Snook delivered a staff report for this agenda item. Mayor change that was made included the additional service to Talent Elementary School

Motion (00:45:35): Councilor Collay moved to authorize the City Manager to execute the agreement with the Phoenix-Talent School District for a school resource officer for 2024 through 2025 . Councilor Byers seconded motion.

Discussion: None.

Vote: 5 ayes (Collay, Ponomareff, Pastizzo, Byers, Paré-Miller) 0 nays. Motion carried.

9.6 Adoption of Resolution 2024-095-R Delegating Purchasing Authority and Establishing Purchasing Limits for City Staff

City Manager Milliman delivered a staff report to the council, highlighting the need to update purchasing authority limits established last August. Due to recent staff changes and a review of regional practices, Milliman recommended increasing the City Manager's limit from \$35,000 to \$50,000. The Finance Director's and City Planner's limits would remain the same. The Police Chief's limit would increase to \$45,000, and the City Engineer's limit would be set at \$25,000, replacing the former Public Works Director's position. Most other department heads would have a \$25,000 limit, with other limits unchanged.

Motion (00:49:54): Councilor Collay moved to adopt resolution 2024-095-R Delegating Purchasing Authority and Establishing Purchasing Limits for City Staff. Councilor Pastizzo seconded motion.

Discussion: None.

Vote: 5 ayes (Collay, Ponomareff, Pastizzo, Byers, Paré-Miller) 0 nays. Motion carried.

10. Commission / Committee Reports

Addressed after agenda item 11.

11. Other Business and Future Agenda Items (00:51:00)

11.1 Review of Look-A-Head

City Manager Milliman informed the council that he has requested that City staff provide him with a list of current projects that would need to be placed on future council agendas. Another items that is expected on a future council agenda include a Gas Resolution from the Together for Talent Committee.

Mayor asked if there would be an update on work being done with Salazar Architects. City Manager informed the council that an update would be provided at an upcoming Talent Urban Renewal Agency meeting.

10. Commission / Committee Reports (00:56:15)

Councilor Collay reported that the Urban Forestry Committee is considering moving their meeting time to better accommodate staff liaison Gaoying's work schedule.

Councilor Ponomareff reported that the Traffic Safety and Transportation Commission had restarted their meetings.

Councilor Ponomareff reported that the Together for Talent Committee is working on updating their bylaws and that the committee is interested in participating in understanding their role in emergency preparation.

12. Written Communications

None submitted.

13. Adjournment 8:24 PM (00:59:30)

Respectfully submitted by:



Hector Flores, City Recorder

Note: These minutes and the entire agenda packet, including staff reports, referenced documents, resolutions and ordinances are posted on the City of Talent website (www.cityoftalent.org) after each meeting. The minutes are not a verbatim record: the narrative has been condensed and paraphrased to reflect the discussions and decisions made.

