



**TALENT CITY COUNCIL
REGULAR COUNCIL MEETING MINUTES
TOWN HALL
July 19, 2017 – 6:45 P.M.**

Study Session, Regular Council & TURA meetings are being digitally recorded and will be available on the City website

The City Council of the City of Talent will meet in a Regular Council session at 6:45 P.M on Wednesday, July 19, 2017 in the Town Hall, 206 E. Main Street. The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired, or for other accommodations for persons with disabilities, should be made at least 48 hours in advance of the meeting to the City Recorder at 541-535-1566, ext. 1012.

The City Council reserves the right to add or delete items as needed, change the order of the agenda, and discuss any other business deemed necessary at the time of the study session and/or meeting.

REGULAR COUNCIL MEETING- 7:22 PM

Anyone wishing to speak on an agenda item should complete a Public Comment Form and give it to the City Recorder. Public Comment Forms are located at the entrance to the meeting place. Anyone commenting on a subject not on the agenda will be called upon during the "Citizens Heard on Non-agenda Items" section of the agenda. Comments pertaining to specific agenda items will be taken at the time the matter is discussed by the City Council.

1. Call to Order/Roll Call

Members Present

Mayor Ayers-Flood
Councilor Berlant
Councilor Baker
Councilor Pederson
Councilor Wise
Councilor Harrison
Councilor Dolan

Members Absent

Also Present:

Tom Corrigan, City Manager
Kimberlyn Collins, City Recorder
Zac Moody, Community Development Director
Ryan Martin, Finance Director
Bret Marshall, Public Works Director
Chance Metcalf, Public Works Superintendent

2. Pledge of Allegiance

City Manager Corrigan introduced City Recorder Collins to the audience.

3. Community Announcements

3.1 None

4. Public Hearings

Public hearings are conducted under a prescribed procedure depending on the topic. The presiding officer will conduct the hearing in accordance with those procedures which will allow for public input at the announced time.

4.1 Ordinance No. 17-935-O An Ordinance Amending Ordinance 458, Talent Zoning Code, Adding Title 8, Chapter 3, Division J, Article 11, Supplementary Provisions Providing Regulations For Special Uses In The City, Including Marijuana Related Uses, Backyard Chickens And Ducks And Temporary Uses.

Mayor Ayers-Flood read title of Ordinance No. 17-935-O into the record and requested staff report.

Transcribed by Kimberlyn Collins

Community Development Director Moody directs Council to staff report and gave overview of all three sections of the ordinance. Community Development Director Moody informed Council the ordinance was set up to take on other types of special uses, in addition to these three sections.

Council thoughtfully considered the odor issues that come from marijuana and the affect it may have on a percentage of the community. Council inquired about the complaint process and what types of complaints we are receiving. Community Development Director expressed the lack of information they have been able to gather due to citizens desiring anonymity.

Council commended Community Director Moody and the Planning Commission for their excellent work on this ordinance.

Council directed staff to rewrite 8-3J.1150 section C No. 3 sub-section d: RV use shall be limited to not more than 180 days, unless an active building permit exists. RV use may be extended with a written request beyond the 180 days if a final building permit for the construction or demolition of a second dwelling has not been obtained.

Mayor Ayers-Flood opened the Public Hearing at 7:59 PM

Public Input:

Jim Shellentragers – 1737 Lithia Way, Talent, OR 97540 – spoke in opposition of the odor section of the marijuana ordinance for outdoor grows. Mr. Schellentrager urged the Council to not pass the ordinance. Mr. Schellentrager expressed his concerns for the odor and the dramatic impact it will have on the ability to sale property. Mr. Schellentrager requested Council to go back to the drawing board with this ordinance.

Mayor Ayers-Flood closed the Public Hearing at 8:05 PM

Councilor Pederson moved to adopt Ordinance No. 17-935-O as amended - An Ordinance Amending Ordinance 458, Talent Zoning Code, Adding Title 8, Chapter 3, Division J, Article 11, Supplementary Provisions Providing Regulations For Special Uses In The City, Including Marijuana Related Uses, Backyard Chickens And Ducks And Temporary Uses. Councilor Dolan seconded. As amended to include the section on RV use and a typo. Discussion: Council discussed evaluating the complaints from marijuana odor next November. Mayor Ayers-Flood spoke to a community survey, being more effective rather than evaluating complaints. Councilor Baker moved to have section 12 simply state that outdoor cultivation is not allowed. Motion failed due to no second. Councilor Dolan requested a community survey to gather more information and revisit this again after the second grow season. Councilor Pederson motion: Ayes 5 Nays 1 – Councilor Baker. Motion passed.

