



**TALENT CITY COUNCIL
REGULAR COUNCIL MEETING MINUTES
TOWN HALL
May 15, 2019 — 6:45 p.m.**

Study Session, Regular Council & TURA meetings are digitally recorded and will be available on the City website: www.cityoftalent.org.

REGULAR COUNCIL MEETING

1. Call to Order/Roll Call at 6:55 p.m.

Members Present:	Members Absent:
Mayor Ayers-Flood Councilor Berlant Councilor Dolan Councilor Harrison Councilor Clark Councilor Ponomareff	Councilor Land
Also Present:	
Sandra Spelliscy, City Manager Zac Moody, Community Development Director Gabriella Shahi, City Recorder Kurt Sexton, Finance Director Bret Marshall, Public Works Director Chief Doney, Talent Police Department	

2. Pledge of Allegiance

3. Community Announcements

- Quilt display from Rogue Modern Quilters hanging in City Hall.
- Introduction of Sarah Kenney, Harvest Festival and City Recorder Intern.
- TZWT display at the Library showing harms of plastic.
- May 31 – Talent Evening Market Opening
- This week is National Police Week.
 - Council and Staff will write a letter of appreciation to the Talent Police Department.

4. Public Presentations

None.

5. Public Hearings

None.

6. Speakers Heard on Non-Agenda Items

None.

7. Consent Agenda

7.1 Approval of May 1, 2019 Council Meeting Minutes & Amendment to March 20, 2019 Council Meeting Minutes

7.2 OLCC License: J's Place

Motion: Councilor Berlant moved to approve the consent agenda items 7.1 and 7.2. Councilor Harrison seconded.

Discussion: Councilor Clark asked about content on page 8 of the minutes from May 1, 2019 under the short-term rental discussion. Spelliscy clarified the content.

Vote: All ayes. Motion passed.

7.3 TPAC Funding for Stormwater Project

Aubrey Laughlin, TPAC Chair, gave an overview of the project.

Discussion:

- Councilor Berlant asked Laughlin about how TPAC will select artists. Laughlin said TPAC seeks to include a diverse selection artists with a focus on high caliber work. Councilor Berlant encouraged TPAC to find young student artists if possible.

Motion: Councilor Berlant moved to approve the acceptance of the RVSS grant funds for the stormwater art project with TPAC. Councilor Dolan seconded.

Discussion: None.

Vote: All ayes. Motion passed.

8. Unfinished Business

8.1 Update to Council Rules of Procedure (This item was discussed after item 15.)

9. Regular Agenda

9.1 Support Letter for Fire Resilience Investment Package

Staff Report – City Manager

The Council has received a request from State Representative Pam Marsh to support a legislative budget package that would include \$6.8 million in funding in the 2019-2021 biennial budget for critical wildland firefighting support and community resiliency efforts.

Discussion: None

Motion: Councilor Dolan moved to approve the letter of support from the Talent City Council regarding the Oregon Forest Fire and Resilience Investment Package, and direct city staff to transmit the letter to Representative Marsh and the appropriate legislative leaders and committees. Councilor Ponomareff seconded.

Discussion: Councilor Clark expressed his support for the letter.

Vote: All ayes. Motion passed.

9.2 SOREDI Funding Request

Staff Report – City Manager

Colleen Padilla, Executive Director of SOREDI, made a presentation to the Council regarding this request at its February 20, 2019 meeting. This item was not budgeted for in the FY 2018-2019 budget, so funds to pay for the request would need to come from the General Fund contingency. This item was carried over from the April 17, 2019 agenda so that Councilmembers could ask additional questions of Padilla.

Discussion:

- Councilor Ponomareff asked who are SOREDI stakeholders. Spelliscy stated they are likely businesses and groups that have an impact on economic development in the region.
- Spelliscy believes SOREDI has already signed the contract and is moving forward on the strategic plan. She stated that SOREDI has included Talent's proposed contribution. Spelliscy said if Council decides not to approve the request, SOREDI will find the funding from another source.
- Councilor Ponomareff asked where the requested funds would come from. Spelliscy stated it would come from the contingency fund, which has enough funds to cover the cost.
- Mayor Ayers-Flood stated that the City has a liaison to SOREDI who would help leverage SOREDI's support to benefit the City of Talent. She thinks there are more opportunities for engagement with SOREDI. Spelliscy stated that Councilor Land is a SOREDI Board Member and most other cities in the region have already given their contribution.
- Councilor Dolan said the Economic Development Commission has been looking at what SOREDI brings to the City. She is unsure what, if anything, SOREDI has contributed to the City.
- Councilor Berlant asked if Talent would lose any benefits if the funding request is not approved. Mayor Ayers-Flood stated the City pays a separate membership fee.

