



**TALENT CITY COUNCIL
REGULAR COUNCIL MEETING MINUTES
TOWN HALL
July 5, 2017 – 6:45 P.M.**

Study Session, Regular Council & TURA meetings are being digitally recorded and will be available on the City website

The City Council of the City of Talent will meet in a Regular Council session at 6:45 P.M on Wednesday, July 5, 2017 in the Town Hall, 206 E. Main Street. The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired, or for other accommodations for persons with disabilities, should be made at least 48 hours in advance of the meeting to the City Recorder at 541-535-1566, ext. 1012.

The City Council reserves the right to add or delete items as needed, change the order of the agenda, and discuss any other business deemed necessary at the time of the study session and/or meeting.

REGULAR COUNCIL MEETING- 6:45 PM

Anyone wishing to speak on an agenda item should complete a Public Comment Form and give it to the City Recorder. Public Comment Forms are located at the entrance to the meeting place. Anyone commenting on a subject not on the agenda will be called upon during the "Citizens Heard on Non-agenda Items" section of the agenda. Comments pertaining to specific agenda items will be taken at the time the matter is discussed by the City Council.

1. Call to Order/Roll Call

Members Present
Mayor Ayers-Flood
Councilor Baker
Councilor Harrison
Councilor Wise
Councilor Dolan
Councilor Berlant

Members Absent
Councilor Pederson

Also in attendance:

Thomas Corrigan, City Manager
Kimberlyn Collins, City Recorder
Ryan Martin, Finance Director
Zac Moody, Community Development Director
Bret Marshall, Public Works Director

2. Pledge of Allegiance

3. Community Announcements

3.1 Councilor Berlant congratulated Mayor Ayers-Flood on her marriage last weekend.

City Manager Corrigan spoke to the Splash Pad grand re-opening and the drone racing on July 1, 2017. Both the Splash Pad and the drone racing were well attended.

4. Public Hearings

Public hearings are conducted under a prescribed procedure depending on the topic. The presiding officer will conduct the hearing in accordance with those procedures which will allow for public input at the announced time.

4.1 None

5. Citizens Heard on Non-Agenda Items

Limited to 5 minutes or less per Mayoral discretion

Zac Moody – 140 Briarwood Dr., Talent, OR. 97540 – Informed Council the Phoenix-Talent Little League will begin to use the fields starting July 6 – July 11, 2017. Mr. Moody spoke to all the leagues time and efforts preparing the field to be usable again. There will be five leagues over the next five days playing in a tournament, starting Thursday.

6. Public Presentations

Items that do not require immediate Council action, such as presentations, discussion of potential future action items. Time limited to 15 minutes per presentation unless prior arrangements have been made.

6.1 CERT – Kittie Harrison

Kittie Harrison - 345 Willow Springs Dr., Talent, OR. 97540 – Spoke to emergency preparedness in Southern Oregon. First responders are not capable of assisting all those in need. CERT offers free education and training to individuals, giving them knowledge to take care of themselves during a natural disaster. Informational packets were handed out and Kittie requested help to get the information out there to neighbors. Next training will be in October, offering a 24-hour training, one week night and two weekends.

Mayor Ayers-Flood recently attended a RVCOG meeting at the regional level for preparedness. Mayor Ayers-Flood informed Council a system is being developed to ping your phone once the earthquake begins, allowing you one minute to get to safety. Coupling this with CERT training will allow your chances for survival to increase.

7. Consent Agenda

The consent agenda consists of items of a repeating or routine nature considered under a single action. Any Councilor may have an item on the consent agenda removed and considered separately on request.

7.1 Approval of Regular Council Meeting Minutes for June 7, 2017

7.2 Approval of Regular Council Meeting Minutes for June 21, 2017

7.3 Acknowledge the Parks Minutes for June 14, 2017

Councilor Baker moved to approve the consent agenda as a whole. Motion was seconded. Discussion: None. All Ayes. Motion passed unanimously.

8. Regular Agenda

Citizens will be provided the opportunity to offer comments on action items after staff has given their report and if there is an applicant, after they have had the opportunity to speak. Action items are expected to result in motions, resolutions, orders, or ordinances.

8.1 Discretionary Fund Disbursement

City Manager Corrigan gave a brief staff update and informed Council of an updated request, sitting before them from Together for Talent.