5. Citizens Heard on Non-Agenda Items
Limited to 5 minutes or less per Mayoral discretion

6. Public Presentations
Items that do not require immediate Council action, such as presentations, discussion of potential future action items. Time limited to 15 minutes per presentation unless prior arrangements have been made.

6.1 None

7. Consent Agenda
The consent agenda consists of items of a repeating or routine nature considered under a single action. Any Councilor may have an item on the consent agenda removed and considered separately on request.

- 7.1 Approval of Regular Council Meeting Minutes for July 5, 2017
- 7.2 Acknowledge Receipt of the Payables
- 7.3 Acknowledge Receipt of Parks Minutes for July 12, 2017

Councilor Berlant moved to approve the Consent Agenda as amended for the regular council meeting minutes. Councilor Baker seconded. Discussion: None. All Ayes. Motion passed unanimously.

8. Regular Agenda

Citizens will be provided the opportunity to offer comments on action items after staff has given their report and if there is an applicant, after they have had the opportunity to speak. Action items are expected to result in motions, resolutions, orders, or ordinances.

8.1 **OLCC Application for Peace of Pizza 401 E. Main St. #B, Talent, OR 97540**

City Manager Corrigan gave brief staff report. Chief Whipple reported no concerns based upon review of the application.

Councilor Pederson moved to recommend approval of the OLCC application for Piece of Pizza. Councilor Baker seconded. Mayor Ayers-Flood repeated the motion. Discussion: None. All Ayes. Motion passed unanimously.

8.2 **Define Scope of HR**

City Manager Corrigan gave a staff report for the purpose to hire LPGI as the City's HR consultants. Council reviewed and conceded the original

Transcribed by Kimberly Collins

purpose for approaching LGPI. Council felt City staff was in need for a confidential mechanism to express their concerns. City Manager Corrigan informed Council LGPI would need to come out for a site visit to meet staff, Council and review files.

Mayor Ayers-Flood referred to an email from the City Attorney, which spoke to the difference between confidential reviews from staff and the need for a Human Resource Scope. Mayor Ayers-Flood asks to have these two items separated out for Council to discuss. Council conferred if City Manager Corrigan's evaluation is officially complete. Council recommended moving forward with LGPI as HR Consultant.

Councilor Wise moved to direct staff to bring in a consultant for scope. Councilor Pederson seconded. Mayor Ayers-Flood repeated the motion adding, "Bringing in this HR consultant." Discussion: None. All Ayes. Motion passed unanimously.

Mayor Ayers-Flood and Council continued to discuss City Manager Corrigan's confidential review as part of his performance review for this previous year. Mayor Ayers-Flood requested a motion to reflect this.

Councilor Berlant moved to have a confidential staff review of City Manager. Councilor Dolan seconded. Discussion: Mayor Ayers-Flood informed Council of the process for a confidential review. Councilor Baker suggested putting this in place for the next review and not going backwards. Councilor Pederson, Wise, and Harrison concur. Ayes: 2 – Councilor Berlant and Dolan Nays: 4 Motion fails.

Councilor Wise remarked on bringing in a good HR consultant that will be able to determination if there are issues within the City. Mayor Ayers-Flood spoke to having another opportunity for a periodic review later in the year. Councilor Baker requested to finalize City Manager's review

Councilor Baker moved to approve Tom's review as per the Executive Session. Councilor Harrison seconded. Mayor Ayers-Flood repeated the motion. Discussion: City Manager Corrigan inquired about his wage review that was discussed in Executive Session. All Ayes. Motion passed unanimously.

Mayor Ayer-Flood asked Council if they would like to discuss the City Manager's wage review or if they would like to add this discussion onto a future agenda? Council agreed to add the City Manager's wage review to the agenda.

8.3 City Manager's Wage Review

Council briefly discussed the City Manager's wage increase.

Councilor Pederson moved to increase the City Manager's salary by 3% effective July 1, 2017. Councilor Harrison seconded. Discussion: None. All Ayes. Motion passed unanimously.

