

15. Adjournment at 9:30 p.m.

Respectfully submitted by:

Gabriella Shahi, City Recorder

Attest:

Darby Ayers-Flood, Mayor

The City of Talent is an Equal Opportunity Provider

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DRAFT



**TALENT CITY COUNCIL
REGULAR COUNCIL MEETING MINUTES
TOWN HALL
December 19, 2018 — 6:45 p.m.**

Study Session, Regular Council & TURA meetings are digitally recorded and will be available on the City website: www.cityoftalent.org.

REGULAR COUNCIL MEETING — 6:45 p.m.

1. Call to Order/Roll Call at 7:26 p.m.

Members Present:	Members Absent:
Mayor Ayers-Flood Councilor Dolan Councilor Harrison Councilor Pederson Councilor Baker Councilor Land	Councilor Berlant
Also Present:	
Sandra Spelliscy, City Manager Zac Moody, Community Development Director Chief Doney, Talent Police Department Gabriella Shahi, City Recorder Kurt Sexton, Finance Director	

2. Pledge of Allegiance

3. Community Announcements

- The City of Talent Holiday Gift Drive was a huge success. Over 100 gifts were wrapped for 30 members of the community.
- The Community Development Fair will take place on February 5, 2019.
- The Talent Maker City Holiday Market was a success and a great community event. The Talent Chamber of Commerce Wine Raffle at the Talent Maker City Holiday Market was also a big success.
- SOREDI will hold their board retreat in Talent on January 8, 2019.

4. Public Presentations

4.1 Public Presentation: Legislative Update by Representative Pamela Marsh

Representative Marsh spoke to Council about topics she feels are important to Talent and upcoming topics for the legislative session. Marsh spoke in depth about the issues of Smart Meters and the roll out of small cell and 5G infrastructure. She outlined that climate action, carbon reduction, student success, and the Oregon Health Plan are major topics for the upcoming legislative session.

5. Public Hearings

5.1 Short Term Rental Ordinance (Public Hearing continued)

Neil Hribar

406 Neeksioe Way
Talent, OR 97540

Hribar read aloud a letter detailing why he is opposed to the ordinance. **Letter attached**

Daniel Perry

1199 Suncrest Rd
Talent, OR 97540

Perry read aloud a letter explaining his support for short term rentals in Talent. Perry explained the current version of the ordinance should be redesigned to provide the best experience for home owners and short-term renters. **Letter attached**

Nancy Buono

240 Sweetbread Dr
Talent, OR 97540

Buono stated she is in favor of short term rentals in Talent. She presented several possible revisions for the current ordinance. She provided copies of her research to Council. **Notes attached**

Jim Thompson

225 Clover Rd #89
Talent, OR 97540

Thompson read aloud a letter expressing his support of short term rentals in Talent. **Letter attached**

Robin McKenzie

1843 Summer Pl
Talent, OR 97540

McKenzie is opposed to short term rentals in Talent. She explained her concern for the types of people it will bring into the City and her fear of public safety. McKenzie feels enforcement of the ordinance will prove too challenging.

Sean Float

109 S 2nd St
Talent, OR 97540

Float explained that he is against the current ordinance as written. He is concerned about the impact short-term rentals will have on the long-term housing in Talent.

Public Hearing was closed.

Discussion:

- Council concluded the current version of the ordinance needs substantive revision.
- Council had an in-depth discussion of the following aspects that need modification:

- The number of days the property owner is required to reside in the house to for the house to be considered their primary residence: The current number of days is 270. Several Council members thought the number of days was too high. They discussed lowering the requirement to 210 days instead.
 - The number of days a property can be rented in its entirety: Council discussed allowing a property to be rented in its entirety for a total number of 120 days a year.
 - The property being rented in its entirety: The current ordinance prohibits the property from being rented in its entirety. Some Council members suggested to allow the entire property to be available for rent as long as there is an available representative of the home owner, 18 years or older, within 10 miles of the home, other means of contacting an available representative were also discussed, including using an emergency contact card that would be completed at the time of zoning and business license approval.
 - Number of occupants: Council discussed the possibility of setting day time and night time number of occupants. This regulation would help to address residential parking issues and possible noise violation issues in evening hours.
 - Enforcement: Council discussed the possible difficulty with enforcement of the ordinance. Community Development Director, Zac Moody, explained the stringent application process. He added that owners will need to reapply annually. During this time, applications can be denied due past issues concerned their short-term rental. Moody also added that the ordinance can always be revised as needed in order to best accommodate the needs of the City and its residents.
- Council directed staff to bring back a revised version of the ordinance based on its discussion for first reading on February 6, 2019.

MOTION TO EXTEND MEETING:

Motion: Councilor Pederson moved to extend the meeting by 20 minutes. Councilor Land second.

Discussion: None.

Vote: 5 ayes, 0 nays, Motion passed.

6. Citizens Heard on Non-Agenda Items

None.

7. Consent Agenda

7.1 September/October Check Register

7.2 Seismic Risk Assessment and Mitigation Plan Grant

7.3 School Board Appreciation Month Resolution

Motion: Councilor Pederson moved to approve item 7.1, 7.2, and 7.3 of the Consent Agenda. Councilor Baker seconded.

