



**TALENT CITY COUNCIL
REGULAR COUNCIL MEETING MINUTES TOWN
HALL**

June 7, 2017 – 6:45 P.M.

Study Session, Regular Council & TURA meetings are being digitally recorded and will be available on the City website

The City Council of the City of Talent will meet in a Regular Council session at 6:45 P.M on Wednesday, June 7th in the Town Hall, 206 E. Main Street. The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired, or for other accommodations for persons with disabilities, should be made at least 48 hours in advance of the meeting to the City Recorder at 541-535-1566, ext. 1012.

The City Council reserves the right to add or delete items as needed, change the order of the agenda, and discuss any other business deemed necessary at the time of the study session and/or meeting.

REGULAR COUNCIL MEETING - 6:45 PM

Anyone wishing to speak on an agenda item should complete a Public Comment Form and give it to the City Recorder. Public Comment Forms are located at the entrance to the meeting place. Anyone commenting on a subject not on the agenda will be called upon during the "Citizens Heard on Non-agenda Items" section of the agenda. Comments pertaining to specific agenda items will be taken at the time the matter is discussed by the City Council.

1. Call to Order/Roll Call

Members Present
Mayor Stricker
Councilor Baker
Councilor Harrison
Councilor Berlant
Councilor Pederson
Councilor Wise

Members Absent
Councilor Collins

2. Pledge of Allegiance

3. Community Announcements

- The Splash Pad opening may be postponed due to low temperatures and possible lightning in the weather forecast.
- Councilor Berlant announced the following:
 - *Thursday, June 8:* Monthly meeting of Rogue Climate Action at the Talent Community Center from 6:00 – 7:30 p.m. The focus will be on the connections between transportation, housing and land use planning as it relates to climate action in Talent. A panel of local experts will be present.
 - *Saturday, June 10:* Kindred Spirits will host its two-year anniversary celebration (luau-theme) from 1:00 to 8:00 p.m.
- Mayor Stricker added items **8.5** "Discussion of Climate Action Letter," and **8.6** "Discussion of Process to Select a Councilor" to the agenda.

3.1 Bee City USA Proclamation

- Mayor Stricker read the proclamation into the record (see attached).
- Josephine Warden – 255 Culper Rd., #88, Talent – Ms. Warden read a letter regarding the celebration of National Pollinator Week into the record (see attached).

4. Public Hearings

Public hearings are conducted under a prescribed procedure depending on the topic. The presiding officer will conduct the hearing in accordance with those procedures which will allow for public input at the announced time.

4.1 None

5. Citizens Heard on Non-Agenda Items

Limited to 5 minutes or less per Mayoral discretion.

Charles Nutzman – 425 Village Ct., Talent – Mr. Nutzman asked Staff and Council to address his concerns (noise level, sleep disturbance, barnyard smoke) regarding the allowance of keeping chickens in high-density housing areas. He stated the opinion that the existing ordinance is ineffective since it does not enforce the regulations for those sites that were “grandfathered” in.

6. Public Presentations

Items that do not require immediate Council action, such as presentations, discussion of potential future action items, etc. Time limited to 15 minutes per presentation unless prior arrangements have been made.

6.1 None

7. Consent Agenda

The consent agenda consists of items of a repeating or routine nature considered under a single action. Any Councilor may have an item on the consent agenda removed and considered separately on request.

7.1 Approval of Regular Council Meeting Minutes for May 17, 2017

Councilor Berlant moved to approve the Regular Council Meeting Minutes for May 17, 2017 as presented. The motion was seconded. Mayor Stricker repeated the motion. Discussion: None. All Ayes. Motion passed unanimously.

8. Regular Agenda

Citizens will be provided the opportunity to offer comments on action items after staff has given their report and if there is an applicant, after they have had the opportunity to speak. Action items are expected to result in motions, resolutions, orders, or ordinances.

8.1 Resolution 17-957-R, a Resolution Authorizing the Update of the System Development Charge Rate Table Based on the ENR Index from March 1, 2016 – March 1, 2017 and Repealing 16-938-R (See attachment)

Zac Moody, Community Development Director, gave a brief report. Councilor Pederson questioned the change noted in the “Stormwater” segment of the provided table. Mr. Moody stated that there was no change and that the error would be corrected; staff recommended approval as amended.

