

**RESOLUTION NO. 12-873-R**

**A RESOLUTION ESTABLISHING THE CITY OF TALENT PUBLIC ARTS COMMITTEE AND REPEALING RESOLUTION 06-727-R**

WHEREAS, the City Council for the City of Talent wishes to acknowledge the importance of officially establishing the Talent Public Arts Committee, and

WHEREAS, the City Council wishes to define the responsibility of this committee and to acknowledge the importance of preserving and promoting public art in the City of Talent, and

WHEREAS, this committee will consist of five voting members to include chair, co-chair, secretary and two other voting members plus two alternates. These voting members are to be confirmed by City Council and elected annually serving two year terms. The City Council recognizes that county residents living outside the City limits but spending time in Talent may have an interest in participating as well., and

WHEREAS, the city council recognizes no more than 2 voting members living outside city limits will have voting privileges.

WHEREAS, the City Council recognizes that City is dedicated to art and culture will realize significant and important contributions to the unique character of the City of Talent, and

WHEREAS, the City Council recognizes the importance of involving all those citizens who wish to participate in furthering these interests, and

WHEREAS, the City Council will commit a limited amount of City staff time and resources to this committee, and

WHEREAS, the City Council wishes to define the responsibility of this committee to focus attention on creating a supportive atmosphere for promoting public art while advising the City Council on planning and recommending public art and programs, and

WHEREAS, the Talent Public Art Committee shall prepare certain bylaws to govern committee activities and standards that shall be submitted for the consideration and approval of City Council, and

WHEREAS, the City Council recognizes the importance that art and culture will continue to contribute to the unique character of our city by attracting businesses and individuals who wish to support this atmosphere.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Talent Oregon that the Council creates the new Talent Public Arts Committee as a standing committee in the City of Talent that will serve at the pleasure of the Council. Due to the nature and the mission of this committee there will be no limits as to the number of non-voting committee members, and number of months that individual citizens may serve on this committee. The chair, with the consent of the voting members of the committee will appoint non-voting committee members.

Duly enacted by the City Council in open session on <sup>March 7<sup>th</sup>, 2012</sup> (date here) by the following vote:

AYES: 5      NAYS: 0      ABSTAIN: 0      ABSENT: 1

  
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ATTEST: Melissa Huhtala, City Recorder and Custodian of City Records

**BYLAWS OF  
CITY OF TALENT  
PUBLIC ARTS COMMITTEE**

The authority of the Committee to adopt bylaws is found in Resolution No. 12-873-R.

**I. MISSION**

The Committee was formed to preserve and promote public art in the City of Talent through:

- a) Advising the City Council in matters pertaining to public art.
- b) Connecting the community through art education, public installations, programs and performances.
- c) Research the various areas where the City can increase its commitment to public arts through City funding, in-kind services, community incentives, collaborations, grant funding.

**II. ORGANIZATION**

The Committee consists of five voting members and two alternate members confirmed by City Council to serve two-year terms, which may be repeated indefinitely. The three officers of the Committee are Chair, Vice-Chair, and Secretary.

- a) Election of Officers
  - i) The Committee, at its first regular meeting in January of each year, shall elect Officers.
  - ii) After consultation with the Committee regarding availability, the Committee shall appoint non-voting committee members as the need arises.
- b) Chair — Duties

The Chair shall preside at all meetings of the Committee providing general direction for the meetings, assuring proper order of the Committee and public in all proceedings. Such duties shall include:

  - i) Announcing the business on the meeting agenda in the order in which it is to be acted on;
  - ii) Receiving and submitting all motions and propositions presented by the members of the Committee;
  - iii) Informing the Committee when necessary, or when called to, on any point of order or practice. The Chair may call upon staff for advice on such matters;
  - iv) Maintaining order at the meetings of the Committee;
  - v) Moving the agenda along, holding down redundancy, referencing handouts and procedures graciously during meetings;
  - vi) Recognizing speakers and members of the Committee prior to receiving comments and presentations of physical evidence; i.e., plans and pictures; and

It shall be the duty of the Chair to authenticate by signature when necessary, or when directed by the Committee, all of the acts, orders and proceedings of the Committee.

- c) Duties of the Vice-Chair

During the absence of the Chair the Vice-Chair will have and perform all the duties and functions of the Chair.

- d) Temporary Chair  
In the event of the absence or disability of both the Chair and Vice-Chair, the Secretary calls the meeting to order, calls the roll, and the Committee shall elect a temporary Chair to serve until the Chair or Vice-Chair so absent or disabled shall return. In such event, the temporary Chair shall have all the powers and perform the functions and duties herein assigned to the Chair of the Committee.
- e) Secretary – Duties  
The secretary shall have the following duties:
  - i) Give notice of all Committee meetings as hereinafter provided; attend every meeting of the Committee, call the roll and record for the record all members in attendance;
  - ii) Keep the minutes of the proceedings of the Committee and record the same;
  - iii) Perform such other duties as may be required by these rules.
- f) Committee Members – Duties  
The duties of the other Committee Members include: contributing ideas; keeping on subject; being aware of personal agendas and acknowledge if appropriate; aiding and contributing to all of the Chair's responsibilities.

### III. CONDUCT OF COMMITTEE MEMBERS

- a) Preparation  
Members of the Committee shall take such time as necessary to prepare themselves for hearings and meetings. If members visit a site or have familiarity with a site they shall disclose any observations.
- b) Attendance  
Every member of the Committee shall attend the meetings of the Committee unless duly excused with advance notice or unless unable to attend because of extenuating circumstances. Any member desiring to be excused shall notify the secretary as soon as possible. The secretary shall call the same to the attention of the Chair.

### IV. MEETINGS

- a) Quorum
  - i) Except as otherwise specifically provided in these Bylaws, a majority vote of the Committee members voting shall be required and shall be sufficient to transact any business before the Committee.
  - ii) If a quorum is not present, the Chair shall call the meeting to order, announce the lack of a quorum, and adjourn the meeting.
- b) Study/Work Sessions  
Study or Work sessions may be held as part of a regular Committee meeting or called in the same manner as a separate meeting in order for the Committee to discuss matters at greater length or to obtain additional background information. The Committee shall take no vote during such sessions.
- c) Oregon Public Meetings Law  
All meetings of the Planning Committee shall be noticed in conformance with the requirements of Oregon's Public Meetings Law.

V. DOCUMENTS OF THE COMMITTEE

- a) Any notices, agendas, requests, reports, minutes of meetings, and resolutions of record shall constitute the documents of the Committee and be indexed as public record.

VI. AMENDMENT

Adopted Bylaws may be amended at any regular meeting by a vote of the majority of the entire membership; or if the amendment was submitted in writing at the previous meeting, then they may be amended by a two-thirds vote of those voting, a quorum being present.

VII. MAINTAINING OF BYLAWS — COPIES TO BE FURNISHED

The secretary shall maintain a copy of these Bylaws, and all subsequent amendments thereto, and shall furnish an up-to-date copy to each member of the Committee in a form convenient for reference.