



**TALENT CITY COUNCIL
REGULAR COUNCIL MEETING MINUTES
TOWN HALL
September 6, 2017 – 6:45 P.M.**

Study Session, Regular Council & TURA meetings are being digitally recorded and will be available on the City website

The City Council of the City of Talent will meet in a Regular Council session at 6:45 P.M on Wednesday, September 6, 2017 in the Town Hall, 206 E. Main Street. The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired, or for other accommodations for persons with disabilities, should be made at least 48 hours in advance of the meeting to the City Recorder at 541-535-1566, ext. 1012.

The City Council reserves the right to add or delete items as needed, change the order of the agenda, and discuss any other business deemed necessary at the time of the study session and/or meeting.

REGULAR COUNCIL MEETING- 7:21 PM

Anyone wishing to speak on an agenda item should complete a Public Comment Form and give it to the City Recorder. Public Comment Forms are located at the entrance to the meeting place. Anyone commenting on a subject not on the agenda will be called upon during the "Citizens Heard on Non-agenda Items" section of the agenda. Comments pertaining to specific agenda items will be taken at the time the matter is discussed by the City Council.

1. Call to Order/Roll Call

Members Present

**Mayor Ayers-Flood
Councilor Baker
Councilor Berlant
Councilor Pederson
Councilor Harrison
Councilor Dolan**

Members Absent

Also Present:

Tom Corrigan, City Manager
Kimberlyn Collins, City Recorder
Ryan Martin, Finance Director
Bret Marshall, Public Works Director
Chance Metcalf, Public Works Superintendent

2. Pledge of Allegiance

3. Community Announcements

3.1 Mayor Ayers-Flood recognized Commissioner Roberts and thanked her for her service to the community.

3.2 Councilor Berlant informed Council Kittie Harrison will be at City Hall every Thursday in the month of September from 11 am - 1 pm selling 72-hour emergency kits for \$10.00 in honor of Emergency Preparedness Month.

3.3 A strategy session to address the clean energy jobs bill for 2018, with representative Pam Marsh will be held tomorrow night at the Medford Public Library at 6 pm.

3.4 Next Thursday, September 14th, Rogue Climate Talents regular monthly community meeting at the Community Center will be screening "AWAKE" of film about stand rock. After the movie, there will be a discussion in regards to the film and how it relates to local fight to stop the Pacific Connector Pipeline.

3.5 Recorder Collins gave an update on the Harvest Festival. Next meeting is Thursday at 9 am in City Hall conference room.

3.6 **City Council interviewed four candidates for Council Seat #1. The candidates were as follows: Daria Land, Anthony Abshire, Bryce Smedley, and Shauna Safady. The questions asked were as follows:**

- Why do you want to serve on the City Council and what is your interest in city Government?
- What is your background in community service and what volunteer work you have done for the City of Talent or, if relevant, elsewhere?
- What other experience have you had that you feel would be valuable to this position?
- This position requires a significant time commitment, including twice monthly meetings, which might continue until 10:00 pm or later, assigned committee or commission meetings, special meetings and sometimes lengthy packets and preparation. Do you have adequate time to dedicate to this position?
- What is your vision to Talent? What are the obstacles and opportunities surrounding that vision?

Recorder Collins did a roll call vote: Councilor Baker and Harrison voted for Anthony Abshire. Councilor Berlant, Dolan and Pederson voted for Daria Land. Daria Land fills Council Seat #1.

4. Public Hearings

Public hearings are conducted under a prescribed procedure depending on the topic. The presiding officer will conduct the hearing in accordance with those procedures which will allow for public input at the announced time.

4.1 None

5. Citizens Heard on Non-Agenda Items

Limited to 5 minutes or less per Mayoral discretion

5.1 Mark Smith-Polez – 1013 Lithia Way, Talent, OR. 97540 – Spoke to child health and safety in regards to spraying chemicals around town.

Councilor Pederson thanked staff for their extra efforts to assure the Skype conference call was successful.

6. Public Presentations

Items that do not require immediate Council action, such as presentations, discussion of potential future action items. Time limited to 15 minutes per presentation unless prior arrangements have been made.

6.1 Fire Chief – Charles Hanley – Charles gave a brief update on the Fire Department activities. The Mayor thanked Fire Chief Hanley for taking the time out of his schedule to introduce himself and thanked him for his service. The Mayor formally introduced him to the Council.

7. Consent Agenda

The consent agenda consists of items of a repeating or routine nature considered under a single action. Any Councilor may have an item on the consent agenda removed and considered separately on request.

7.1 Approval of Regular Council Meeting Minutes for August 16, 2017

Councilor Berlant moved to approve the consent agenda with amendments. Councilor Pederson seconded. Discussion: None. Mayor Ayers-Flood repeated the motion. All Ayes. Motion passed unanimously.

