



**TALENT CITY COUNCIL
STUDY SESSION MINUTES
TOWN HALL
January 29, 2020 — 6:00 PM**

Study Session, Regular Council & TURA meetings are digitally recorded and will be available on the City website: www.cityoftalent.org.

1. Call to Order/Roll Call at 6:05 p.m.

Members Present:	Members Absent:
Mayor Ayers-Flood Councilor Harrison Councilor Ponomareff Councilor Clark Councilor Land	Councilor Berlant Councilor Dolan
Also Present:	
Sandra Spelliscy, City Manager Chief Doney, Talent Police Department	

2. Speakers Heard on Non-Agenda Items

None.

3. Social Media and Electronic Communications Policies (6:20)

Staff Report – City Manager:

Pursuant to Council request, staff presented Council with a draft social media policy for its consideration at its December 18, 2019 regular meeting. At that time Council requested that the issue be placed on a future study session agenda. Staff has also asked the city attorney to review the draft policy, and the attached draft policy indicates the recommended edits to Section I as well as the addition of Section II. We have also received a recommendation from the city attorney that the Council consider an electronic communications policy, which is somewhat broader than the social media policy under consideration. It is attached for your review and discussion as well.

Council and staff discussed the following topics:

- Expanding language regarding to whom the policies apply.
- The reason for having a social media policy.
- The purpose of having a separate Electronic Communications Policy.
- Areas in the social media policy that need language revisions for clarity.
- Areas in the electronic communications policy that need language revisions for clarity.
- Definition of a quorum.
- Definition of an elected and/or appointed official.
- The possibility of the contents of the policies being added to the personnel handbook.
- The rules for records retention as they pertain to the two proposed policies.
- The increasingly ubiquitous role of social media in government.

City Manager will incorporate the discussion items into a revised draft for review at a future council meeting.

4. CCB Policy (1:49:42)

Staff Report – City Manager

The city has four commissions and three committees that have been established by ordinance or resolution to act primarily in an advisory role to the City Council in its policy-making capacity. (For the purposes of this discussion the staff is not including the Budget Committee, Architectural Review Committee, or Harvest Festival Committee, which have specific duties outside an advisory role.) Each commission and committee is assigned a Council Liaison, and commissions are assigned a staff liaison as well.

Although the enacting ordinances and resolutions spell out generally the roles and responsibilities of the commissions and committees, the Council has expressed the desire for a more formal policy that addresses how the Commissions and Committees operate on a day-to-day basis, the roles and responsibilities of Council Liaison, and the Council Liaison appointment process. Staff drafted a proposed policy for discussion purposes that focuses on those three areas. This proposed policy was first discussed at a Council Study Session on October 30, 2019 and is now back before the Council for further discussion. Proposed changes in the draft from the October 30 session are shown in red.

Discussion:

- Discussion of use of social media
- Discussion about fundraising and reimbursement of purchases.
- Creation of purchase order and donations guidelines.

City Manager will incorporate the discussion items into a revised draft for review at a future council meeting

5. Adjournment at 8:42 PM.

Respectfully submitted by:



Gabriella Shahi, City Recorder

Note: These minutes and the entire agenda packet, including staff reports, referenced documents, resolutions and ordinances are posted on the City of Talent website (www.cityoftalent.org) after each meeting. The minutes are not a verbatim record: the narrative has been condensed and paraphrased to reflect the discussions and decisions made.