Councilor Wise moved to adopt Resolution 17-957-R, a Resolution Authorizing the Update of the System Development Charge Rate Table Based on the ENR Index from March 1, 2016 – March 1, 2017, as amended and Repealing 16-938-R. The motion was seconded. Mayor Stricker repeated the motion. Discussion: None. All Ayes. Motion passed unanimously.

8.2 Resolution 17-958-R, a Resolution Amending the City of Talent Community Development Fee Schedule and Repealing 16-944-R

Mr. Moody provided a brief report, recommending that the 2017 fees remain at the same rate as 2016, but that the application processing time for the following four items be increased to better reflect the staff (or contractor) time allocated to the tasks: 1) Technical Review, 2) Floodplain Review, 3) Street Naming Approval Fee, and 4) Riparian Mitigation Plan.

Comments/questions were as follows:

- *Councilor Wise:* Questioned the different figures in the staff report versus the fee schedule for the “Technical Review” fee. *Mr. Moody* explained the fee schedule lists the correct figure, which was increased due to new information received after the staff report had been prepared.
- *Councilor Baker:*
 - Requested ‘wordsmithing’ related to the “Community Development Fee Schedule” (which pertains to planning costs/land use application fees) versus the “Community Development Fee” (which pertains to building costs and is listed on the Building Permit Fee Schedule). *Mr. Moody* acknowledged the potential confusion related to the two names, but recommended postponing revision until the review of the Building Permit Fee Schedule later this year; he suggested “Building Tech Fee” as a possible alternative to “Community Development Fee.” *Councilor Pederson* inquired whether, in the meantime, perhaps an explanatory statement could be added to the Community Development Fee Schedule to provide clarity? *Mr. Moody* was amenable to the suggestion.
 - Noted that Talent’s building fee package (permit, application, SDC’s, parks, schools, etc.) was 30% higher than Medford’s; an assessment might be worthwhile to determine if, in fact, Talent’s rates need to be adjusted. *Mr. Moody* explained that, since Jackson County staff provides building permit consulting for Talent, Talent uses their permit fee schedule. *Mr. Moody and Mayor Stricker* acknowledged that an assessment would be worthwhile sometime prior to the next year’s budget negotiation cycle.

Councilor Pederson moved to adopt Resolution 17-958-R, a Resolution amending the City of Talent Community Development Fee Schedule, as amended and Repealing 17-958-R. The motion was seconded. Mayor Stricker repeated the motion. Discussion: Councilor Pederson clarified that “as amended” meant including the explanatory statement on the Community

Development Fee Schedule. All Ayes. Motion passed unanimously.

8.3 Urban Growth Boundary Efficiency Measure Bids

Mr. Moody gave a brief report, summarizing the supplementary materials provided for review. Staff is recommending that the contract for the UGB Alternatives Analysis be awarded to ECONorthwest; they are a known entity both for the City and the larger valley area, have previously completed projects under budget, and submitted the lowest bid overall for this project. They are also willing to use Skype for some meetings, reducing costs. In response to member inquiries, Mr. Moody affirmed that ECONorthwest staff is highly knowledgeable and easy to work with, and that it might be possible to reduce total trip costs for the project, given the existence of overlapping project work that ECONorthwest is doing in the valley through the October/November time frame.

Comments/questions were as follows:

- *Councilor Wise:*
 - Suggested that the City look into the cost/procurement of adequate video-conferencing equipment.
 - Inquired as to start and end dates for the project. *Mr. Moody* noted a September start date, with completion estimated 18 – 24 months from that time.

There was a motion to award the contract to complete the UGB Alternatives Analysis to ECONorthwest as outlined. The motion was seconded. Mayor Stricker repeated the motion. Discussion: Mayor Stricker clarified that “as outlined” refers to ECONorthwest’s \$47,000 bid price. If costs increase as the work progresses, amendments will be made as necessary. All Ayes. Motion passed unanimously.

8.4 Council Goals

Staff reported that the provided draft of Council goals has been updated and needs to be adopted as amended. Of note:

- “Multi-mobile” in Goal 5 has already been revised to “multi-modal;” and
- Discussion resulted in Goal 8 being struck from the list.

There was a motion to adopt the Council Goals as amended. The motion was seconded. Mayor Stricker repeated the motion. Discussion: Pursuant to an inquiry related to document formatting by Councilor Pederson, Mayor Stricker requested that a Councilor agree to approve the document formatting prior to finalization; Councilor Pedersen volunteered. All Ayes. Motion passed unanimously.