8. Regular Agenda

Citizens will be provided the opportunity to offer comments on action items after staff has given their report and if there is an applicant, after they have had the opportunity to speak. Action items are expected to result in motions, resolutions, orders, or ordinances.

8.1 LGPI Presentation

Michael Franel 724 S. Central Ave, STE 204, Medford OR. 97501 – Gave overview of LGPI and the services they offer cities and counties around Oregon. Council asked thoughtful questions and discussed the next steps for human resource services.

Council inquired about the order of human resource protocol when it comes to the staff and City Manager oversight. LGPI can assist with evaluations for regular staff and can offer training to Council for oversight of City Manager.

Council directed LGPI to come back at the next City Council meeting, with a proposal to include information that will better assist Council with training, developing a complaint mechanism, and evaluations.

- Assist in developing an evaluation process for the manager
- Assist staff in developing a consistent evaluation process for the other employees.
- Training for City Council in regards to the oversight of the City Manager.
- Training for the staff in regards to workplace laws.
- Implementation of a complaint procedure for employees.
- Provide a local HR contact for employee's.

8.2 IPM Strategy

Councilor Dolan summarized her written memo to Council. (See Exhibit "A")

After recently meeting with Together for Talent, Councilor Dolan explained their current stance on the pollinator garden. Together for Talent request to find another city that has done this before to walk us through the process and show us how we can phase this in an environmentally and financial sustainable way. Once we locate a city we would set a study session

Mayor spoke to the joint study session with Parks Commission and the incoming financial shortfall in Parks. She commented on the difficulties to move forward without finding out how this financially impacts the City. Councilor Dolan spoke to possible grants to assist in community transition. Council directed Together for Talent to find another City, close in size, to discuss their success of a IPM plan. Once a City is located Councilor Dolan, Together for Talent, Public Works, and City Manager Corrigan to set a study session to move forward with a plan that has worked in the past.

Jim Thompson spoke to the IPM Plan and its original intentions. Mayors Ayers-Flood thanked Councilor Dolan for her work on this project.

8.3 Outcome from Joint Study Session w/Parks Commission

City Manager Corrigan gave staff report and referred to the study session minutes. (Exhibit "B") City Manager Corrigan requested staff direction on the priorities for the ordinance for Park fees and SDC's.

Council agreed to have the Parks Commission evaluate the ordinance for Park fees at the next Parks meeting and Planning would address the SDC's right behind the completion of the ordinance.

9. Information Items

9.1 None

10. City Manager & Other Department Reports

Items for discussion by the City Manager and Department Heads as needed.

10.1 ADA Playground Access

Council directed staff to research making one playground fully ADA compliant. City Manager Corrigan reports all the parks are currently ADA compliant. An estimate was received for an ADA playground for \$65,000. City Manager Corrigan informed Council the estimate was set to go before the Parks Commission at their next meeting.

Councilor Baker inquired about grants to cover the cost of the playground. City Manager Corrigan explained when the current playgrounds are ADA compliant grants will not cover the expense to upgrade a playground. Grants are awarded to playgrounds that are not currently ADA accessible. Councilor Baker requested this information be given to Parks for their meeting.

10.2 Council Chambers

City Manager Corrigan reported an estimated cost of \$835,000 to build a new council chamber. He spoke to alternatives for the current building. Would have to go through the State Historic Preservation office. Than you could look at different historic grants. SHPO has come out in the past and reported the base of Town Hall is on the original stone and would need state approved mortar and much more work required below.

10.3 Park Fees - Park fees were discussed earlier in the meeting in section 8.3.

10.4 Old Bridge Dog Issues

We ordered a doggie waste station and we will put up a sign about dog leashes. Councilor Berlant inquired about her requests to staff to bring back the rules for open space verses parks and what the restrictions were when that land was deeded over. As well as the boundaries for this space. City Manager Corrigan informed Council it will be a little while since it is a state thing. We need to do more research.

Councilor Berlant moved to extend the meeting to 9:45 pm. Councilor Pederson seconded. Mayor Ayers-Flood repeated the motion.

Discussion: None All Ayes. Motion passed unanimously.

10.5 CERT Training

It was requested to have some staff at the CERT training this Fall but it lands on the same day as the Harvest Festival. There is no available staff. Kittie, suggest we look at training in the Spring time and City Manager Corrigan will be working with her on this.

10.6 Town Hall Audio

Town Hall Audio was already discussed and we received direction from the TURA Board.

10.7 Live Streaming

Staff spoke with the City of Ashland and Phoenix in regards to their live streaming. Ashland works with a company called You Stream, with cost at \$99.00 a month. Phoenix gave us an estimate of new equipment costing in the range of \$1,500. Our wi-fi would have to be upgraded to work with the live streaming. How to store the video and record retention was discussed. Councilor Berlant encouraged staff to check into Madera, California as a resource for more information allowing in-house live streaming. Council directed staff to contact Madera and add this topic to the next agenda or sometime in October.