Council decided to table this item for a future meeting.

9.3 SDC Annual Adjustment

Staff Report – Community Development Director

The City of Talent has used System Development Charges (SDCs) since 1996 to fund the creation and expansion of various infrastructure system facilities. SDCs can either be reimbursement fees or improvement fees or both. Systems development charges for each type of capital improvement may be created through applications of the methodologies described in Section 5 of the SDC enabling Ordinance 725 (attached). The amounts of each system development charge were adopted initially by council under separate ordinance.

According to the ordinance, change in the amount of a reimbursement fee or an improvement fee by resolution is allowed if is not a modification of the system development charge and when the change in amount is based on the periodic application of an adopted specific cost index. Inflationary cost impacts must be measured and calculated each year by the City Manager and approved by City Council. Such calculations are to be based upon Pacific Northwest Construction cost changes in the Engineering News Record Construction Cost Index (ENR Index). All calculations are to be carried out to the hundredths place. A final product ending in .49 or less shall be rounded down to the nearest dollar, .50 or more up to the next dollar.

The City's current system development charges were last updated in 2018 using the Pacific Northwest Construction cost. In the attached SDC adjustment rate sheet, Staff has revised the March 2019 SDC fee, increasing it by 4.7%. The results are shown in the March 2019 column of the SDC adjustment rate sheet.

Discussion:

- Councilor Ponomareff asked if the timing of when SDCs are paid should be discussed with the new fee schedule.. Moody stated it was not necessary at this time,, however, an amended ordinance could be discussed at a later date.
- Spelliscy stated that the increase is not required by law but rather to keep up with inflation. She added that Council will need to take a more in-depth look at SDCs after the budget process.

Motion: Councilor Dolan moved to adopt Resolution 2019-993-R (Attachment) as described herein. Councilor Harrison seconded.

Discussion: None

Vote: All ayes. Motion passed.

10. City Manager & Other Department Reports

Report from Community and Development Director

- Weed abatement notices have gone out through the water bills and The Flash.
- Update on West Valley View Reprofile Project.
- Update on School of Design and Innovation (SDI) and Talent Middle School Project. The students will present their findings to Council at the June 5 meeting.
- June 4 – Open house for Housing Code Concepts.
- Tree City USA planting went well.
- The Grotto has adopted the bioswale behind City Hall.

Report from Public Works Director

- Public Works has been working hard on maintaining City facilities.
- Rapid Flashing Beacon was installed at cross walk on Talent Ave.
- March 25 - Splash Pad Opening.
- Public Works is finishing the consumer confidence report for the water system.
- Public Works will conduct the annual disinfection byproducts testing for the water system.
- Public works will analyze lead coper samples.
- Update on reservoir project.

Report from Chief of Police

- Car break-ins remain an issue.
- Positive feedback from the school and parents about Ernie Whiteman, the new school resource officer.
- Update on traffic safety grants / “cell phone while driving” citations.
- Talent PD building has been painted.
- Talent PD building carpet will be replaced.
- Update on Bear Creek Greenway homeless camps.

Report from Finance Director

- Preliminary audit was conducted with no major concerns. The final audit will begin in September.
- Update on front desk and utility billing staffing.

11. Other Business

- There may be a Council study session on June 12 with RVCOG regarding HR issues.
- Councilor Clark:
Motion: Councilor Clark moved that Council create an ad-hoc tree committee to be made up of three members plus one ex-officio mayor appointed council liaison for the purpose of revising the approved tree list. Councilor Ponomareff seconded.
Discussion: Council and Staff discussed the proper procedures for adding an action item that was not already on the agenda.
Action: Motion withdrawn.

Motion: Councilor Clark moved to add the discussion of an ad-hoc tree committee on the next meeting agenda. Councilor Ponomareff seconded.
Discussion: Councilor Dolan asked what this is about. Councilor Clark stated his reason for this request. Mayor Ayres-Flood asked for Councilor Clark to coordinate with Staff on this item. Councilor Berlant expressed her support for the motion.
Vote: All ayes. Motion carries.
- Councilor Berlant asked Council to adopt a bioswale under consent agenda at the next meeting.
- Council discussed options for an official response to the community’s request to look at 5G technology. Staff will bring back more information to at a future meeting.
- Council and Staff discussed the status of the creation of CCB policy guidelines. Staff said this item will be brought back after the budget is finalized.
- Council and Staff discussed the status on the Plastics Ordinance. Staff said this item will be brought back after the budget is finalized.

