



**TALENT CITY COUNCIL
REGULAR COUNCIL MEETING MINUTES
TOWN HALL
July 17, 2019 — 6:45 p.m.**

Study Session, Regular Council & TURA meetings are digitally recorded and will be available on the City website: www.cityoftalent.org.

REGULAR COUNCIL MEETING

1. Call to Order/Roll Call at 6:10 p.m.

Members Present:	Members Absent:
Mayor Ayers-Flood Councilor Land Councilor Berlant Councilor Dolan Councilor Clark Councilor Ponomareff	Councilor Harrison
Also Present:	
Sandra Spelliscy, City Manager Zac Moody, Community Development Director Gabriella Shahi, City Recorder Kurt Sexton, Finance Director Bret Marshall, Public Works Director Chief Doney, Talent Police Department	

2. Community Announcements

- July 18 – Charter Communications along with the Talent-Phoenix School District and Representative Pam Marsh are holding an event to discuss digital literacy in rural Oregon at the Community Center.
- July 25 – TZWT will show the film “Just Eat It” at the Downtown Coffee House.
- Talent Public Arts Committee’s (TPAC) Storm Drain Art Project artist will start painting the weekend of August 10 and 11.
- Talent is looking for steering committee members to work on implementation of its age-friendly community project with AARP.
- Talent Maker City was awarded an AARP grant to work with elders on the pollinator theme.
- Talent Public Arts Committee has two committee member openings.

3. Public Presentations (None)

4. Unfinished Business (None)

5. Public Hearings

5.1 2019-957-O Plastics Ordinance (first reading)

Staff Report – City Manager

On April 3, 2019, the City Council held a discussion and heard testimony from the public on the possible adoption of a draft ordinance to prohibit the distribution of plastic and bioplastic food service ware in the city of Talent. The Council directed staff to bring back a final ordinance for Council consideration based on the April discussion.

On June 13 and June 20, respectively, Governor Kate Brown signed into law HB 2509 and SB 90, legislation dealing with prohibition on distribution of single-use carryout bags and single-use plastic straws by retail establishments in the state of Oregon. The new laws prohibit local governments from enacting local regulations that differ from those in state law, although HB 2509 does provide that local governments may allow retail establishments to charge a fee of more than five cents for the provision of reusable bags. Based on the new law, the final draft ordinance before the Council does not contain language regarding prohibitions on single-use plastic bags or single-use plastic straws.

At its July 3, 2019 meeting Council considered the following issues:

1. Bioplastic prohibition – some vendors in town are using compostable service ware in an attempt to be more environmentally-friendly. Is Council clear that it wants to prohibit that practice?
2. Events on City of Talent property could be interpreted to include events that are part of rentals for Town Hall or the Community Center. Is this Council's intent? Those facilities currently do not contain adequate means for washing reusable service ware.
3. City-sponsored events (such as the Harvest Festival) have in the past encouraged the use of reusable service ware, but not completely banned it. Is this Council's intent?
4. What happens after the 30-day exemption in section 4(A) expires and there is still not a cost-similar or feasible alternative?
6. The ninety-day effective date is very short and does not comport with most recently-enacted ordinances in other jurisdictions, which usually provide for 6-months to a year or more for compliance. Staff recommends an effective date of January 1, 2020, which would coincide with the effective dates in HB2509 and SB 90.
7. Does the Council want to consider setting an income threshold for the ordinance (\$50,000 in gross sales per year) like the one in the polystyrene ordinance?
8. Does Council want to direct staff to bring the ordinance back for amendment to incorporate the new state laws by reference once they have been codified?

Staff brought back an amended ordinance based on the July 3 discussion.

Discussion:

- Language change in Section 1(E) to clarify differences between “hosted”, “held”, and “sponsored”.
- Language change to Definition(F) for better clarity and addition of stirrers.
- Discussion of the location of content under Section 4(B) within the document.
- Staff will send notices listed under Section 5.
- Missing definition of durable food service ware.

Public hearing opened and closed at 7:32 PM.