Finance Director Martin gave staff report. (See Attached Exhibit A)

Talent Historical Society: Ron Menninger - 333 Mountain View Dr. #5, Talent, OR 97540 – Read a statement into the record for the Talent Historical Society. (See Attached Exhibit B)

Mayor Ayers-Flood announced she was going to request from each organization to make a comment to learn the

purchasing policy.

Talent Historical Society: Jan Wright – 313B Ganges, Talent, OR 97540 – It is Jan’s belief the Talent Historical Society history is very positive and important to the community. They have been working hard to bring new programs and groups to the museum. The City has an opportunity to create a legacy. The building doesn’t get used to the fullest potential and the improvements to the building could help change that for visitors.

Talent Historical Society: Thomas Doty – 80 Daum St. Ashland, OR 97520 – Thomas is the newest member of the Talent Historical Society Board. Thomas spoke to the flooring and the aesthetic of the museum. Talent Historical Society mission is to rebrand the museum. Thomas believes replacing the flooring will support the other things they have been working towards. Once we have the floor in we can create better exhibit cases, space, more dramatic space for stories and comfort. History shows people come in and look around at the aged old carpet and they typically leave.

Parks Commission: Jenica Faye – 126 Suncrest Rd., Talent, OR 97540 – Parks Commission passed goals and budget recommendations this year that included shade structures in three of our parks. The Parks Commission would like to start with one shade structure to see how installation goes and how the product will weather before installing all three.

Together for Talent: Dorian Hastings – 100 N. Pacific HWY #73, Talent, OR 97540 – Read their mission statement into the record: *“To Preserve and Enhance the Quality of Life in Talent by Building Community, Improving the Appearance and Livability of the City, Honoring the City’s Agricultural Heritage, and Promoting Sustainability through Gardening, Landscaping, Tree Planting, Reduction of Waste, and Citizen Participation.”* Dorian spoke to the different groups and gave a brief overview of them. (See Attached Exhibit C)

Together for Talent: Charles Roome – 25 Allen Laue, Talent, OR 97540 – Charles spoke to the procedures and protocols for their group spending and some of the difficulties tracking the spending. Charles informed Council the need for ham radios as part of the funding needed.

Together for Talent: Sharon Anderson - 166 Autumn Ridge, Talent, OR 97540 – Spoke to the reasons for a higher funding request this fiscal year.

Mayor Ayers-Flood explained the process they will use to allocate the money to the different organizations.

Councilor Harrison announced he is no longer a member of the Board of Directors or Treasurer for Talent Historical Society as of June 30, 2017,

Council had considerate discussion on the disbursement of these funds for each organization. (See Attached Exhibit D)

Councilor Wise moved to accept the discretionary fund disbursement and read his motion into the record. The motion was seconded. No discussion. A roll call vote was requested: Councilor Wise, Harrison, Berlant, Dolan, and Baker voted aye. Motion passed.

Council requested Parks Commission and Together for Talent to turn in their budget by September for the Budget Committee to work with for the budget process in the following years.

8.2 Consideration of Address Change

Community Development Director Moody gave a brief history on assigning addresses to residential lots within the City. He presented the need for Council to consider changing the address of 306 S. First St. to 308 S. First St., to provide numeric spacing for the vacant lot between what is currently 304 S. First St. and 306 S. First St. The existing address sequencing does not provide space to address the vacant lot between 304 and 306, the City has no choice but to number 306 S. First St. to 308 S. First St. to ensure emergency services can quickly locate specific properties. The both residents that will be affected by the address changes have a right to appeal this decision at the next City Council meeting. Council asked thoughtful questions to make an informed decision.

Councilor Wise moved to start address change from beginning of the street and number 300, 302, and 304. The

motion was seconded. No discussion. A roll call vote was requested: Councilor Wise, Berlant, Dolan, and Baker voted aye. Councilor Harrison voted nye. Motion passed.

8.3 Consideration of B&B

Community Development Director Moody reports to Council the City does not have an ordinance for short-term rentals. The City has multiple short-term rentals in the City, which has created many phone complaints about the operation of the short-term rentals across all residential zones.

Due the lack of appropriate regulations to protect adjacent property owners from a potentially conflicting use, staff requested Council to consider the temporary suspension of the allowance of short-term rentals and other similar uses for a period of at least six month to one year to provide staff and the Planning Commission sufficient time to develop appropriate regulations for these types of uses.

Mayor Ayers-Flood supports this idea and she asks that we do more research on how this industry is impacting our rentals and the cost of our rentals. Mayor Ayers-Flood speaks to the need to evaluate the potential impact this is having in our community, especially as we are fighting for House Bill 2004.

