



**TALENT CITY COUNCIL  
REGULAR MEETING MINUTES  
HELD VIA ZOOM  
April 1, 2020 — 6:45 PM**

*Study Session, Regular Council & TURA meetings are digitally recorded and will be available on the City website: [www.cityoftalent.org](http://www.cityoftalent.org).*

**1. Call to Order/Roll Call at 6:54 p.m. (This meeting was held electronically via Zoom.)**

<b>Members Present:</b>	<b>Members Absent:</b>
Mayor Ayers-Flood Councilor Berlant Councilor Dolan Councilor Harrison Councilor Ponomareff Councilor Clark Councilor Land	
<b>Also Present:</b>	
Sandra Spelliscy, City Manager Zac Moody, Community Development Director Chief Doney, Talent Police Department Bret Marshall, Public Works Director Kurt Sexton, Finance Director Sarah Kenney, City Recorder Intern	

**2. Additions/Corrections to Agenda (7:43)**

- Addition of COVID-19 discussion as item 5.
- Addition of possible Council actions to related to COVID -19 under New Business.
- New Business will be discussed before Unfinished Business.
- Addition of consideration of extending the cancellation of public meetings under New Business

**3. Community Announcements (11:17):**

- The City is doing its best to keep the website up to date with the most recent COVID-19 information.
- April 6 – Red Cross blood drive at the Community Center
- Those interested in volunteer opportunities can contact Chief Doney for information about county volunteer programs.
- The school district is looking for ways to support families who may not receive assistance through the federal programs for COVID-19.

**4. Speakers Heard on Non-Agenda Items**

None.

**5. City Manager / Department Head Reports (15:30)**

*City Manager and department head report notes are attached.*

- Sandy Spelliscy delivered the City Manager’s report.

- Council and Spelliscy discussed the impact of the COVID-19 health crisis on the FY 2020-2021 budget process.
- Chief Doney delivered an update on the Talent Police Department.
  - Council and Chief Doney discussed possible check-ups on families with previous domestic violence issues, faith-based organization resources, and programs to help the homeless.
- Bret Marshall delivered an update on the Public Works Department.
  - Council and Marshall discussed vegetation overgrowth issues on Hwy 99.
- Zac Moody delivered an update on the Community Development Department.
- Kurt Sexton delivered an update on the Finance Department.
  - Council and Sexton discussed the current practice in place for late utility bill payments.

## 6. Public Presentations

None.

## 7. Public Hearings

None.

## 8. Consent Calendar (55:06)

### 8.1 Approval of March 18, 2020 Council Meeting Minutes

**Motion (55:26):** Councilor Clark moved approval of the March 18, 2020 Council meeting minutes. Councilor Harrison seconded.

**Discussion:** None.

**Vote:** All ayes. Motion carries.

## 9. New Business (55:58)

### 9.1 Extension of Resolution 2020-009-R

Staff Report – City Manager

Staff recommends extending the resolution cancelling all public meetings of Commissions and Committees and holding Council meetings electronically until April 30, 2020. Commissions or committees with urgent business can set up an electronic meeting with City staff.

Discussion:

- Staff will reach out to the commissions and committees regarding electronic meetings.

**Motion (59:09):** Councilor Land moved to extend online Zoom meetings through April 30 in alignment with the resolution, and to cancel commission and committee meetings. Councilor Harrison seconded.

**Discussion:** Council and staff discussed concerns canceling commission meetings. **Motion to amend:** Spelliscy offered an amendment so moved by Councilor Land, “the resolution will continue to be in effect regarding telephonic meetings for the city council and the date for cancellation meetings for commissions and committees will be extending through April 30<sup>th</sup> expect for those instances where an electronic meeting can be held. Staff will help facilitate electronic meetings.” Councilor Berlant seconded. Discussion: None. Vote: All ayes. Amendment carries.

**Vote:** All ayes. Motion carries.

### 9.2 Discussion of Council Actions regarding COVID-19 (1:05:30)

**Motion (1:05:56):** Councilor Ponomareff moved that the City of Talent water bills carry a notification that rate payers will not be subject to water shutoff or late fees for non-payment for the duration of the pandemic crisis. Councilor Clark seconded.

**Discussion:** Councilor Ponomareff explained the reasons for her motion. Sexton explained that the bills for April have likely already been sent. Councilor Land expressed support for the motion. Spelliscy stated that staff will look into the feasibility of this action.

**Vote:** All ayes. Motion carries.

Council and staff discussed how best to use the Mayor's Discretionary Fund for COVID-19 for response.

Councilor Ponomareff made a motion that was seconded by Councilor Land. The motion was restated and seconded by Councilor Harrison as listed below.