Discussion:

- Councilor Pederson asked about reissued check numbers. Sexton explained the reason certain check numbers were issues.

Vote: 5 ayes, 0 nays. Motion passed.

**7.4 Commission & Committee Appointments: Traffic Safety & Transportation
Commission: Jesse Lunzman Appointment & Economic Development Commission: Larry
Locke & Joanna Chavez**

Motion: Councilor Pederson moved to approve the appointments of Jesse Lunzman to the Traffic Safety & Transportation Commission, Larry Locke and Joanna Chavez to the Economic Development Commission. Councilor Dolan seconded.

Discussion: None.

Vote: 5 ayes, 0 nays. Motion passed.

8. Regular Agenda

8.1 Parks Master Plan IGA and Scope of Work

Staff report – Community Development Director

Council authorized the City Manager to engage with the University of Oregon Community Planning Workshop to complete the update to the Parks Master Plan and Parks Element of the Talent Comprehensive Plan and to sign the draft intergovernmental agreement to be reviewed by the City Council. The proposed scope of work identifies a timeline that includes ample public engagement opportunities and workshops. Additionally, the scope of work includes a summary of deliverables from the identified tasks. Staff worked with the University of Oregon CPW on multiple occasions to ensure the scope of work meets the needs of the City's development of a long-term Parks Master Plan and believes that specifically Tasks 4 and 5 provide numerous opportunities for the public to engage and emphasize on local neighborhood park needs rather than generalized standards across the City.

Discussion:

- Councilor Pederson asked if the scope of work will include ideas for additional park spaces in town. Moody responded yes.
- Mayor Ayers-Flood asked if the scope of work will discuss a plan for funding. Moody responded yes.

Motion: Councilor Harrison moved to authorize the City Manager to enter into an Intergovernmental Agreement with the University of Oregon Community Planning Workshop (CPW) to complete the update to the Parks Master Plan and Park Element of the Talent Comprehensive Plan. Councilor Pederson seconded.

Discussion: None.

Vote: 5 ayes, 0 nays. Motion passed.

8.2 Bear Creek Greenway Connector Trail Grant

Staff report from Community Development Director

Last year, Talent submitted an application along with Jackson County for a grant to fund a connector path to the Bear Creek Greenway near Creel Road. The project will construct a separate paved path along the East side of Highway 99 from the intersection at Creel Road traveling 1800 feet to the Bear Creek Greenway at Talent's south city limits. Oregon Department of Transportation (ODOT) agreed to provide the design for the path as well as to deliver the project.

It was brought to staff's attention during these conversations that any cost overruns will be the responsibility of Talent as the applicant for the grant. To have more control over potential cost overruns a State Funds transfer is being requested. The transfer allows this to be a City project and delivered in the same manner as other City projects reducing costs and allowing for City control of the project.

Discussion:

- Councilor Baker asked if this changed the match requirements. Staff stated no change in match as a result of the funds transfer.

Motion: Councilor Pederson moved to approve the Bear Creek Greenway Connector project as a city-delivered project, and direct staff to move forward with developing the necessary agreements with ODOT and other entities. Councilor Dolan seconded.

Discussion: None.

Vote: 5 ayes, 0 nays. Motion passed.

8.3 Council Commission and Committee Liaison Policy

This item was continued for a later date.

8.4 TURA Bonus Program Quarterly Review

Staff Report by City Manager

The TURA bonus program for City staff began in November 2015 when Council approved to compensate non-exempt City staff 1% of their annual salary each quarter in anticipation that staff would be working a considerable number of hours outside of their normal work schedule on TURA duties. Subsequent to the initial approved compensation, Council decided to review the compensation quarterly. The number of hours worked for all salaried City employees has fluctuated since the time the Council approved the compensation program and the bonus is no longer offered at an across the board 1%, but instead allocated based on an estimate of actual time worked. Allocated percentages have been difficult to determine, although staff is generally not working substantial hours outside of normal work schedules.

At the second Council meeting in October, staff recommended a discontinuation of the bonus program because of the arbitrary nature of the bonus amount, and because it treats exempt employees differently from non-exempt employees. Staff is again recommending discontinuation of the bonus program. In addition to the issues mentioned above, the City is currently facing a number of unbudgeted facility and equipment replacement costs. Staff believes that the City is best served by capturing the savings from discontinuing the bonuses as we determine how to deal with these unbudgeted costs.

Motion: Councilor Dolan moved to discontinue the TURA bonus program effective the fourth quarter of 2018. Councilor Harrison seconded.

Discussion: None.

Vote: 5 ayes, 0 nays. Motion passed.

9. City Manager & Other Department Reports

Report from City Manager

- The City Website update will not happen until the next Fiscal Year.
- The Recycling surcharge was reduced.
- The investment gains on the Oregon PERS portfolio are significantly below expectations.

10. Other Business

- None

11. Mayor and Councilor — Committee Reports and Councilor Comments

- Mayor Ayers-Flood:
 - An 40-unit apartment complex was approved on Talent Ave.