Councilor Wise moved to extend the meeting 15 minutes. Motion was seconded. Discnssion: None. All Ayes. Motion passed unanimously.

Councilor Baker suggested staff notice all the short-term rentals to let them know we are cleaning up our process and we expect it to take a specific amount of time.

Community Development Director Moody requested Council to give staff direction to come back with an ordinance. Mayor Ayers-Flood directed Community Development Director Moody to write the ordinance by protecting the two short-term rentals on the books and to go light on the enforcement of the others.

8.4 Franchise Agreement Extension

City Manager Corrigan informs Council staff is trying to get Avista, Pacific Power, Charter, RVSS and all our franchises in line so we don't have to keep bringing back ordinances. An extension to January 1, 2018 was requested.

Councilor Berlant moved to extend the franchise agreement to January 1, 2018. Motion was seconded. Discussion: None. All Ayes. Motion passed unanimously.

8.5 Define Scope of HR Consultant

Due to time constraints, this item is tabled to the next City Council meeting.

9. Information Items

9.1 None

10. City Manager & Other Department Reports

Items for discussion by the City Manager and Department Heads as needed.

10.1 None

11. Other Business

11.1 None

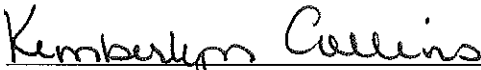
12. Mayor and Councilor - Committee Reports and Councilor Comments

Rogue Valley Area Commission on Transportation –
Together for Talent Committee – Councilor
Metropolitan Planning Organization – Mayor Ayers-Flood
Planning Commission – Councilor Wise
Public Art Advisory Committee –
Parks Commission – Councilor Baker
Traffic Safety & Transportation Commission – Councilor Harrison
Rogue Valley Council of Governments – Mayor Ayers-Flood
Talent Historical Society – Councilor Harrison
Harvest Festival Committee – Councilor
Economic Development - Councilor Pederson
Chamber – Councilor Pederson
SORED I - Councilor Pederson

13. Adjournment

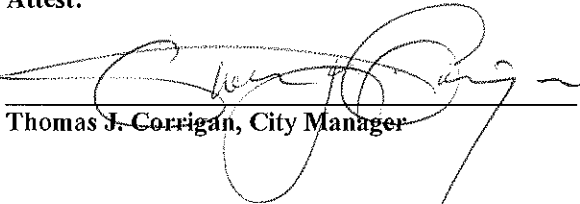
The Council Meeting was adjourned at 9:48 PM.

Respectfully submitted by:



Kimberlyn Collins, City Recorder

Attest:



Thomas J. Corrigan, City Manager

The City of Talent is an Equal Opportunity Provider

Note: This agenda and the entire agenda packet, including staff reports, referenced documents, resolutions and ordinances are posted on the City of Talent website (www.cityoftalent.org) in advance of each meeting.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact TTY phone number 1-800-735-2900 for English and for Spanish please contact TTY phone number 1-800-735-3896.



City Council Agenda Report

Agenda Item-Council Discretionary

Meeting Date:	July 5, 2017	Primary Staff Contact:	Ryan Martin
Department:	Finance/Administration	E-Mail:	Rmartin@cityoftalent.org
Staff Approval:	Thomas J. Corrigan	Secondary Contact:	

Issue before the Council:

The issue before the Council is to distribute the \$10,000 of monies budgeted in the City of Talent adopted budget in the Council Discretionary line item.

Background:

Monies have been budgeted for many years in the Council Discretionary line item. Various committees and commissions request a portion of the line item after the annual budget is adopted. Council then votes to distribute the monies as they see fit.

In the past two years, most the committees and commissions have not been spending the monies allocated to them by Council. Below is the "Approved" and "Expended" amounts:

Together for Talent

Year	Approved	Expended
FY2016-17	\$ 2,810	\$ 1,062
FY2015-16	2,200	1,645

Talent Historical Society

Year	Approved	Expended
FY2016-17	\$ 1,000	\$ 1,000
FY2015-16	1,000	1,000

Talent Public Arts

Year	Approved	Expended
FY2016-17	\$ 2,690	\$ -
FY2015-16	3,500	2,740

Talent Chamber

Year	Approved	Expended
FY2016-17	\$ 2,500	\$ -
FY2015-16	3,300	3,318





Requested allocations for FY2017-18 (requested by each individual committee or commission):

Historical Society	\$ 1,000
Together for	
Talent	4,075
Parks	3,000
Talent Chamber	5,000
	<hr/>
	\$ 13,075

Staff Opinion:

It is staff's opinion that with so little of the funds historically being used and committees and commissions still operating without issues, Council look to reduce the amount of Council Discretionary budget in the future.