10.8 Website/Notification

Recorder Collins and Councilor Dolan signed up for notifications with their personal emails as well as Recorder Collins work email. Both Recorder Collins and Councilor Dolan have been receiving all their notification without an issue. Mayor Ayers- Flood asked citizen Derek if he would be willing to come to the City Offices to help try and resolve this issue, considering the testing that has been done. Citizen Derek was concerned about the other citizens who have the same complaint of not receiving notifications. Councilor Berlant and City Manager Corrigan suggested those citizens come down to City Hall so we can work with them and resolve their issues.

10.9 City Manager Corrigan informed Council the only thing on the next Planning agenda, as of today, was the travel center. However tonight at 6 pm we received an email from the developer saying they had met already with some of the residents from Oak Valley directly. We were not privy to that until after the fact. They are requesting 120 days' extension of the State application timeline.

10.10 School zone flashing signs are up and working. The roundabout will be up in a couple weeks. They are delayed due to Hurricane Harvey.

10.11 County painting is done.

10.12 Reservoir planning approved by the County.

10.13 We have been offered the opportunity to have a school transition program provide us students to work on projects the City provides.

11. Other Business

11.1 Mark Knox Letter

City Manager Corrigan will send Council Mark Knox letter, which is offering an opportunity for the community to use his services to help us with the application process in bringing TA4 and TA5 into the urban growth boundries. Mayor Ayers-Flood encouraged the Planning Commission to weigh in on the letter provided, considering so much of this work will go before the Planning Commission.

12.2 Economic Development Ordinance

Mayors Ayers-Flood spoke to a draft economic ordinance that will be going out to Council and requested this to be place this on the next agenda.

12.3 Chamber Request

They requested to move the big TURA sign over to the parking lot by the intersection of 99 and Valley View for more visibility. City Manager Corrigan will move it as far as they can without contacting DOT about signage.

12. Mayor and Councilor - Committee Reports and Councilor Comments

Rogue Valley Area Commission on Transportation – Councilor Harrison - Mayor Ayers-Flood (alternate)

Together for Talent Committee – Councilor Berlant and Dolan

Metropolitan Planning Organization – Mayor Ayers-Flood (Councilor Harrison – alternate)

Planning Commission – Councilor Dolan (Councilor Harrison - alternate)

Public Art Advisory Committee

Parks Commission – Councilor Baker

Traffic Safety & Transportation Commission – Councilor Harrison

Rogue Valley Council of Governments – Mayor Ayers-Flood

Talent Historical Society – Councilor Harrison

Harvest Festival Committee

Economic Development - Councilor Pederson

Chamber – Councilor Pederson

SOREDI - Councilor Pederson

13. Adjournment

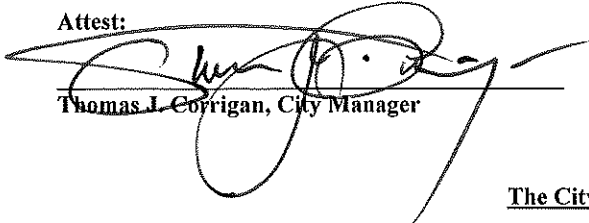
The Council Meeting was adjourned at 9:45 PM

Respectfully submitted by:



Kimberlyn Collins, City Recorder

Attest:



Thomas J. Corrigan, City Manager

The City of Talent is an Equal Opportunity Provider

Note: This agenda and the entire agenda packet, including staff reports, referenced documents, resolutions and ordinances are posted on the City of Talent website (www.cityoftalent.org) in advance of each meeting.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact TTY phone number 1-800-735-2900 for English and for Spanish please contact TTY phone number 1-800-735-3896.

Exhibit "A"

Stephanie Dolan, Councilor

CITY COUNCIL AGENDA REPORT

City of Talent
PO Box 445
110 East Main St.
Talent, OR 97540

Meeting Date: September 6, 2017

From: Stephanie Dolan, Councilor

Agenda Item: Integrated Pest Management (IPM) Policy / Strategy

Request from Together for Talent Committee to the City Council: Conduct study session with Council and affected City staff with a professional who has successfully transitioned an Oregon city (such as Eugene) from conventional to more sustainable groundskeeping/landscaping by implementing an Integrated Pest Management (IPM) strategy. This will help the City of Talent to identify challenges, possible funding sources and a strategy moving forward to transition and phase in the IPM policy.