**Motion (1:16:32):** Councilor Ponomareff moved the Mayoral and City Council discretionary funds be used for food, shelter, and medicine destined for those most vulnerable, impacted by the pandemic crisis, at the discretion of the City Manager, in increments of up to \$1,000. Councilor Harrison seconded.

**Discussion:** None.

**Vote:** All ayes. Motion carried.

## 10. Unfinished Business

### 10.1 Recology Ashland 2020 Fee Increase Request (Informational) (1:20:27)

Staff Report – City Manager

In 2014 the City granted Recology Ashland the franchise to provide trash collection and recycling services to Talent residents and businesses. As part of that franchise, the city approved rules allowing Recology to increase its collection rates each year on April 1 consistent with the increase in the Consumer Price Index for an established 12-month period. On February 28, 2020 Recology submitted its annual rate increase request to take effect April 1, which must be acknowledged by the Council via resolution. At its March 18, 2020 meeting the Council discussed its desire to delay acknowledgement of the rate increase for a period of time until there was a better understanding the economic impacts of the current COVID-19 public health emergency on Talent residents. Recology Ashland has agreed to delay its request with the understanding that the Council will revisit the issue in approximately 60 days, and has submitted a letter to the city to that effect.

### 10.2 2020 Council Goals (1:22:45)

*Council took a five-minute break.*

Staff Report – City Manager

On February 8, 2020, the Council held a day-long study session with members of the management staff to discuss the adoption of Council goals for 2020. The session was facilitated by Sara Wilson of SSW Consulting. Ms. Wilson has prepared a draft report for Council consideration that summarizes the session discussion and lists session outcomes. This meeting is the Council opportunity to review the draft document, make any changes, and adopt the final goals for 2020.

Discussion:

- Council and staff discussed the timelines associated with the goals and intended use of the “timeline” column.
- Discussion of goals:
  - Goal 1:
    - Discussion of the interpretation of how projects are prioritized.
    - Further discussion of the city's emergency plan.
  - Goal 2 – No changes.
  - Goal 3
    - Discussion of languages changes to better support the intent of the goal.
  - Goal 4:
    - Discussion of an Inclusionary Zoning ordinance.
  - Goal 5 – No changes.

- Goal 6 – No changes.
- Goal 7
  - Addition of website update.
- Council and staff also discussed the resource impact column and the overall template being used for goals.
- Council and staff discussed goal setting in relation to the COVID-19 pandemic.

**Motion (2:10:35):** Councilor Berlant moved to adopt the 2020 Council goals as stated in the draft “City Council Goals” report and as amended with amendments to follow. Councilor Clark seconded.

**Discussion:**

Councilor Berlant made a motion that was seconded by Councilor Clark. The motion was withdrawn.

Motion to amend (2:14:19): Councilor Berlant moved to amend the council goals report to replace the Resource Impact column with "High, Medium, and Low priority" column and maintain the Timeline column. Councilor Land seconded.

Discussion: Councilor Clark explained his stance on the motion to amend.

Vote: All ayes. Motion carries.

Motion to amend (2:19:42): Councilor Ponomareff moved to remove the Timeline column. Councilor Clark seconded.

Discussion: Councilor Ponomareff spoke to her motion to amend. Councilor Land, Harrison, Dolan, and Berlant their opposition to the amendment. Councilor Clark and Mayor Ayers-Flood stated their support for the amendment.

Vote: 2 ayes (Ponomareff, Clark), 4 nays. Motion fails.

Motion to amend (2:29:29): Councilor Berlant moved to amend Goal 7 to include city website redevelopment. Councilor Land seconded.

Discussion: None.

Vote: All ayes. Motion carries.

Councilor Clark made a motion that was seconded by Councilor Ponomareff. The motion was withdrawn.

Motion to amend (2:31:40): Councilor Clark moved to change the language under Goal 3 from “demonstrate Talent’s commitment to urban forestry” to “adopt and implement an urban forestry plan”. Councilor Ponomareff.

Discussion: Moody suggested to changed “implement” to “adopt”.

Vote: All ayes. Motion carries.

Motion to amend (2:32:25): Councilor Ponomareff moved to add the following sub-goal under Goal 4 : "Develop an ordinance defining Talent’s inclusionary zoning policy with regard to lands within the Urban Growth Boundary and/or Urban Reserves." Councilor Clark seconded.

Discussion: Moody stated inclusionary zoning has not been evaluated yet.

Vote: 5 ayes, 1 nay (Harrison). Amendment carries.

Motion to amend (2:35:36): Councilor Clark moved that under sub-goal “Adopt and implement an urban forestry plan” that the timeline be changed to 1-2 years and the priority level to medium. Councilor Ponomareff seconded.

Discussion: None.