Council Options:

Council may allocate the \$10,000 of Council Discretionary to the committees and commissions they choose.

Potential Motions:

"I move to allocate \$x,xxx to commission A"

Attachments:



3 July 2017

Dear City Officials,

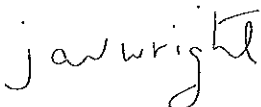
The Talent Historical Society is grateful for the help and support the City of Talent has offered over the years. Our mission is to present and preserve the history of Talent which explores our unique past. We participate in city celebrations and sponsor monthly cultural events. Over the past two years, museum attendance, memberships and business sponsorships have increased dramatically. As we move forward we will do more programming with the public, and with school and community groups.

We are now focusing on making the museum itself look more appealing and professional. Recently we have been working with our landlord, the City of Talent, to replace the old carpet with new flooring. Once the new floor is installed we have a plan in place to upgrade the building with rotating exhibits, expand our research library, and reorganize the storage area. Essentially this will create a dynamic museum that visitors will want to return to again and again. This is good for history, for the city, for the businesses and for the people of Talent, and beyond.

The City Manager has informed us that a budget of \$4,000 has been set aside for new flooring. After researching flooring costs and consulting with museum experts, it is clear to us that more funding is needed to install the type of floor that meets the needs of the museum. Because of this we are requesting an additional \$4,000 from City discretionary funds. We feel this is a worthwhile investment and a quality improvement to a city-owned facility. These funds will help us move ahead to create a more professional museum. The Talent Historical Society believes that a new floor followed by subsequent improvements to the building will better serve the community, increase foot traffic, and improve quality of life in Talent .

Thank you for your consideration.

Sincerely,



Jan Wright

Secretary, Talent Historical Society Board

Exhibit B

Received @
City Council
July 5, 2017

TOGETHER FOR TALENT COMMITTEE
BUDGET REQUESTS FY2017-18

Bee City USA
Total requested: \$1,190

Talent Pollinator Garden Plant Identification, Summer 2017

100 Markers: \$60

Labels: \$35

Printing: \$20

Our pollinator garden needs identification markers so that visitors can learn which native plants are friendly to pollinators. This will help them in establishing their own pollinator gardens and, as a result, more pollinators will be helped so that our food needs can be met and so will our commitment to being a Bee City.

Forum, Fall 2017

Refreshments: \$65

Publicity: \$65

Info Duplicating: \$75

Justification: This forum will fulfill the purpose of education about pollinators that our Bee City USA designation requires. Suggested topic of forum is Monarch and Other Butterfly Gardens.

Harvest Festival – Children's Activities, October 2017

As in the past years, we will have craft activities for children on pollinators. Our table will have informational materials for adults to learn about pollinators and their needs. We will pass out seeds of pollinator friendly plants during the parade.

Craft Materials: \$100

Info Materials: \$75

Pollinator Flower Seeds: \$100

Seed Packets \$130

Justification: Children and their parents need to know the role that pollinators play in our food supply. They also need to know how to aid pollinators especially by providing gardens and water for our little foragers as well as eliminating the use of synthetic pesticides. Bee City USA-Talent will be meeting its obligations in our resolution by providing these special activities for children and their parents.

Forum, Spring 2018

Refreshments: \$65

Info Duplicating: \$75

Publicity: \$65

Justification: This forum will fulfill the purpose of education about pollinators that our Bee City USA designation requires. Topic to be decided

National Pollinator Week Celebration, June, 2018

This celebration will have several interactive activities for children.

Refreshments \$65

Info Materials: \$130

Publicity:

\$65

Justification: As a Bee City USA, the City of Talent is required to celebrate National Pollinator Week starting with the Mayor's Proclamation. We expect to have a display about pollinators and informational activities during the week. We will promote visits to pollinator friendly gardens and yards in Talent.

Clean Energy Team

Total Requested: \$600

Community Meetings Re: Clean Energy Action Plan

The Clean Energy Team will host two large community meetings annually to gather input regarding the clean energy action plan and update residents on the status of the plan.

