TALENT PLANNING COMMISSION
SPECIAL COMMISSION MEETING DRAFT MINUTES
TALENT COMMUNITY CENTER
December 18, 2014

Study Session and Regular Commission meetings are being digitally recorded and will be available on the City website: www.cityoftalent.org

The Planning Commission of the City of Talent will meet on Thursday, December 18, 2014 in a regular session at 6:30 P.M. in the Talent Community Center, 206 E. Main Street. The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired, or for other accommodations for persons with disabilities, should be made at least 48 hours in advance of the meeting to the City Recorder at 541-535-1566, ext. 1012. The Planning Commission reserves the right to add or delete items as needed, change the order of the agenda, and discuss any other business deemed necessary at the time of the study session and/or meeting.

REGULAR COMMISSION MEETING- 6:30 PM

Anyone wishing to speak on an agenda item should complete a Public Comment Form and give it to the Minute Taker. Public Comment Forms are located at the entrance to the meeting place. Anyone commenting on a subject not on the agenda will be called upon during the "Citizens Heard on Non-agenda Items" section of the agenda. Comments pertaining to specific agenda items will be taken at the time the matter is discussed by the Planning Commission.

I. Call to Order/Roll Call 6:35 P.M.

Members Present:
Commissioner Hazel
Commissioner Heesacker
Commissioner Schweitzer

Members Absent
Commissioner Wise

Also Present:
Zac Moody, Community Development Director
Betsy Manuel, Minute-Taker

II. Brief Announcements

Moody stated that December 18, 2014 was originally set aside for a Hearing of the appeal for SPR 2014-002: the proposed Snap Fitness building. He noted that the Hearing was subsequently withdrawn, and the Order approved by the Planning Commission became the final order by default. He stated that the issue may have been resolved, as Snap Fitness has since re-located. The new location is the former Avalon building in Talent.

There followed a brief discussion about the future of the building that had been considered for Snap Fitness. Moody commented that the applicant may decide to turn the space into an office buildings.

In other announcements, Moody stated that revisions to the Transportation Systems Plan would be completed and ready for Committee/Commission review by mid-January. He indicated that he expected the changes to be adopted by May of 2015.

III. Consideration of Minutes from October 23, 2014

Heesacker asked about a quorum for approval of the Minutes. Moody requested that the Minutes be tabled, so that he could research the proper procedure when the number of Commissions results in a lack of quorum. He noted that Mr. Abshire was no longer a Commission member, and Commissioner Wise would be resigning in January.

Motion: *Commissioner Hazel moved to table the Minutes of October 23, 2014 for Commission review. Commissioner Schweitzer seconded that the motion carried.*

IV. Public Comment on Non-Agenda Items

Commissioner Hazel asked about a code violation regarding the Twedell's Towing property along Creel Avenue. Moody replied that a complaint could be registered with the City of Talent, prompting review.

V. Planning Commission Candidate Interviews

In reply to a question by Heesacker, Moody noted that currently there were two alternate positions and one Commission position open. After January 1, 2014, the position held by Commissioner Wise would be open as well.

Moody stated that he had met with the three candidates, to explain the role and responsibilities of a Planning Commissioner.

Heesacker called Ms. Allison French of 216 N. 2nd St. Talent, forward.
In response to questions by Heesacker and Schweitzer, French explained that she was interested in the City of Talent's history and interested in the positive growth of the City. She stated that, while she did not have previously experience in Planning, she was detail oriented, had an organizational background and a strong work ethic. Hazel commented that a diversity of backgrounds was important when representing the citizens of Talent on the Commission.

Heesaker called Mr. Dan Milan of 335 Meadowslope Rd. Talent, forward.
Heesaker asked about his background as an attorney. Millan noted experience as an Assistant Attorney General for the State of Wisconsin Department of Justice, in antitrust litigation, and years spent working in investigative work, representing the State Department of Agriculture, among other duties. He highlighted background that might be helpful such as expertise in crafting rules to regulate insecticides and other chemicals. Milan stated that he found Talent to be a good spirited community.

Application of Sandra Pettigrew of 201 A N First St. Talent
Ms. Pettigrew was unable to attend. Director Moody reviewed her application with the Commission as follows:

Moody highlighted experience in Alaska as a reporter for the local paper, noting that it contributed to her interest in local politics and the role a Commission fulfills. He stated that Pettigrew was impressed with the direction Talent has taken, and that she would like to assist in continued progress. Moody stated that Pettigrew has family in the area and plans to remain in Talent.

Acting Chair Heesacker noted that there were 3 viable candidates before the commission, and he recommended that Allison French and Daniel Milan be referred to the current and prospective Mayors for appointment. He proposed that Pettigrew be considered as an alternate, pending the resignation of Chair Wise in January. Heesacker noted that approval of the applicants would leave one additional alternate position open for recruitment. Heesacker asked whether Pettigrew could be recommended as an alternate without a Commission interview.

There followed a brief discussion of the process. Hazel stated that she would like to interview the candidate. Moody noted that Pettigrew could meet with the Mayor and Mayor-elect and then be interviewed if there was a motion by the Commission to do so. Moody stated that it was important for the Commission to determine if the candidate would be a good fit. Schweitzer noted that it worked both ways, and the Candidate would be able to assess the Commission as well.

Motion: *Commissioner Schweitzer moved to recommend Ms. French and Mr. Milan to the Mayor and Mayor-elect as appointments to the Planning Commission; and that Ms. Pettigrew interview with the Commission prior to appointment. Commissioner Hazel seconded and the motion carried.*

Moody clarified that the Mayor would bring the proposed appointment to the Council for final approval. In response to a query by Schweitzer, Moody suggested that all candidates attend the Council meeting where they are formally appointed.

VII. Next Meeting –January 22, 2015.

Moody stated that he would conduct some training regarding Commission rules and procedures as well as sharing some land use statistics from the Community Development office. He noted that he would also present his upcoming goals for the Planning Department, and a review of the adopted Commission goals.

In response to a question by Heesaker, Moody replied that the election of officers could be addressed at the next meeting. He invited the Commissioners to call on the Community Development office for Commission binders and holiday cheer.

VIII. Adjournment

There being no further business to come before the Commission, the meeting was adjourned at 7:25 PM.

Submitted by: Date: 1/22/15

Attest:

Zac Moody, Community Development Director

Acting Chair Heesaker

Note: These Minutes and the entire agenda packet, including staff reports, referenced documents, resolutions and ordinances are posted on the City of Talent website (www.cityoftalent.org) in advance of each meeting.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact TTY phone number 1-800-735-2900 for English and for Spanish please contact TTY phone number 1-800-735-3896.