Vote: 5 ayes, 1 nay (Harrison). Motion carries.

Motion to amend (2:39:09): Councilor Ponomareff moved that the sub-goal “Prioritize (rank) sidewalk improvement projects” be modified to read: “Prioritize (rank) sidewalk improvement projects, supporting the goals of creating an All Age Friendly city.” Councilor Clark seconded.

Discussion: None.

Vote: 5 ayes, 1 nay (Harrison). Motion carries.

Motion to amend (2:40:30): Councilor Ponomareff moved modify the inclusionary zoning sub-goal to include a timeline of one year and be given high priority. Councilor Clark seconded.

Discussion: None.

Vote: 5 ayes, 1 nay (Harrison). Motion carries.

Motion to amend (2:43:39): Councilor Ponomareff moved that we continue deliberation on this motion at our next regularly scheduled meeting. Councilor Clark seconded.

Discussion: None.

Vote: All ayes. Motion carries.

#### **11. Committee Reports**

None.

#### **12. Other Business & Future Agenda Items**

None.

#### **13. Commission and Committee Approved Minutes**

None.

#### **14. Written Communications**

None.

#### **15. Adjournment at 9:31 PM.**

Respectfully submitted by:



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Gabriella Shahi, City Recorder

*Note: These minutes and the entire agenda packet, including staff reports, referenced documents, resolutions and ordinances are posted on the City of Talent website ([www.cityoftalent.org](http://www.cityoftalent.org)) after each meeting. The minutes are not a verbatim record: the narrative has been condensed and paraphrased to reflect the discussions and decisions made.*

## **Department Reports**

### **April 1, 2020**

#### Police Department

##### **Community Announcement –**

- Need for volunteers at county level via county parks department

##### **Department Activity –**

- Calls for Service - Down 24%
- Cases - Down 10%
- Stops - Down 36%

##### **Additional Information –**

- Recent car break-ins
- Daily contact with County Emergency Management
  - Personal Protective Equipment was provided to Talent PD by County Emergency Management and Talent Maker City
- The PD has been working with local law enforcement, County and Non-profits on meal/medical services along the Greenway.
- The PD arranged for food for an elderly Talent resident
- The PD put out a press release requesting info on elderly and/or disabled citizens needing assistance during this health crisis.

#### Public Works Department

- The Public Works crew cleared a large area of blackberries at the Public Works facility and on the Suncrest Park property adjacent to the Oak Valley Subdivision. The ground was reshaped so that it can easily be mowed. Grass seed was planted to help compete with the blackberries. Staff will be working with the Parks Commission and the Urban Forestry Commission to come up with a tree planting plan for the area.
- The Capital Project for overlay on Talent Ave. between Main and Wagner St. is being designed to also include replacement of tan asbestos/concrete waterline. This project should be ready for proposals very soon.
- Staff has been working with ODOT on the needed relocation of the TAP line (Capital Project) at Coleman Creek to accommodate their 2021 scheduled project for Hwy. 99 in that area.
- The new water reservoir construction has been held up due to the need for an alternate canal crossing. The existing bridge cannot be certified to carry the weight needed to get equipment across. An application for the crossing was submitted to the bureau of Reclamation and approval is expected any day. Construction will start immediately after.
- The West Valley view re-profile design is nearing completion. It should be ready to receive proposals mid-May to the first part of June.

### Community Development Department

- CD will be submitting a request for an Oregon State Parks & Recreation Small Park grant for Old Bridge Village Park. Application deadline is May 10, 2020. Next step is a resolution from Council authorizing grant submittal.
- CD Staff has nearly completed its 5-Year FEMA Community Rating System review. Staff is attempting to obtain Class 7 status for the City reducing residential flood insurance by an additional 5% (total of 15% in savings)
- CD Staff continues to work with the consultant to prepare the final Title 18 code amendments so that a recommendation can be made by the Planning Commission when in-person public hearings continue.
- CD Staff has processed three partition applications in the past 2 months in south Talent providing new opportunities for infill development.
- CD Staff is preparing for a City Council public hearing for a zone change from Commercial to High Density Residential (adjacent to Magnolia multifamily housing project) scheduled for April 15, 2020.
- Building permits are still being processed daily and remain steady for the time being. Currently most common building permits remain single family
- Talent View Estates 49 Lot Subdivision public hearing has been postponed until in-person public hearings resume. Meeting will be re-noticed once a date has been set.

### Finance Department

- Budget preparation has started, with individual department head meetings scheduled for later this week.
- All employees are currently healthy and working staggered work schedules.
- Payments and billings are being processed without significant lag time and residents have been understanding in working with staff on the staggered work schedules.
- Just as a reminder the city is not sending out 48-hour shut off notices or turning off water for non-payment.