Motion: Councilor Berlant moved to approve the adoption of Ordinance 2019-957-O (as amended), an ordinance prohibiting the distribution of certain disposable food service ware composed of plastic or bioplastic in the City of Talent, by title only. Councilor Land seconded.

Discussion: Councilor Dolan moved to amend title to insert the word “certain” in front of “disposable” and delete the words “by retail establishments and others”. Councilor Berlant seconded. Amended passed. Councilor Berlant expressed her support. Councilor Land expressed her support for the motion.

Vote:

Councilor Land
Councilor Berlant
Councilor Dolan
Councilor Clark
Councilor Ponomareff
Motion passed.

6. Speakers Heard on Non-Agenda Items

Gerlinde Smith:

Smith presented the City with a certificate of appreciation from MonarchWatch.org for the Monarch Waystation located outside of City Hall.

7. Consent Agenda

7.1 Approval of July 3, 2019 Council Meeting Minutes

7.2 Talent Public Arts Committee Appointment – Heather Gleason Biesanz

Motion: Councilor Ponomareff moved to approve the consent agenda. Councilor Berlant seconded.

Discussion: None.

Vote: All ayes. Motion passed.

8. Regular Agenda

8.3 HR Consultant Salary Study (informational)

Staff Report – Ann Marie Alfrey

In 2018 the City entered into an intergovernmental agreement with Rogue Valley Council of Governments for the provision of human resources services. One of the work items set forth in the IGA was the development of salary and FTE comparison for management employees that looked at similar-sized cities in the Rogue Valley and in other parts of Oregon.

Alfrey gave an overview of the study findings found in the agenda packet.

Discussion:

- Councilor Dolan would have liked to see analysis of the data and recommendations. Alfrey responded that setting salary levels is an internal decision. She noted that several City of Talent staff positions are below market.
- Council, Staff, and Alfrey discussed the current organizational structure, staffing needs, and requirements.
- Alfrey stated that the effectiveness of the staff is related to their longevity. It is a possible risk to lose staff to other jurisdictions offering higher pay.
- Council and Staff discussed a future meeting with RVCOG focused on communication, clarifying roles of council and staff.

8.1 2019-956-O Water SDC Ordinance Update (second reading)

Staff Report – Public Works Director

On July 3, 2019, Council conducted a public hearing and approved the first reading of Ordinance 2019-956- O for Water System Development Charges (SDCs) methodology with rate increases as proposed in the 2019 City of Talent Water Master Plan Update. Second reading will be conducted at this meeting for final approval. The 2019 Water Master Plan Update evaluates the city’s water system for current deficiencies, sets out future infrastructure needs for the system to accommodate projected

growth, and a provides a financial analysis with recommendations for funding of that infrastructure. The financial analysis in the Plan was prepared by Hansford Economic Consulting (HEC). In its analysis, HEC made two recommendations regarding System Development Charges (SDCs) for new water system participants. The first was a change to the methodology in calculating the part of the SDCs that relates to debt service. The second recommendation by HEC in the Water Master Plan Update is to increase water SDCs for new water system participants. Staff recommends the update of this ordinance to correct the debt service methodology for calculating SDCs, as well as to increase the SDCs to the recommended rate schedule based on meter size as shown in Appendix A Table 2. This will help to insure adequate funding for the current and future needs of Talent's potable water system.

Discussion:

Derek Volkart (Citizen speaker):

Volkart discussed differences in the definitions between the city code and the water SDC document.

Motion: Councilor Land moved to adopt Ordinance 2019-956-O, an ordinance establishing the methodology and procedures to implement water System Development Charges; repealing Ordinance 730 and its amendments (Ordinance 763, 773 & 781), and the contents in their entirety and incorporated therein, by title only. Councilor Land seconded.

Discussion: None.

Vote:

Councilor Land

Councilor Berlant

Councilor Dolan

Councilor Clark

Councilor Ponomareff

Motion passed.

