



City of Talent

110 E. Main Street, P.O. Box 445, Talent, OR 97540

Telephone: (541) 535-1566 Fax: (541) 535-7423

E-mail: talent@cityoftalent.org

Email Utility Bill Authorization Agreement

Here's How It Works:

Customer fills out the form below to authorize the City of Talent to send their monthly utility bill to the specified email address instead of sending a paper bill each month.

Form must be **in our office** by the 20th to be effective the following month.

1. NEATLY PRINT OR TYPE INFORMATION

I (we) hereby authorize the City of Talent, to send my monthly utility billing as indicated below by email on a monthly basis. I (We) understand and agree that once email billing become effective, I (we) will no longer receive a paper billing statement. This authorization is to remain in effect until the City of Talent has received written notification from me of my intent to terminate the email billing service in such time and in such manner as afford City of Talent and the email provider a reasonable opportunity to act upon it.

I (we) acknowledge that in receiving my monthly utility bills by email, it will be my responsibility to respond with payments due by the mandatory due date.

Utility Account Number:	Name (as it appears on bill):	
Mailing Address:		Phone Number:
City:	State:	ZIP Code:
Service Address:		
Email address:	Email Account Name:	
Type of request: <input type="checkbox"/> Establish Email Billing <input type="checkbox"/> Change Existing Email Billing <input type="checkbox"/> Discontinue Email Billing		
By signing below, I (we) hereby agree to the terms specified on this authorization form.		
_____ Customer / Account Holder Signature		_____ Date

2. MAIL TO OR DROP BY CITY HALL

In compliance with the Americans with Disabilities Act, if you need special assistance, please contact TTY phone number 1-800-735-2900 for English and for Spanish please contact TTY phone number 1-800-735-3896.

The City of Talent is an Equal Opportunity Provider

OFFICE USE ONLY INITIALS _____ DATE _____
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