



**TALENT CITY COUNCIL
REGULAR COUNCIL MEETING
TOWN HALL
March 16, 2016 – 6:45 P.M.**

Study Session, Regular Council & TURA meetings are being digitally recorded and will be available on the City website

The City Council of the City of Talent will meet in a Regular Council session at 6:45 P.M on Wednesday, March 16th in the Town Hall, 206 E. Main Street. The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired, or for other accommodations for persons with disabilities, should be made at least 48 hours in advance of the meeting to the City Recorder at 541-535-1566, ext. 1012.

The City Council reserves the right to add or delete items as needed, change the order of the agenda, and discuss any other business deemed necessary at the time of the study session and/or meeting.

REGULAR COUNCIL MEETING- 6:45 PM

Anyone wishing to speak on an agenda item should complete a Public Comment Form and give it to the City Recorder. Public Comment Forms are located at the entrance to the meeting place. Anyone commenting on a subject not on the agenda will be called upon during the "Citizens Heard on Non-agenda Items" section of the agenda. Comments pertaining to specific agenda items will be taken at the time the matter is discussed by the City Council.

- 1. Call to Order/Roll Call**
- 2. Pledge of Allegiance**
- 3. Mayor Announcements**

3.1

4. Public Hearings

Public hearings are conducted under a prescribed procedure depending on the topic. The presiding officer will conduct the hearing in accordance with those procedures which will allow for public input at the announced time.

4.1 Smoking Ban in Talent Parks.....Page 3-4

5. Citizens Heard on Non-Agenda Items
Limited to 5 minutes or less per Mayoral discretion

6. Public Presentations

Items that do not require immediate Council action, such as presentations, discussion of potential future action items. Time limited to 15 minutes per presentation unless prior arrangements have been made.

6.1 Pollinator Garden Dedication(no agenda report)

7. Consent Agenda

The consent agenda consists of items of a repeating or routine nature considered under a single action. Any Councilor may have an item on the consent agenda removed and considered separately on request.

- 7.1 Approval of Regular Council Meeting Minutes for March 2, 2016.....Page 5-37**
- 7.2 Acknowledge receipt of Payables.....Page 38-41**
- 7.3 Acknowledge receipt of Together for Talent Minutes for December 8, 2015 and January 5, 2016.....Page 42-44**
- 7.4 Acknowledge receipt of Parks Minutes for January 13 and February 10, 2016.....Page 45-48**

8. Regular Agenda

Citizens will be provided the opportunity to offer comments on action items after staff has given their report and if there is an applicant, after they have had the opportunity to speak. Action items are expected to result in motions, resolutions, orders, or ordinances.

- 8.1 Endorsement to RVTD.....(no agenda report)**
- 8.2 Tennis Court Funds.....Page 49**

9. Information Items

9.1

10. City Manager & Other Department Reports

Items for discussion by the City Manager and Department Heads as needed.

11. Other Business

11.1

12. Mayor and Councilor - Committee Reports and Councilor Comments

Rogue Valley Area Commission on Transportation – Mayor Stricker (alternate)
Together for Talent Committee – Councilor Collins
Metropolitan Planning Organization – Mayor Stricker & Councilor Cooke (alternate)
Planning Commission – Councilor Wise & Councilor Abshire (alternate)
Public Art Advisory Committee – Councilor McManus
Parks Commission – Mayor Stricker
Traffic Safety & Transportation Commission – Councilor Cooke
Rogue Valley Council of Governments – Councilor McManus & Mayor Stricker (alternate)
Talent Historical Society – Councilor Abshire
Harvest Festival Committee – Councilor McManus
Economic Development - Councilor Pederson & Council McManus
Chamber – Councilor Pederson
Talent Charter Review – Councilor Cooke

13. Adjournment

The City of Talent is an Equal Opportunity Provider

Note: This agenda and the entire agenda packet, including staff reports, referenced documents, resolutions and ordinances are posted on the City of Talent website (www.cityoftalent.org) in advance of each meeting.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact TTY phone number 1-800-735-2900 for English and for Spanish please contact TTY phone number 1-800-735-3896.

ORDINANCE NO. 16-917-O

AN ORDINANCE PROHIBITING SMOKING AND TOBACCO USE IN CITY PARKS

WHEREAS, the Oregon Indoor Clean Air Act regulates smoking in public places and in some outdoor areas to protect the public from the effects of secondhand smoke at work and in public; and

WHEREAS, currently there is no restriction on smoking in city parks; and

WHEREAS, the public regularly gather within the parks to enjoy entertainment or to recreate; and

WHEREAS, secondhand smoke and vapors infringe on the safety and welfare of others in the city parks; and

WHEREAS, smoking products, once consumed in public spaces, are often discarded on the ground requiring additional maintenance expenses, diminishing the beauty of city parks and posing a health risk to children, pets and wildlife that may handle or ingest the debris; and

WHEREAS, the City Council desires to protect and promote public health, safety and welfare by providing smoke, vapor and tobacco free environments within City Parks and open spaces.

