



**TALENT CITY COUNCIL  
REGULAR MEETING MINUTES  
HELD VIA ZOOM  
June 2<sup>nd</sup>, 6:45 PM**

*Study Session, Regular Council & TURA meetings are digitally recorded and will be available on the City website: [www.cityoftalent.org](http://www.cityoftalent.org).*

**1. Call to Order/Roll Call at 6:47 p.m. (00:10:04):**

<b>Members Present:</b>	<b>Members Absent:</b>
Mayor Ayers-Flood Councilor Clark Councilor Ponomareff Councilor Volkart Councilor Pastizzo Councilor Byers Councilor Paré-Miller	
<b>Also Present:</b>	
Jamie McLeod-Skinner, Interim City Manager Hector Flores, Interim City Recorder Jennifer Snook, Police Chief Bret Marshall, Public Works Director Kurt Sexton, Finance Director Kristen Maze, (incoming Community Development Director Dick Converse, (out going) Community Development Director	

A quorum was present.

**2. Meeting Accessibility (00:10:30):**

2.1 Opportunity to Interpret Meeting into Spanish

None Requested

**3. Additions/Corrections to Agenda (00:11:10):**

**Elevate** Item 12 (Interim City Manager & Department Reports) to before Item 8 (Public Hearing)

**Elevate** Item 10 (Unfinished Business) to before Item 9 (Consent Calendar)

**Add** "11.1 Additional documentation from Budget Meeting"

**Motion (00:17:32):** Councilor Volkart moved to reorder the agenda with Item 8 being City Manager & Department Reports, Item 9 being Public Hearings, Item 10 being Unfinished Business and Item 11 being with Consent Calendar, Item 12 being New Business and 12.1 being Request for Supplemental Budget Documentation and Items 13, 14 and 15 elevated one number. Councilor Ponomareff seconded motion.

**Discussion:** Interim City Manager requested that the reorder maintain the existing numbering for continuity with the agenda. Mayor requested consent of Councilors regarding the request. No objections were noted.

Staff understood the intent to be: Reorder the agenda with Item 12 (City Manager & Department Reports) prior to Item 8 (Public Hearings), Item 10 (Unfinished Business) to before Item 9 (Consent Calendar) and add Item 12.1 "Request for Supplemental Budget Documentation."

**Vote:** 6 AYES (Councilors Clark, Ponomareff, Volkart, Pastizzo, Byers and Paré-Miller), 0 NAYS.  
Motions carries.

#### **4. Committee Member Appointments (00:21:41):**

##### 4.1 Appointment of Talent Public Arts Committee Member

Appointment of Donna Ruiz as alternate member to Talent Public Arts Committee.

**Motion (00:23:05):** Councilor Clark moved to affirm the Mayor's appointment of Donna Ruiz as an alternate member to the City of Talent Public Arts Committee. Councilor Byers seconded motion.

**Discussion:** None

**Vote:** 6 AYES (Councilors Clark, Ponomareff, Volkart, Pastizzo, Byers and Paré-Miller), 0 NAYS.  
Motions carries.

#### **5. Community Announcements (00:24:20):**

##### 5.1 Grant Opportunities for Talent Business & Non-Profits through TalentGrants.com

Interim City Manager explained that grants were available on TalentGrants.com for COVID impacted businesses and non-profit located in the City of Talent. Deadline is June 11<sup>th</sup>, 2021. The Mail Tribune would be doing a story on this as well.

##### 5.2 Deadlines for Property Owners to Request Free Debris Removal from the Oregon Department of Transportation for Damage Caused by the Alameda Fire.

Interim City Manager explained that Oregon Department of Transportation (ODOT) is removing debris for free of charge. Property owners who are interested need to submit a Right of Entry (ROE) by June 7, 2021.

The Talent Urban Forestry Committee - Councilor Clark announced that the Urban Forestry Committee planted 7 new trees with the financial support of Pacific Power. Trees are located on E. Main and Seiber Streets.

#### **6. Speakers Heard on Non-Agenda Items (00:28:22):**

Mary Wightman had requested to speak via e-mail about the Citizen Alert System, however she was not present to speak.

**Add "10.3 Additional documentation from Budget Meeting".**

**Item 12 taken out of order as Presenters for Item 7 were not available at this time.**

#### **12. City Manager & Department Reports (00:30:00):**

##### 12.1 Interim City Manager

Interim City Manager explained that the budget hearing is scheduled for June 16<sup>th</sup> instead of June 2<sup>nd</sup> due to noticing requirements.