8.4 Parks Recommendation for Support Letter for Applegate Ridge Trail

City Manager Corrigan spoke to the Parks Commission recommendation. Parks recommended Council to lend its support and proceed with a letter to be drafted based upon the Applegate Ridge Trails, connecting Ashland and Jacksonville. Councilor Pederson recommends adding Jack-Ashe Trail to be included. City Manager Corrigan spoke to the letter being drafted to reflect all the cities involved and we would sign off once that was complete.

Councilor Pederson moved to direct staff to work with the Applegate Trails Association on a draft support letter for the Applegate Ridge Trails and the Jack-Ashe Trails to be connected. Councilor Baker seconded. Discussion: None. All Ayes. Motion passed unanimously.

8.5 Staff Report on RVSS Franchise

City Manager Corrigan spoke to RVSS being a new franchise for the City. City Manager Corrigan requested staff direction to draft the franchise fee agreement with the assistance of the League and City Attorney, to be set at 5%, which has the ability to go into the general fund.

Councilor Berlant moved to add RVSS franchise fee agreement and direct staff to begin the legal and logistical work. Councilor Pederson seconded. Discussion: None. All Ayes. Motion passed unanimously.

8.6 House Bill 2017

City Manager Corrigan gave a brief informational staff report.

Finance Director Martin updated Council on House Bill 2017, which will provide an additional 1.5 Million in funding for the City's street fund. There will be guidelines on how to use the money per our Oregon Constitution. The City will see the money coming in approximately February or March of 2018.

8.7 Internal Control Policy

Finance Director Martin reported on the City's Internal Control Policy being updated, with numerous changes, due to our conversion of new financial and utility billing software, Incode. Council discussed the need for a redline version in the future.

Councilor Pederson moved to approve the updated Internal Control Policy. Councilor Harrison seconded. Mayor Ayers-Flood repeated the motion. Discussion: None. Ayes: 5 Nays: 1 – Councilor Baker. Motion passed.

8.8 TURA Compensation

Finance Director Martin updated Council on the historical compensation for TURA. The .5% that was allocated to the IT Director is now being transferred to the Community Development Director for his increased duties on the Gateway Project. Oregon Employment Law conflicts were discussed due to the extra work being asked of employees. City Manager Corrigan explained the City Attorney suggested to give a bonus for compensation. Councilor Baker has concerns for the workload and requests we look back in another year if workload is magnified. City Manager Corrigan informed Council on a finite date for Urban Renewal.

Mayor Ayers-Flood would have liked more information to come forward so they can evaluate the workload. Council requested to bring this back in August to review the percentages of each staff and their job descriptions.

9. Information Items

9.1 IPM

Mayor Ayers-Flood spoke to an email she sent out in response to Commissioner Faye. Commissioner Faye sent a request from the Parks Chair with a recommendation from Parks to adopt the IPM as written. In order to execute this policy, the City would have to find additional funding resources or it will have to go to the voters for approval and additional money.

Councilor Berlant moved to extend the meeting for 15 minutes. Councilor Pederson seconded. Mayor Ayers-Flood repeated the motion. Discussion: None. Ayes: 5 Nays: 1 – Councilor Baker. All Ayes. Motion passed unanimously

Councilor Dolan will be meeting with Together for Talent on August 1, 2017 to get up to speed on the IPM policy. Public Works was invited to attend the meeting for their input so a transition plan can be made to meet everyone's needs. Amendments can be made by the committee if they take it back to Together for Talent and Parks for another recommendation.

Councilor Berlant moved to extend the meeting for 10 minutes. Councilor Harrison seconded. Mayor Ayers-Flood repeated the motion. Discussion: None. Ayes: 5 Nays: 1 – Councilor Baker. All Ayes. Motion passed unanimously

10. City Manager & Other Department Reports

Items for discussion by the City Manager and Department Heads as needed.

Mr. Corrigan gave City and Department Reports:

- Chief Whipple presented a new bicycle donated to the Police Department by Jeff Jones from Jones Bikes in Talent.
- Movie selected by Parks Commission for Movies in the Park was Goonies, which will play on August 25, 2017.
- Completed RARE interviews and a candidate has been selected.
- Reservoir application and element table was submitted. They have requested two written copies, with a little over 15,000 pages, which we have been submitted.
- Hwy 99 has changed again. The construction will be moving more South into the county soon.
- There was both City and TURA damage by a person who was arrested around the area of the roundabout.
- Diamond Parking has been hired by ABT to restrict parking in the ABT and Grotto parking lot.
- Survey is complete on the walking bridge.
- Survey is complete on John St. and working on engineering now.
- Solar equipment is on its way. A request has been made by Cynthia Care in regards to augmenting the solar panels with possible electric car plug-ins. It's being looked into.
- Council should have received an email from Lifelong Learning Institute at SOU for a program going July 26, 2017.
- Update was given on the short-term rentals.