- Council and Staff discussed Council's decision on the county Jail Project and possible options for future discussions with the County about the project. The Mayor and the Sheriff discussed having a work session and/or sending a Council member as a liaison to attend public safety meetings.
- Councilor Berlant asked if Council should make an official response to an email Council received about the possible plastics ban. Council decided no response was necessary.
- Planning Commission Chair is concerned about the current Architectural Review Committee (ARC) configuration in relation to the code. Council asked for Staff to deliver a report to the Planning Commission to explain Council's decision about the ARC configuration.

12. Mayor and Councilor — Committee Reports and Councilor Comments

- Planning Commission:
 - Update on Clearwater project.
 - ARC applicant recommendation to Council.
- Traffic Safety & Transportation Commission:
 - There is an emergency vehicle problem at Clearview.
 - Safety School Grants were discussed.
- RVACT
 - Councilor Harrison attended their anti-discrimination class.
- Economic Development Commission:
 - Webinar on Home Grown Tools for different economic development strategies: <http://homegrowntools.unc.edu/>.
- Parks Commission:
 - The University of Oregon Parks Master Plan Team presented and discussed the survey findings. They will return on June 12.
 - Quorum remains an issue.
- Together for Talent Committee:
 - Emergency Preparedness Shed has been purchased. Supplies are being purchased. On May 25 the shed will be assembled.
 - A citizen offered to create maps of the downtown using buildings as the guiding orientation. The maps could be posted semi-permanently around town. Spelliscy said that Staff can look into this type of project.
 - Recommendation for signage for events at City Buildings.
 - Committee wants to know when they should ask Council for discretionary funds.

13. Commission and Committee Approved Minutes

No action taken on this item.

14. Discuss Agenda Items for the Next Meeting

No action taken on this item.

15. Written Communications

None.

16. Unfinished Business

8.1 Update to Council Rules of Procedure (This item was discussed after item 15.)

Staff Report – City Manager:

Chapter IV, Section 13 of the City Charter states:

Rules. The Council shall, by resolution, prescribe rules to govern its meetings and proceedings. The Council began discussion of an update to Council Rules and Procedures at its February 20 meeting and continued at its March 6 and March 27 meetings. On March 27 the discussion was terminated at the end of section 6 of the proposed rules. No formal actions were taken at the at the

February 20, March 6, March 27, or May 1 meetings. The attached draft version of the proposed rules is intended to capture the discussions from those meetings.

At its May 1 meeting the Council had a question regarding the proposed language in Section 7. Voting. After reviewing the current Council rules, staff can confirm that the proposed language is substantially the same as the current Section 8. Voting, which reads as follows:

A. Requirement.

“... [E]ach councilor present must vote on all questions before the council unless the member has a conflict of interest, which would disqualify the member from voting.”

Discussion:

- Section 7 A:
 - Discussion about recusals from voting.
 - Inclusion of “unless Council relaxes the rules”.
- Section 10:
 - Discussion about the wording of the section. Language needs clearer boundaries.
 - The second paragraph should be removed.
 - Proposed language: “Council members shall respect the separation between policy-making and administration by limiting individual contacts with City employees so as not to direct staff or interfere with their work performance. Specific requests for assistance or information from city staff should be made through the City Manager’s office. Information that would benefit the full Council should be sought during Council meetings.”
- Section 11:
 - No comments.
- Section 12:
 - Discussion about communications during public meetings (i.e. emails, texts).
- Section 13:
 - Discussion about terms “Mayor” and “Council”. Terms should align with the Charter.
- Section 14:
 - Should be placed at the beginning.

Motion: Councilor Berlant moved to extend the meeting five minutes. Councilor Dolan seconded.

Discussion: None.

Vote: 4 ayes, 1 nay (Harrison). Motion passed.

This item was tabled until the next meeting to discuss “Intent Section” and “Pledge of Allegiance”.

17. Adjournment at 9:36 p.m.

Respectfully submitted by:



Gabriella Shahi, City Recorder

The City of Talent is an Equal Opportunity Provider

Note: These minutes and the entire agenda packet, including staff reports, referenced documents, resolutions and ordinances are posted on the City of Talent website (www.cityoftalent.org) after each meeting. The minutes are not a verbatim record: the narrative has been condensed and paraphrased to reflect the discussions and decisions made.

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