Interim City Manager thanked the City of Gold Beach for providing City of Talent with a planning technician to assist during these critical times. Anthony Vieira was a great addition to our team.

FEMA's Temporary Emergency Housing project completion event will take place on June 18<sup>th</sup>, 2021, at the Totem Pole Mobile Park Site from 9:00 am to 11:30 am.

It was noted by Interim City Manager Jackson County had completed their After-Action Report for the Alameda Fire and city staff are working on the City's emergency response assessment.

The City has been providing notice on the city's weed abatement Ordinance, including posting on the City website, in the Mail Tribune, in the Flash, and in city water bills. The City will be enforcing these codes to mitigate possible hazards from occurring.

The Interim City Manager thanks the outgoing Interim Community Development Director, who thanked the City for an opportunity to help during the time of need.

Councilor Volkart asked the Outgoing Interim Community Development Director if he foresees any hurdles with the Fire Chief on re-establishing the community at the Talent Mobile Estates Outgoing Interim Community Development Director stated that there will be less than 100 units that were there before the fire. They have also added a new fire hydrant. Property owner has been working hand in hand with the Fire Chief. Looks like he has addressed all the concerns of the Public Works and the Fire Chief in regard with emergency access to the mobile park.

Mayor asked about state support on the housing analysis process and whether it will replace our previous HNA. Interim City Manager stated that there were some grants that ran through the end of this fiscal year to start-up planning and there are more upcoming deadlines that are coming-up for other grants. Elizabeth Decker will be coming back to address Council and to kick off this process.

Mayor asked for clarification regarding expanding contract for Wilson. Interim City Manager informed Council that Wilson Associates was still in initial scope of work and main goal was to have them help staff for FEMA Reimbursement. Wilson Associates has also been stepping-up and working closely with City Finance Director and Public Works Director to help them identify what to ask for and how to present the information to FEMA to maximize those resources.

Councilor Volkart asked about a geotechnical report from FEMA on the Suncrest site. Interim City Manager responded that FEMA has not yet shared their report and that it was not fully completed.

Councilor Volkart had questions for the City Manager regarding the presentation on housing at the May 26<sup>th</sup> Special Council meeting.

## 12.2 Police Department

Chief of Police added to her staff report that two officers attend the May Talent's Artisan Market and distributed information on the Emergency Alert System/The Citizen Alert System and Evacuation Check List.

Councilor Ponomareff asked Chief of Police if there was a recording on the panel that the Chief of Police recently attended at SOU. The Chief of Police was unsure if the event was recorded but she stated that she could put Councilor Ponomareff in contact with the facilitator of the event.

## 12.3 Public Works

Public Works Director made comments regarding the Water Quality Report and the fire affected streetlights on Talent Avenue. He also noted that the splash pad and city bathrooms are now open.

Councilor Volkart would like to know where the Wagner Creek Water Tank is supplying water too. Public Works Director stated that it supplies about 40 users in the Wagner Creek wrap around. It is connected to the whole system. Councilor also asked the age the tank. Public Works Director stated that it is from about the 1950's or 1960's, and that the tank is evaluated every 5 yrs.

## 12.4 Community Development

Outgoing Interim Community Development Director gave update on permits with approximately 90% completed to date.

Incoming Community Development Director stated that she is very impressed with the staff and their work ethics and customer service to the community.

12.5 Finance Department

No questions were asked by the Mayor or Councilors.

12.6 City Recorder & Community Engagement Director

City Recorder & Community Engagement Director providing an update on upgrade to the City website, including the selection of Municode as the new vendor.

**7. Public Presentations (01:39:02)**

7.1 Proposed 3D Housing Options – Presentation by Barry & Kathryn Thalden

7.2 Proposed Outdoor Music & Movies Festivals – Presentation by Dan Hauser, Camelot Theatre

Dan Hauser did not attend. The Interim City Manager noted that he has asked to speak regarding having movies on the side of the Camelot Theater.

**8. Public Hearings (02:11:05):**

None

**10. Unfinished Business (02:11:15):**

10.1 Next Steps on Update for Title 17 (Subdivisions) & Title 18 (Zoning) of Talent Municipal Code

Consultant Elizabeth Decker provided information on proposed Municipal Code updates.