NOW, THEREFORE, THE CITY OF TALENT ORDAINS AS FOLLOWS:

Section 1. Definitions.

“Electronic smoking device” (ESD) means any electronic product that delivers nicotine or any other substance to the person inhaling from the device, including but not limited to an electronic cigarette, e-cigar, e-pipe, vape pen or e-hookah. “Electronic smoking device” includes any component, part, or accessory of such a product, whether or not sold separately. “Electronic smoking device” does not include drugs, devices, or combination products approved for sale by the U.S. Food and Drug Administration, as those terms are defined in the Federal Food, Drug and Cosmetic Act.

“Electronic smoking cartridges” or “electronic smoking device liquid” means the part or accessory to an electronic smoking device that is heated, atomized, vaporized or through some other process, using an ESD, becomes airborne to facilitate inhalation of the product or its byproducts.

“Park” means:

- (a) any land owned or leased by the City of Talent and designated as a park by the City Council;
- (b) any City owned or managed parks and recreational facilities; and

(c) all public parks, trails, open space, and special use areas, such as sport fields, tennis courts, basketball courts, picnic areas and swimming pools, including spectator areas and bleachers.”

“Smoke” and “smoking” mean inhaling, exhaling, burning, or carrying any lighted or heated smoking instrument in any manner. “Smoke” and “smoking” also include the use of an electronic smoking device which creates an aerosol, in any manner or in any form. A lighted smoking instrument includes an activated or “switched on” electronic smoking device.

“Smoking Instrument” means any cigar, cigarette, pipe, electronic smoking device, weed, plant, or other tobacco or tobacco-like product or substance in any form.

Section 2. Prohibition.

No person may use or consume any tobacco or tobacco product, but not limited to tobacco, or smoke or carry any lighted smoking instrument, in any park, unless in a properly designated smoking area.

Section 3. Effective Date.

This ordinance shall take effect on the thirtieth day after its adoption.

Duly enacted by the City Council in open session on _____ by the

following vote:

Ayes:

Nays:

Abstain:

Absent:

Melissa Huhtala, City Recorder and Custodian of City records



**TALENT CITY COUNCIL
REGULAR COUNCIL MEETING DRAFT MINUTES
TOWN HALL
March 2, 2016 – 6:45 P.M.**

Study Session, Regular Council & TURA meetings are being digitally recorded and will be available on the City website

The City Council of the City of Talent will meet in a Regular Council session at 6:45 P.M. on Wednesday, March 2nd in the Town Hall, 206 E. Main Street. The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired, or for other accommodations for persons with disabilities, should be made at least 48 hours in advance of the meeting to the City Recorder at 541-535-1566, ext. 1012.

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REGULAR COUNCIL MEETING- 6:45 PM

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1. Call to Order/Roll Call

Members Present

Mayor Stricker

Councilor McManus

Councilor Cooke

Councilor Abshire

Councilor Pederson

Councilor Wise (arrived at 6:48 PM)

Councilor Collins

Members Absent

2. Pledge of Allegiance

3. Mayor Announcements

- **Tomorrow there will be the Volunteer Celebration at the Community Center from 6-8 PM.**

4. Public Hearings

Public hearings are conducted under a prescribed procedure depending on the topic. The presiding officer will conduct the hearing in accordance with those procedures which will allow for public input at the announced time.

4.1 None

5. Citizens Heard on Non-Agenda Items

Limited to 5 minutes or less per Mayoral discretion

6. Public Presentations

Items that do not require immediate Council action, such as presentations, discussion of potential future action items. Time limited to 15 minutes per presentation unless prior arrangements have been made.

6.1 Introduction – Curtis Whipple

City Manager, Tom Corrigan introduced Curtis Whipple as the new Police Chief. Mayor Stricker introduced City Council to Mr. Whipple.

Mr. Whipple spoke he's looking forward to working with the Citizens of Talent.

6.2 Fire District 5 Annual Report – Darin Welburn

Chief Welburn presented the Fire District 5 Annual Report (*see attached*).

6.3 RVTD

Tonia Moro and Tim D'Alessandro of RVTD spoke regarding funding for RVTD. Ms. Moro requested the City to endorse RVTD along with Ashland and Phoenix in the amount of \$133.33. The total amount needed is \$400 to get on the ballot. Ms. Moro will bring a proposal to Staff next week.