Background:

The Together for Talent and Parks committees approved the Integrated Pest Management (IPM) proposal for City property drafted by Jim Thompson on February 3, 2017. In relevant part, the IPM Policy:

- Defines IPM (namely, a coordinated decision-making and action process that uses the most appropriate pest control methods and strategies in an environmentally and economically sound manner to meet pest management objectives. This includes preventing pest problems, monitoring for pests, managing the density of pest populations, treating pest problems using strategies considering human health, ecological impact, feasibility and cost effectiveness, and evaluating the efficacy of pest treatments.)
- Identifies examples of IPM that could be used in Talent, minimizing risks to public safety and choosing the least toxic alternatives.
- Designates a City IPM Coordinator who is trained in IPM to oversee implementation of the IPM.
- Provides for training for City staff to identify, minimize and respond to pest problems.

- Outlines the technical definitions of pesticides/herbicides, provides guidelines for licensing, worker safety, proper labeling, noticing, handling and use of pesticides/herbicides.
- Requires that contractors of the City comply with IPM policy.
- Lists alternative/approved pesticides.
- Provides pesticide reduction options.

In preparation for the IPM strategy discussion, Public Works (PW) prepared a memo of considered options and proposed budget, proposing that in order to implement the IPM, PW would need to hire four new full time personnel to hand pull weeds, along with purchasing two new trucks, new equipment (lawnmowers, trimmers, blowers, edgers, etc.). The first year projection alone totaled \$474,749.28.

On September 5, 2017, the Together for Talent Committee (T4T) met to review the IPM, discuss strategies and discuss the projected budget prepared by PW.

The main questions and concerns from T4T are:

- PW doesn't have an IPM-trained landscaper/gardener to improve efficiency and operations to reduce weeds.
- There are many alternative weed reduction methods, (including locally) such as alternative lawns (a combination of herbs, grasses and flowers that do not need to be mowed).
- The proposal from PW does not address the IPM (such as by simply changing what is sprayed to a less toxic herbicide). *The main concern is with glyphosate.*
- The IPM is a guide for sustainability and does not call for much additional staff or equipment, merely more efficient and less toxic practices.
- How can we ease into the transition, prioritizing phasing out glyphosate in areas where children and pets play in the grass?
- It would be helpful to see examples of cities successfully and affordably implementing IPM policies. Certainly there has to be some alternative between the City shouldering nearly a half million dollars and doing nothing.
- The City should consider a moratorium and/or legislation to implement the IPM.
- Before such time, a study session with an experienced professional who has assisted with transitioning and Oregon city from conventional to sustainable pest management would be of assistance.



Exhibit "B"

**TALENT CITY COUNCIL
STUDY SESSION WITH PARKS COMMISSION
MINUTES
TOWN HALL
August 30, 2017 – 6:00 P.M.**

Study Session, Regular Council & TURA meetings are being digitally recorded and will be available on the City website

The City Council of the City of Talent will meet in a Study Session 6:00 P.M on Wednesday, August 30, 2017 in the Town Hall, 206 E. Main Street. The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired, or for other accommodations for persons with disabilities, should be made at least 48 hours in advance of the meeting to the City Recorder at 541-535-1566, ext. 1012.

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STUDY SESSION - 6:05 PM

Present: Councilors: Baker, Pederson, Harrison, and Mayor Ayers-Flood. Parks Commissioners: Mobley, Hadella, Lunzman, and Faye. Absent: Councilors: Berlant and Dolan. Parks Commissioners: Sharrar, Vanderlip, and Lindsay.

1. **Call to Order/Roll Call**
2. **Parks Master Plan - Objectives:**
 - Shorten up document and make it more approachable
 - Adhere to document once it has been approved to help with funding.
 - Build into parks ordinance and bylaws a process that addresses the Master Plan on an annual basis so we are making CIP decision, based on what's in the Master Plan rather than the flavor of the day.
3. **Parks Fees - Objectives:**
 - Evaluate the \$3.00 ordinance for the utility fees. Staff has given a recommendation to evaluate the need for an immediate change and to assure the funds received are being used for Parks maintenance. Mayor requested to change the ordinance to reflect maintenance or we increase the fee and define exactly how it will be used moving forward. Parks will put this on the next agenda (September 13, 2017) to wordsmith the ordinance before it comes back to Council.
 - Reevaluate the funding both with the ordinance and the SDC's. Revaluating the SDC's has to go through Planning and the ordinance would go through Parks.
 - Staff recommends that, excluding any other changes to the goals and objectives of the Parks Department (i.e. IPM), the parks utility surcharge be increased by 2\$/EDU per month, making the parks utility surcharge \$5 per month. This will increase revenues by just over \$72,000 per year and allow for the transferring of moneys to the CIP fund to complete capital projects. It will also allow the Parks Fund to be self-sustaining for substantially longer than it would be otherwise. This recommendation should come from the Parks Commission with the ordinance amendment. It will be added to the Parks Commission next agenda and back to Council with their recommendation.
4. **Adjournment 7:29 PM**

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