

ORDINANCE NO. 17-937-O

AN ORDINANCE CODIFYING THE ECONOMIC DEVELOPMENT COMMISSION

WHEREAS the City Council of Talent, Oregon desires to codify the creation of the Economic Development Commission in the Talent Municipal Code.

THE CITY TALENT DOES ORDAIN AS FOLLOWS:

A new Chapter is hereby established to read as follows:

Section 1. [Economic Development Commission Created] There is hereby created a Commission to be known as the Economic Development Commission. Its primary purpose shall be to assist and advise the City of Talent in the planning and developing of economic strategies.

Section 2. [General Duties and Responsibilities] The Economic Development Commission is an appointed citizen body with the primary responsibility of providing recommendations to the Mayor and City Council on direction, planning and policy on matters pertaining to the policies that support downtown redevelopment, encourage employment growth and that further the City's long-range economic development goals.

Purpose: The Economic Development Commission will provide recommendations to the City Council on how to support and encourage: the retention and expansion of existing businesses; a favorable environment to attract and maintain new businesses that align with Talent's other community development goals; and the development of commercial and industrial land, with preference in all cases for businesses that improve livability, support clean energy efforts for a healthy natural environment, and/or bring jobs with wages above the Jackson County average to Talent. In support of these goals, the Commission will maintain active communication with Talent's business community to stay informed of opportunities to be responsive to the business community's current and future needs.

Section 3. [Membership – Compensation]. The Economic Development Commission shall consist of seven (7) members to be appointed by the Mayor with the consent of the City Council. One (1) member may live outside the city limits of Talent. Commission members shall receive no compensation. Two (2) City Council members shall be appointed by the Mayor shall serve as ex-officio members of the Commission, but shall have no vote and shall not count toward a quorum.

Section 4. [Terms of Office – Vacancy]. Terms of office shall be for a period of two (2) years and shall expire on December 31 of the second year. Any vacancy shall be filled by the Mayor, with the consent of Council, for the unexpired portion of the term.

Section 5. [Officers]. The Economic Development Commission shall, at its first meeting of each calendar year, elect from its appointed members a Chair and Vice-Chair.

Section 6. [Duties of Chair and Vice Chair]. The Chair shall preside at all meetings, set the agenda, recommend the creation of sub-Commissions, and appoint members to such sub-Commissions as are authorized. The Vice Chair shall perform the duties of the Chair in the absence of the Chair, and such other duties as may be assigned by the Chair. The Chair or Vice Chair shall preserve the decorum at the Economic Development Commission meetings.

Section 7. [Minutes]. The secretary will be a staff member and shall keep an accurate record of all Economic Development Commission proceedings, including written minutes of all meetings. A copy of the approved minutes, signed by the Chair of each Economic Development Commission meeting shall be delivered to the City Recorder for filing and said minutes shall be a public record and available for public inspection.

Section 8. [Quorum – Meetings – Rules and Procedures—Number of Meetings]. Four (4) of the voting members of the Commission shall constitute a quorum. The Economic Development Commission shall adopt rules and procedures consistent with city ordinances and this resolution. The Commission meetings shall include at least one (1) regularly scheduled meeting per month, unless canceled at the direction of the Chair due to lack of Commission business or other good reason. Meetings may be run informally in accordance with the latest edition of *Roberts Rules of Order* or in accordance with the Economic Development Commission By-Laws.

Section 10. [Removal from Commission]. If a member of the Economic Development Commission, without valid reason, miss three (3) regular Commission meetings within the same calendar year, that member shall be subject to removal from the Commission. In addition, a Commission member may be removed, with consent of the City Council, following a public hearing. This process may be initiated by the City Council or by a unanimous recommendation from the remaining Economic Development Commission.

Section 11. Commission Member. (The term of a Commission member for which the Commission member has been appointed by the Mayor). Seven Commission members shall be appointed by position number running from one to seven, each for a two-year term. Terms will overlap so three Commission members term expire on December 31 of the second calendar year after appointment. Candidates for Commission, will be designated by the number of the Commission seat to which they seek; further, one candidate may only apply for one position at the time of a vacancy.

Section 12. The City of Talent Economic Development Commission will develop and maintain Bylaws once the Commission is formed.

Duly enacted by the City Council in open session on October 18, 2017 by the following vote:

Ayes: 6

Nays:

Abstain:

Absent:

By:


Kimberlyn Collins, City Recorder and Custodian of City Records