Council discussed the RVTD routes.

Council gave unanimous consensus to endorse RVTD and gave consensus to endorse up to \$200 if another City does not participate. Ms. Moro will get a statement to Staff.

7. Consent Agenda

The consent agenda consists of items of a repeating or routine nature considered under a single action. Any Councilor may have an item on the consent agenda removed and considered separately on request.

7.1 Approval of Regular Council Meeting Minutes for February 17, 2016

Councilor Pederson moved to approve the Council Minutes for February 17, 2016. Councilor Cooke seconded. Mayor Stricker repeated the motion. Discussion: None. All Ayes. Motion passed unanimously.

7.2 Approve TURA Annual Report

Councilor Wise moved to approve the TURA Annual Report. Councilor Pederson seconded. Mayor Stricker repeated the motion. Discussion: None. All Ayes. Motion passed unanimously.

7.3 Appointment of Citizen Advisory Committee (CAC) for the City's Economic Opportunity Analysis.

Community Development Director, Zac Moody gave a brief staff report.

Mr. Moody spoke that Kathy Trautman and Josh LeBombard do not live in City limits and would like to remove from the (CAC) and put them on the Technical Advisory Committee (TAC) instead. He also handed out a new application from Joseph Wismann for the (CAC) (*see attached*).

Councilor Pederson moved to approve appointment of Joseph Wismann to CAC. Councilor Collins seconded. Mayor Stricker repeated the motion. Discussion: None. All Ayes. Motion passed unanimously.

Councilor Pederson moved to approve the appointment of Mike Davis, Charlie Hamilton, Bobby Townsend, Nancy Buono, John Harrison and Alexis McKenna to the Citizen Advisory Committee. Councilor Collins seconded. Mayor Stricker repeated the motion. Discussion: None. All Ayes. Motion passed unanimously.

It was discussed that TAC does not need to go through the application process but Mr. Moody will send the recommendations to Council.

8. Regular Agenda

Citizens will be provided the opportunity to offer comments on action items after staff has given their report and if there is an applicant, after they have had the opportunity to speak. Action items are expected to result in motions, resolutions, orders, or ordinances.

8.1 Second Reading of Ordinance 16-914-O, An Ordinance providing for rules and regulations of public parks – defining and punishing certain offenses against the public general welfare. Repealing Ordinance 72-286-O.

Mr. Corrigan gave a brief staff report.

Councilor Collins moved to approve the Second Reading of Ordinance 16-914-O, An Ordinance providing for rules and regulations of public parks – defining and punishing certain offenses against the public general welfare. Repealing Ordinance 72-286-O. Councilor McManus seconded. Mayor Stricker repeated the motion. Discussion: None. All Ayes. Motion passed unanimously.

8.2 Second Reading of Ordinance 16-915-O, an Ordinance establishing a program for the maintenance and operation of Talent city parks and imposing a surcharge for ongoing funding. Repealing Ordinance 05-795-O

Mr. Corrigan gave a brief staff report.

Councilor Wise moved to approve the Second Reading of Ordinance 16-915-O, an Ordinance establishing a program for the maintenance and operation of Talent city parks and imposing a surcharge for ongoing funding. Repealing Ordinance 05-795-O. Councilor Pederson seconded. Mayor Stricker repeated the motion. Discussion: None. All Ayes. Motion passed unanimously.

8.3 Second Reading of Ordinance 16-916-O, an Ordinance for the City of Talent's flood damage prevention Ordinance and adoption of the most current versions of the flood insurance rate maps (FIRM) and flood insurance study. Repealing Ordinance 04-752-O

Mr. Corrigan gave a brief staff report.

Councilor Cooke moved to approve the Second Reading of Ordinance 16-916-O, an Ordinance for the City of Talent's flood damage prevention Ordinance and adoption of the most current versions of the flood insurance rate maps (FIRM) and flood insurance study. Repealing Ordinance 04-752-O. Councilor Collins seconded. Mayor Stricker repeated the motion. Discussion: None. All Ayes. Motion passed unanimously.

8.4 Approve Phase 2 of the Water Park

Mr. Corrigan gave a staff report.

Councilor Pederson moved to approve the reallocation of \$10,000 from Parks Land Acquisition funds to the Splash Pad Phase 1 & 2 within the Capital Improvement Fund. Councilor Collins seconded. Mayor Stricker repeated the motion. Discussion: None. As amended. All Ayes. Motion passed unanimously.