11. Other Business

11.1 Councilor Wise resigned from City Council effective immediately due to moving to Ashland. He spoke to his time on City Council. Mayor Ayers-Flood, Councilor Pederson, and Councilor Berlant showed their appreciation for his contributions to the City

Councilor Pederson moved to extend the meeting 10 minutes. Councilor Wise seconded. Mayor Stricker repeated the motion. Discussion: None. All Ayes: 3 Nays: 3 Mayor voted to extend the meeting and broke the tie. Motion passed.

Councilor Pederson moved to accept Councilor Wise resignation effective July 19, 2017. Councilor Harrison seconded. Mayor Ayers-Flood repeated the motion. Discussion: None. All Ayes. Motion passed unanimously.

Council directs staff to advertise for the open council position.

11.2 Mayor Ayers-Flood reports the Cascade-Siskiyou Monument is being reviewed by the US Department of Interior, Secretary Zinke. Mayor Ayers-Flood is meeting the Governor, Mayor Stromberg and Oregon Representative Pam Marsh on Sunday to present the Council's resolution that supported the expansion.

11.3 Oregon Representative Pam Marsh has offered to come to council and do a legislative wrap up for us. If interested let her know and if there is enough interest it will go on the agenda.

11.4 Mayor Ayers-Flood has received many requests for Council to review the job on Hwy 99. Mayor Ayers-Flood request for it to be on the record, if Council wanted to review it. Harrison: Yes, Wise: No, Pederson: No, Baker: Yes, Berlant: No, Dolan: No. We are not reviewing the job on Hwy 99

11.5 Recorder Collins informed Council Senator Alan DeBoer will hold a Town Hall meeting On July 26, 2017 in Town Hall from 6:00 – 7:30 PM.

11.6 Councilor Berlant informed Council of the Together for Talent meeting on August 1, 2017. Recorder Collins will be in attendance to meet the committee. Together for Talent will be requesting from Council to approve a clean energy plan as a theme for the Harvest Festival to highlight the work being done.

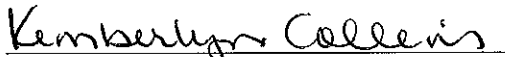
12. Mayor and Councilor - Committee Reports and Councilor Comments

Rogue Valley Area Commission on Transportation – Mayor Stricker (alternate)
Together for Talent Committee – Councilor Collins
Metropolitan Planning Organization – Mayor Stricker
Planning Commission – Councilor Wise
Public Art Advisory Committee –
Parks Commission – Councilor Baker
Traffic Safety & Transportation Commission – Councilor Harrison
Rogue Valley Council of Governments – Mayor Stricker
Talent Historical Society – Councilor Harrison
Harvest Festival Committee – Councilor Collins
Economic Development - Councilor Pederson
Chamber – Councilor Pederson
SORED - Councilor Pederson

13. Adjournment

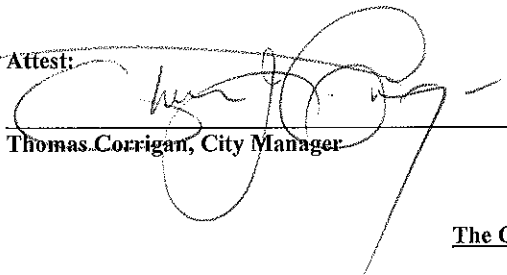
The Council Meeting was adjourned at 9:51 PM

Respectfully submitted by:



Kimberlyn Collins, City Recorder

Attest:



Thomas Corrigan, City Manager

The City of Talent is an Equal Opportunity Provider

Note: This agenda and the entire agenda packet, including staff reports, referenced documents, resolutions and ordinances are posted on the City of Talent website (www.cityoftalent.org) in advance of each meeting.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact TTY phone number 1-800-735-2900 for English and for Spanish please contact TTY phone number 1-800-735-3896.