8.5 Discussion of Climate Action Letter

Mayor Stricker read the letter into the record, noting that its contents do not obligate the City, but serve as a declaration from a servant of the community; she asserted that she is in agreement with the message and reasoning contained in the letter. She requested that the Council members join her in signing the letter to provide a stronger affirmation of support for its contents. Governor Brown, State Representative Pam Marsh, and many other Senators, Representatives and Mayors will be signing the document.

Councilor Pederson moved that the Council join Mayor Stricker in support of signing the Climate Action Letter. Councilor Berlant seconded. Mayor Stricker repeated the motion. Discussion: Pursuant to an inquiry related to whether others besides Mayor Stricker could sign the letter, the Mayor responded in the affirmative noting she would be proud to have others sign alongside her. Councilors Berlant, Pederson and Wise: YES. Councilors Baker and Harrison: NO. Motion passed 3-2.

8.6 Discussion of Process to Select a Councilor

Councilor Wise stated that he would like the selection process to be clarified prior to a new slate of Council applicants being considered. Mayor Stricker noted that there would be one non-negotiable step in the process: namely, deliberation of the applicant(s) among existing Council members will take place post-questioning of the applicants. Though this step was skipped previously, it will not be again. It was further noted that, in the interest of transparency and in accordance with public meeting law, deliberations will take place with all applicants present; asking applicants to leave the room is not allowed.

The following procedural recommendations were made:

- Interview applicants as a panel, rather than individually. *There was consensus that a panel format would be used on a trial basis for the next round of interviews; if the experiment proves unsatisfactory, future interviews can simply revert to taking place individually as in the past.*
- For each question, vary the initial applicant asked to respond (i.e. Applicant 1 is the first to respond to Question 1, Applicant 2 is first to respond to Question 2, etc.).
 - Councilor Baker voiced concern that redundancy existed between the questions on the application form and those asked in the interview. It was noted that, while some overlap exists, the two sets of questions are not the same.
- Hold thoughts related to follow-up/expansion-style questions until the post-questioning deliberations session. At that time, mention can be made of (e.g.) exceptional or unique aspects of any particular applicant’s background/experience, any applicant’s lack of thoroughness in response, etc. Holding such thoughts until the deliberations period will preclude the possibility of asking a follow-up question during the panel interview that may (e.g.) favor one particular candidate in some way, wittingly or unwittingly express a bias, etc.

The following modifications (in red, or struck) to the interview questions were suggested:

- **Question 1:** Why do you want to serve on the City Council and what is your interest in City Government?
- **Question 2:** What is your background with community service and what volunteer work you have you done for the City of Talent, or what is your relevant experience elsewhere?
- **Question 3:** What other experience have you had that you feel would be valuable to this position?
- **Question 4:** This position requires a significant time commitment, ~~not only for City council meetings, but also for assigned committee meetings as well~~, including meetings on the 1st and 3rd Wednesdays that can go until 10:00 p.m. or later, committee and/or commission meetings, and reading meeting packets which may be lengthy. Do you have adequate time?
 - Mayor Stricker requested that staff draft a document outlining the basic time commitments for Council members. The document will then be reviewed by the Council in order to accompany future applicant packets. Mayor Stricker requested that staff have the draft document available at the June 21 meeting for applicants to take with them as reference if they wish.
- **Question 5:** Is there anything else you would like to tell us about yourself, and do you have any questions of us?
- **Question 6:** ~~What is your interest in City Government?~~ (combined with Question 1 above)
- **Question 7:** What is your vision for Talent? What are the obstacles or opportunities standing in the way of that vision?

Mayor Stricker made the following requests of Council members/staff:

- *Councilor Wise:* Craft the revised list of questions and forward it to Mr. Corrigan.
- *Mr. Corrigan:*
 - Verify the question list against the record, then forward to Council members and current applicants.
 - Notify applicants that their interview will be in panel format.
- *Heather:* Email all applicants (those who have already applied and those who will apply) to a) inform them that this discussion regarding the Councilor selection process took place, b) provide them with the time parameters of the discussion on the audio recording, and c) invite them to listen.

9. Information Items

9.1 None

10. City Manager & Other Department Reports

Items for discussion by the City Manager and Department Heads as needed.