8.2 Council Discretionary Fund Requests

Staff Report – City Manager

The FY 2019-2020 budget contains \$8,500 in funding for Council Discretionary Fund requests. This year's budget also contains \$250 for each City-designated Commission and Committee to use for routine operational activities such as printing and supplies. Funds for the operational activities do not have to be requested separately and are automatically available to each Commission or Committee. Once requests have been approved, recipients must present a request for funds to the Finance Department. Expenditures of \$50.00 or less are paid on a reimbursement basis and requests for reimbursement must be accompanied by a receipt. All reimbursements must be approved by the commission or committee chair. Larger purchases will be made by purchase order or other method, and funds recipients should allow ample time for working with the Finance Department before purchases need to be made. Any approved funds that are not spent in this fiscal year do not roll over into the next fiscal year and will revert back to the General Fund. All requests to the Finance Department for approved funds must be made no later than May 1, 2020, to provide sufficient time for the request to be processed and checks to be issued prior to June 30, 2020.

Discussion:

- Together for Talent (T4T) presented their request to Council.
 - Council, Staff, and T4T discussed the budget request for the emergency preparedness supplies and shed. T4T noted they do not currently have an operating plan in place for distribution of the supplies.
 - Council and T4T discussed their budget request priorities.
 - Council asked if T4T has plans for getting donations or fundraising. T4T responded they do not.
 - Council discussed different options to fund a portion of T4T's budget request.
- Council and Staff discussed the types of expenses that will be covered by the \$250 allocation.

- Council and Staff stated that a more in-depth discussion is required to clearly define the purchase and spending policies for commission and committee.

Motion: Councilor Land moved to extend the meeting 10 minutes. Councilor Clark seconded.

Discussion: None

Vote: All ayes. Motion passed.

Motion: Councilor Berlant moved to allocate \$4,000 to Together for Talent from the discretionary fund. Councilor Ponomareff seconded.

Discussion: Councilor Ponomareff is in support of the motion. Mayor Ayers Flood and Councilor Clark stated they prefer a lower amount. Councilor Dolan moved to amend to the motion to change the amount to \$3,000 with a reprioritized list of expenditures submitted to staff. Councilor Clark seconded. Discussion: Council and Staff discussed the types of purchases that would be allowed under the motion. Vote: All ayes. Amendment passed.

Vote: All ayes. Motion passed.

Discussion:

- Councilor Land presented Talent Public Arts Committee's (TPAC) budget request to Council.
- Council and Staff discussed the request. They noted that the request is missing more detailed information about how the funds would be spent.

Motion: Councilor Dolan moved to extend the meeting 15 minutes. Councilor Ponomareff seconded.

Discussion: None

Vote: All ayes. Motion passed.

Motion: Councilor Berlant moved to allocate \$2,000 to TPAC from the discretionary fund and for TPAC to bring an itemized list of expenses to Council. Councilor Land seconded.

Discussion: Councilor Clark and Dolan stated they are not in support of the motion due to the lack of detail in the request. Mayor Ayers-Flood stated that in her opinion budget requests do not need to be detailed down to the line item. Motion: Councilor Ponomareff moved to extend the meeting 5 minutes. Councilor Berlant. Discussion: None. Vote: All ayes. Motion passed. Council discussed the possibility of putting this request forward to a future meeting until there is more information.

Vote: 4 ayes, 1 nay (Dolan). Motion passed.

9. Other Business and Future Agenda Items

- Items to be placed on future meetings:
 - Commission and Committee policies
 - The \$50,000 budget item for energy and sustainability projects
 - Emergency preparedness
 - Update on short term rentals

10. Adjournment at 9:19 p.m.

Respectfully submitted by:



 Gabriella Shahi, City Recorder

The City of Talent is an Equal Opportunity Provider

Note: These minutes and the entire agenda packet, including staff reports, referenced documents, resolutions and ordinances are posted on the City of Talent website (www.cityoftalent.org) after each meeting. The minutes are not a verbatim record: the narrative has been condensed and paraphrased to reflect the discussions and decisions made.

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