Refreshments and Snacks: \$200

Publicity: \$100

Justification: This activity will give residents the opportunity to learn about the clean energy plan, and provide ideas and input as the plan is integrated into the Comprehensive Plan and adopted in phases.

Outreach and Publicity

The Clean Energy Team will need to print flyers, educational handouts, and other materials used for publicity, branding, and volunteer outreach like banners, t-shirts, hats, posters, or stickers. These funds can be used to publicize a Clean Energy theme for Harvest Festival 2017.

Printing and other materials: \$300

Justification: This provides residents with updated information about current clean energy projects, educational materials, and incentive to participate in the long-term vision and development of the plan.

Emergency Preparedness

Total requested: \$650

The Emergency Preparedness team wants funds to cover the expenses of two Informational Seminars. The expenses will include promotions, signage, copying and refreshments. The events will be held in the library and include speakers from local emergency aid providers, whose presentations are free.

Printing and refreshments: \$150

Justification: Informational sessions are important to aid in coordination turn when disaster strikes.

The City of Talent is minimally prepared for a large-scale disaster and will rely heavily on professional emergency services outside of the city. (For example, The City's

Emergency Manager, Chief Whipple, is counting on whatever staff are available within the city to man the Talent police department and Public Works, plus whatever resources can be spared from District 5 Fire Department and Sheriff's Office and the Red Cross.) HAM radio units can be used when all other communication devices fail.

Two HAM radio units: \$500

Justification: There are CERT-trained volunteers in the City of Talent who are willing to get HAM Radio licenses if furnished with mobile units. Two units can be purchased for these volunteers for use within the City of Talent to help with volunteer emergency coordination.

Friends of Trees

Total requested: \$600

Volunteers in the community maintain the Community Tree Nursery and, when able, organize the annual Arbor Day celebration in April, where we also distribute seedlings from the nursery.

Directional signage for nursery: \$100

Arbor Day tree, refreshments, wildlife display, entertainment and publicity: \$500

Justification: These activities are necessary to maintain the City of Talent's status as a Tree City.

Weed Team

Total requested: \$400

Money is needed to cover the expenses of promotions, refreshments, and signage for Weed Team Work Parties.

Printing and refreshments: \$250

Justification: We will be doing several large group work parties in the areas around the skate park, City Hall, and Elizabeth's Rock Garden.

To cover the cost of assorted tools and materials for weeding and other nontoxic weed elimination techniques in the unsprayed areas around the skateboard park, City Hall, and Elizabeth's Rock Garden.

Materials: \$150

Justification: To reduce toxicity and pesticide use.

Zero Waste Team

Total requested: \$635

The team comprises local Master Recyclers and other community members interested in reducing waste in our community. In addition to putting on the Recycle Drop off as part

of ACCENT on Talent Day in May and providing zero waste support for the Harvest Festival in October, the team is planning to embark on several new projects.

Publicity and volunteer refreshments for Recycle Drop Off: \$200

Proportionate publicity costs for ACCENT on Talent Day: \$200

Cost of Master Recycler Training for city employee: \$85

Signs awarded to "Green Businesses": \$50

Support for Phoenix HS student project: \$100

Justification: These activities help reduce waste costs to city government, and educate citizens to the importance of a zero waste policy.

FY 2017-2018 Discretionary Fund

Group	FY 2015-2016		FY 2016-2017		FY 2017-2018		
	Approved	Expended	Approved	Expended	Requested	Approved	
Together for Talent	\$2,200	\$1,645	\$2,810	\$1,062	\$4,075	\$3,167	
Talent Historical Society	\$1,000	\$1,000	\$1,000	\$1,000	\$4,000	\$3,517	
Talent Chamber	\$3,300	\$3,318	\$2,500	\$0	\$5,000	\$650	
Parks	\$0	\$0	0	0	\$3,000	\$2,666	
					\$16,075	\$10,000	
	Harrison	Dolan	Wise	Berlant	Baker	Pederson	Ayers-Flood
Together for Talent	\$3,000	\$3,500	\$3,000	\$3,700	\$2,500	N/A	\$3,300
Talent Historical Society	\$4,000	\$3,000	\$4,000	\$3,100	\$4,000	N/A	\$3,000
Talent Chamber	\$0	\$1,000	\$1,000	\$700	\$500	N/A	\$700
Parks	\$3,000	\$2,500	\$2,000	\$2,500	\$3,000	N/A	\$3,000

Prepared for City Council July 5, 2017 Exhibit D