

RESOLUTION NO. 2020-011-R

A RESOLUTION ESTABLISHING A TEMPORARY AFFORDABLE HOUSING COMMITTEE TO PROVIDE RECOMMENDATIONS ON AFFORDABLE HOUSING PROGRAMS FUNDED BY THE HOUSING CONSTRUCTION EXCISE TAX

WHEREAS, City Council adopted Ordinance 2019-959-O an Ordinance establishing a Construction Excise Tax (CET) effective December 20, 2019; and

WHEREAS, the purpose of the CET is to generate revenue to provide funding for development of affordable housing in all types of housing; and

WHEREAS, the CET ordinance requires funds generated to be used for programs addressing affordable housing issues, including financial incentives for builders and developers, buyer assistance programs, and other methods for encouraging affordable housing development; and

WHEREAS, Section 7 of Ordinance 2019-959-O requires the City Council to establish an Affordable Housing Advisory Committee to recommend affordable housing programs that can be funded by revenues generated by the Affordable Housing CET; and

WHEREAS, the Affordable Housing Advisory Committee shall complete their work and provide a recommendation to the City Council no later than December 31, 2021; and

NOW, THEREFORE, BE IT RESOLVED BY THE TALENT CITY COUNCIL THAT:

Section 1: The City Council hereby establishes the Talent Affordable Housing Advisory Committee with the committee rules and required tasks shown in Exhibit A.

Section 2: The Talent Affordable Housing Advisory Committee will sunset on December 31, 2021, unless reauthorized by the City Council.

Section 3: The resolution is effective immediately upon enactment by the City Council.

Duly enacted by the City Council in open session on May 6, 2020 by the following vote:

AYES:0 NAYES: 0 ABSTAIN: 0 ABSENT: 0

Gabriella Shahi, City Recorder and Custodian of City records

EXHIBIT A

Section 1. [Affordable Housing Advisory Committee Created] There is hereby created a Committee to be known as the Affordable Housing Advisory Committee. Its primary purpose shall be to provide advice and recommendations to the City Council on the development of affordable housing programs that can be funded by revenues deposited in the Affordable Housing Fund for expenditure by the City.

Section 2. [General Duties and Responsibilities] The Affordable Housing Advisory Committee is an appointed citizen body with the primary responsibility of providing recommendations to the Mayor and City Council on matters involving the development of affordable housing programs to be funded by the City share of the Affordable Housing Construction Excise Tax. Duties and responsibilities of the Affordable Housing Committee shall be as follows:

- Make recommendations to Council regarding the development of affordable housing programs funded by the City's Affordable Housing Construction Excise Tax (CET).
- Recommend initial allocation of funds to affordable housing programs developed and approved by the City Council.
- To the extent permissible by state law, the committee shall follow the implementation steps defined in the Housing Needs Analysis.

Section 3. [Membership – Compensation]. The Affordable Housing Advisory Committee shall consist of five (5) members the majority of whom shall reside within the city of Talent. To achieve the greatest breadth of knowledge and experience among committee members, the Council shall endeavor to recruit and appoint members that represent a balance from among the following groups: tenant or affordable housing organizations, local realtors, affordable housing operators or developers, members of the local construction or development community, and local lending institutions. A City Council member appointed by the Mayor and agreed to by Council shall serve as the Council liaison to the Committee. There is no compensation for service on the committee.

Section 4. [Terms of Office – Vacancy]. Terms of office shall be for the duration of the committee or expire on December 31, 2021 whichever comes first. Any vacancy shall be filled by the Mayor, with the consent of Council, for the unexpired portion of a term.

Section 5. [Officers]. The Affordable Housing Advisory Committee, at its first meeting shall elect from its appointed members a Chair, Vice-Chair and Secretary.

Section 6. [Duties of Chair and Vice Chair]. The Chair shall preside at all meetings and set the agenda. The Vice Chair shall perform the duties of the Chair in the absence of the Chair, and such other duties as may be assigned by the Chair. The Chair or Vice Chair shall preserve the decorum at the Affordable Housing Advisory Committee meetings and ensure that all meetings are conducted in accordance with Oregon Public Meetings Law.

Section 7. [Minutes]. The Secretary shall keep an accurate record of all Affordable Housing Advisory Committee meetings, including written minutes of the major points of deliberation and all official actions of the Committee. A copy of the approved minutes signed by the Chair of each Affordable Housing Advisory Committee meeting shall be delivered to the City Recorder for filing and said minutes shall be a public record and available for public inspection.

Section 8. [Quorum – Meetings – Rules and Procedures—Number of Meetings]. A majority of the voting members of the Committee shall constitute a quorum. The Affordable Housing Advisory Committee shall hold meetings consistent with state law, city ordinances and this resolution. The Committee shall meet a least once per quarter.