12. Commission and Committee Approved Minutes

None.

13. Discuss Agenda Items for the Next Meeting

None.

14. Written Communications

None.

15. Adjournment at 9:49 p.m.

Respectfully submitted by:

Gabriella Shahi, City Recorder

Attest:

Darby Ayers-Flood, Mayor

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City Council Agenda Report

Meeting Date: January 2, 2018
Department: Administration
Staff Recommendation: Discussion and Possible Approval

Staff Contact: Sandra Spelliscy
E-Mail: sspelliscy@cityoftalent.org
Estimated Time: 5 minutes

ISSUE BEFORE THE COUNCIL

Letter of interest to join Age Friendly Communities Network

BACKGROUND

At its December 5, 2018 meeting, a representative from the Oregon office of the American Association of Retired Persons (AARP) spoke to the Council regarding a nationwide AARP initiative called the Age-Friendly Communities Network. At the close of the meeting, Council directed staff to prepare a draft letter of interest to AARP regarding the Network. The letter is attached for Council approval. The letter of interest is the first step in a longer application process to join the network. Council may want to discuss appointing a Council liaison, or setting up a Council subcommittee, to continue the work necessary to join, and then participate in, the Network. More information regarding the Network can be found at this link: https://www.aarp.org/livable-communities/network-age-friendly-communities/?cmp=RDRCT-AGEFRNLEE_MAR11_014

RECOMMENDATION

Approve sending letter of interest to AARP

RELATED COUNCIL POLICIES

None

POTENTIAL MOTIONS

“I move to approve sending the attached letter of interest to AARP regarding its Age-Friendly Communities Network.”

ATTACHMENTS

Draft letter to AARP

January 2, 2019

Ruby Haughton-Pitts
State Director
AARP Oregon
9200 SE Sunnybrook Blvd, Suite 410
Clackamas, OR 97015

Dear Ms. Haughton-Pitts,

On behalf of the City of Talent, Oregon, I am writing this letter of intent to express our interest in joining the AARP Network of Age-Friendly States and Communities. Talent is committed to promoting policies and programs to make Talent friendly to people of all ages and abilities.

Talent has been incorporated as a city in Oregon since 1899, and has played many important roles in the Rogue Valley of Southern Oregon over the course of its existence. Most recently, Talent has established a reputation as a highly livable, diverse community that values its agricultural heritage while looking to a future exemplified by local entrepreneurship and a deep respect for the natural environment. Our active and engaged residents have helped create a vibrant and walkable downtown and a community that welcomes participants of all ages and backgrounds. For this reason, Talent has become the community of choice for busy singles, growing families, and retirees looking for a home to age in place.

As a Network of Age-Friendly States and Communities member, we look forward to partnering and exchange ideas with AARP to enhance our ability to:

- Practice sound planning;
- Establish an age-friendly committee, that includes active engagement of older adults;
- Develop a plan of action that responds to the needs identified older adults and other residents and complements other city plans; and
- Measure activities, review action plan outcomes, and report on them publicly

We appreciate your interest in working with the City of Talent and we look forward to our partnership on this important program.

Sincerely,

Darby Ayers-Flood
Mayor
City of Talent

DRAFT



City Council Agenda Report

Meeting Date: December 19, 2018
Department: Administration
Staff Recommendation: Discussion

Staff Contact: Sandra Spelliscy
E-Mail: sspelliscy@cityoftalent.org
Estimated Time: 10 minutes

ISSUE BEFORE THE COUNCIL

Establishment of a Council policy regarding Council Liaison positions

BACKGROUND

At its December 5, 2018 meeting, Council directed staff to bring back possible options for a Council policy regarding and assignment process for and explanation of duties of Council Liaisons to City Commissions and Committees, and other external entities. Staff has not found any written policy regarding the Council Liaison position, but understands that past practice has been for the Mayor to make the assignments, with input from other Council members. The assignments change from time-to-time as members' availability changes or new Council members are seated. The current liaison assignments include: Planning Commission, Parks Commission, Economic Development Commission, Traffic Safety and Transportation Commission, T4T Committee, TPAC, Rogue Valley Council of Governments, SOREDI, Metropolitan Planning Organization, and Rogue Valley Area Commission on Transportation.

Liaison duties seem to be centered around attending meetings and reporting back to Council on activities, but again, there is nothing written that prescribes this. Prior to staff recommending a formal policy on Liaisons, it would be helpful for Council to have a more focused discussion on the purpose and duties of the position, and how appointments should be made. Some areas of discussion for Council to consider would be:

- Does the Council see appointing Liaisons as an important practice that it wants to continue?
- If so, what are the appropriate duties and responsibilities for Liaisons?
- Is the current list of Liaison positions the correct one? Should there more or fewer positions?
- Should appointments to external entities (RVCOG, SOREDI, etc.) be treated differently than internal Liaison appointments?
- Is there a different way to make appointments that would allow the full Council more participation in the process?
- Should Liaison positions be rotated on a regular basis, or is there more value in continuity?

RECOMMENDATION

None

RELATED COUNCIL POLICIES

None

POTENTIAL MOTIONS

None