Mr. Corrigan reported the following:

- "Peace of Pizza" applied for a wood-burning oven, which is being installed today and tomorrow.
- Parking issues continue to be reported by lot and business owners. Staff is already working on updating the parking standards for future development, but Mayor Stricker requested a staff report specifically addressing the downtown deficiencies so that the City can be proactive in responding to citizen inquiries/concerns. The report should include a land efficiency study for parking and address the following:
 - What is the City's deficit?
 - What are the existing opportunities?
 - What are the shortest and most inexpensive pathways?
- Jackson County IT will be providing the City's IT services; specialists from the County's IT department will come to perform an assessment of the City's system(s) and needs prior to drafting an IGA formalizing the arrangement.
- An offer has been made for a new City Recorder, who will begin on June 16. She comes from the City of Jacksonville, so is experienced/trained and will receive her CMC designation (Certified Municipal Clerk) within her first week on the job.
- The City's water line project on Highway 99 and Arnos Road was badly done, causing affected resident's water service to be interrupted for 24 hours and requiring extensive repair/reworking. Repairs have now been made and the contractor is billing only for materials, not labor, because the work was performed incorrectly.
- A survey is being done for the bridge adjustment for a walking bridge over Rapp Road.
- Revenue from the 3% marijuana tax, which was originally estimated to generate \$5,000 per year for parks for the next five years, is now trending towards \$30,000 - \$40,000 per year.
- Two letters will be sent to Derek Volkart regarding his complaint. One is from Mayor Stricker, drafted with input from the Council, and the other is from Mr. Corrigan.

There was a motion to extend the meeting by 15 minutes. The motion was seconded. Mayor Stricker repeated the motion. Discussion: There was an inquiry regarding the existence of "Other Business" and another regarding whether it could be addressed in 15 minutes. Mayor Stricker responded in the affirmative to both. All Ayes. Motion passed unanimously.

11. Other Business

An Executive Session of the Council will be scheduled for June 28, 2017 at 6:30 p.m. at City Hall to conduct Mr. Corrigan's annual performance evaluation. A vote on Mr. Corrigan's final score will be taken at the next regularly scheduled Council meeting after the Executive Session.

12. Mayor and Councilors - Committee Reports and Councilor Comments

Rogue Valley Area Commission on Transportation – Mayor Stricker (alternate)

Together for Talent Committee | *Councilor Berlant will begin serving as the Talent City Council liaison for Together for Talent beginning in July 2017. Councilor Harrison will serve as backup for the liaison position.*

Metropolitan Planning Organization – Mayor Stricker

Planning Commission – Councilor Wise

Public Art Advisory Committee –

Parks Commission – Councilor Baker | *The Parks Commission will be asked to develop a plan for designing Chuck Roberts Park as a pollinator park with fences. Once the plan is developed, it should be shared with the Council.*

Traffic Safety & Transportation Commission – Councilor Harrison

Rogue Valley Council of Governments – Mayor Stricker

Talent Historical Society – Councilor Harrison

Harvest Festival Committee – Councilor Collins

Economic Development - Councilor Pederson

Chamber – Councilor Pederson | *Councilor Pederson was invited to join the Chamber as a Board member and has done so. There is no rule against him continuing to also serve as the Chamber liaison from the Council.*

SOREDI - Councilor Pederson | *SOREDI's annual meeting will be on June 21, but Councilor Pederson will miss it due to the regularly scheduled Council meeting that evening.*

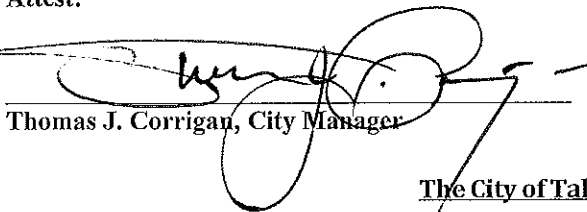
13. Adjournment

The Council Meeting was adjourned at 8:53 PM.

Respectfully submitted by:


Kimberlyn Collins, City Recorder

Attest:


Thomas J. Corrigan, City Manager

The City of Talent is an Equal Opportunity Provider

Note: This agenda and the entire agenda packet, including staff reports, referenced documents, resolutions and ordinances are posted on the City of Talent website (www.cityoftalent.org) in advance of each meeting.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact TTY phone number 1-800-735-2900 for English and for Spanish please contact TTY phone number 1-800-735-3896.