**Motion to Extend Meeting**

**Motion (02:43:58):** Councilor Volkart moved to extend the meeting to 10:00 pm. Councilor Ponomareff seconded motion.

**Discussion:** None

**Vote:** 6 AYES (Councilors Clark, Ponomareff, Volkart, Pastizzo, Byers and Paré-Miller), 0 NAYS. Motions carries.

10.2 Update on Candidates Search for City Manager

The Rogue Valley Council of Governments (RVCOG) Executive Director discussed the process. Councilor Ponomareff said the Sub-Committee were recommending the applicant pool for City Manager be reduced to three candidates and that they be interviewed on June 15, 2021.

**Motion (02:58:25):** Councilor Clark moved to approve the recommendation of the Hiring Sub-Committee to elevate the three candidates to second round interviews. Councilor Volkart seconded motion.

**Discussion:** None

**Vote:** 6 AYES (Councilors Clark, Ponomareff, Volkart, Pastizzo, Byers and Paré-Miller), 0 NAYS. Motions carries.

The Mayor and several Councilors had recently discussed the breadth of the City Manager position since the Alameda Fire. The discussion led to the idea of opening a position for a Fire Recovery Director that could work in tandem with the new City Manager, addressing strategic planning around recovery. With permission from the Counsel, they are asking to seek the help of Rogue Valley City of Government (RVCOG) and the City Attorney of creating this new position.

**Motion (03:04:24):** Councilor Volkart moved to authorize the Council President and the Mayor to work with our HR Consultant and our City Attorney to draft a position for a Fire Recovery Director. Councilor Ponomareff seconded motion.

**Discussion:** None

**Vote:** 6 AYES (Councilors Clark, Ponomareff, Volkart, Pastizzo, Byers and Paré-Miller), 0 NAYS. Motions carries.

#### 10.3 Update on City of Talent Evacuation Zones

Chief of Police Snook and Councilor Pastizzo show the new zoning for the evacuation plan for the City of Talent.

#### 10.4 Scheduling Council Goal Setting Session

Interim City Manager started to provide a staff report but was stopped by Councilor Volkart.

**Motion (03:24:45):** Councilor Volkart moved to continue the Scheduling Council Goal Setting Session until the arrival of the new City Manager. Councilor Ponomareff seconded motion.

**Discussion:** Councilor Ponomareff ensued conversation regarding Interim City Manager work.

**Vote:** 6 AYES (Councilors Clark, Ponomareff, Volkart, Pastizzo, Byers and Paré-Miller), 0 NAYS. Motions carries.

### 9. Consent Calendar (03:26:29):

9.1 Approval of City Council Minutes May 19<sup>th</sup>, 2021

9.2 Acknowledgement of Budget Committee Minutes, May 5<sup>th</sup>, 2021

9.3 Acknowledgement of Budget Committee Minutes, May 19<sup>th</sup>, 2021

9.4 Acknowledgement of Budget Committee Minutes, May 26<sup>th</sup>, 2021

9.5 Acknowledgement of Talent Public Arts Committee Minutes, April 6<sup>th</sup>, 2021

9.6 Acknowledgement of Talent Public Arts Committee Minutes, April 15<sup>th</sup>, 2021

**Motion (03:27:00):** Councilor Ponomareff moved to approve the Consent Calendar. Councilor Clark seconded motion.

**Discussion:** None

**Vote:** 6 AYES (Councilors Clark, Ponomareff, Volkart, Pastizzo, Byers and Paré-Miller), 0 NAYS. Motions carries.

### 11. New Business (03:27:35):

11.1 Request for Additional Supporting Documentation for Budget

Councilor Ponomareff suggested that they email the Finance Director and let him know what information will be needed and that the community is requesting from the Councilor's.

Councilor Ponomareff requested that the position for Director of the Fire Recovery be put on as a line item on the next agenda.

### 12. Commission / Committee Reports (00:00:00):


### 13. Other Business / Future Agenda Items (00:00:00):

### 14. Adjournment (10:15) pm (03:37:35)

Respectfully submitted by:

  
\_\_\_\_\_  
Hector Flores, Interim City Recorder

Attest:

  
\_\_\_\_\_  
Darby Ayers-Flood, Mayor

*Note: These minutes and the entire agenda packet, including staff reports, referenced documents, resolutions and ordinances are posted on the City of Talent website ([www.cityoftalent.org](http://www.cityoftalent.org)) after each meeting. The minutes are not a verbatim record: the narrative has been condensed and paraphrased to reflect the discussions and decisions made.*