Mayor Stricker suggested to move item 9.2 to 9.1. Council gave consensus to move the item.

9. Information Items

9.2 Together for Talent Committee Restructure and Economic Development Committee (no agenda report)

Mayor Stricker gave a brief background.

Councilor Collins gave a brief report (*see attached*).

Sharon Anderson – 166 Autumn Ridge Court, Talent - Ms. Anderson spoke in support of the proposal to restructure the Committee.

Mark Smith-1013 Lithia Way, Talent – Mr. Smith spoke that he is new to T4T and impressed with them. He spoke in support of the restructure.

Dorian Hastings – 100 N. Pacific HWY apt 73, Talent – Ms. Hastings spoke in support of the restructure and would like to get started ASAP.

Mayor Stricker spoke in support of the restructure and explained the process.

Councilor Collins moved to approve to restructure Together of Talent from Resolution to Ordinance to a recommending body. Councilor Cooke seconded. Mayor Stricker repeated the motion. Discussion: Councilor Pederson spoke in regards to voting on an information item. It was explained that motions can be made at any time during a Council Meeting. All Ayes. Motion passed unanimously.

Council decided to table the Economic Development Committee to a future meeting.

9.1 Parks CIP Projects

Mr. Corrigan gave a staff report (*see attached*).

Mr. Corrigan spoke that he met with the City's insurance company and was told that at a minimum the City should request a Discretionary Immunity insurance plan for the park (**see attached**). He explained that the Tennis Courts have such large cracks that it would not qualify for Discretionary Immunity and would need to do some resurfacing before summer. Staff recommends to bring this back to Council to transfer funds.

Councilor Pederson how long crack sealing would protect the Tennis Courts. Public Works Director, Bret Marshall spoke that this would be a temporary solution and last 2-3 years.

Councilor Collins spoke in concern about paying for this every 2-3 years.

Council gave consensus for Staff to move forward with this and bring back the details to fix the Tennis Courts and the transfer of funds to the next Council Meeting. Council gave consensus to put a Discretion Sign up at the Skate Park. Council directed Staff to look at this again in a year and seek all other funding options for the Skate Park.

10. City Manager & Other Department Reports

Items for discussion by the City Manager and Department Heads as needed.

Mr. Corrigan gave Department and City Reports:

- Gave Council a copy of 2nd Quarter Budget Report (*see attached*).
- Auditors were here last week all went well.
- Upcoming franchise fee agreements will be coming to Council beginning with Charter and Pacific Power.
- May 1st there will be a 5-10% Flood Insurance reduction for the City of Talent.
- Council Goal Setting Meeting will be on March 9th.
- Public Works is working on the ADA trail at Chuck Roberts Park it should be complete this week.
- There will be a Rain Garden Workshop April 9th from 1:30-4 PM at the Community Center.
- Staff is working on the Budget.
- Staff is working on renewable energy and may have an intern to help. This will go to the Budget Committee.
- Weather permitting on Sunday there will filming for a movie in front of Town Hall.
- The double convection oven is installed at the Community Center.

11. Other Business

11.1 Councilor Abshire spoke that he has a list of items of what people would like to see in the Community. He will be sending Council his list.

Mayor Stricker spoke regarding rules for making motions in a Council Meeting she suggested for Council to read a handbook from the Secretary of State.

12. Mayor and Councilor - Committee Reports and Councilor Comments

Rogue Valley Area Commission on Transportation – Mayor Stricker (alternate)

Together for Talent Committee – Councilor Collins

Metropolitan Planning Organization – Mayor Stricker & Councilor Cooke (alternate)

Planning Commission – Councilor Wise & Councilor Abshire (alternate)

Public Art Advisory Committee – Councilor McManus

Parks Commission – Mayor Stricker

Traffic Safety & Transportation Commission – Councilor Cooke

Rogue Valley Council of Governments – Councilor McManus & Mayor Stricker (alternate)

Talent Historical Society – Councilor Abshire

Harvest Festival Committee – Councilor McManus

Economic Development - Councilor Pederson & Councilor McManus

Chamber – Councilor Pederson

Talent Charter Review – Councilor Cooke

Councilor McManus spoke that he missed the RVCOG meeting. He spoke that he attended the SOREDI Business for Educators meeting and gave a brief update.

Councilor Collins announced she attended Jackson soil and water conservation district dinner and gave brief update. She went over the list of events coming up:

March 5, 10-11:30am. Talent Public Library. Integrated pest management presentation.

March 5, 19, and 26, 10am-2pm. Wagner Creek. Enhancement of the trail along Wagner Creek near SOS building. This work will be happening at the same time riparian restoration work is being done along Wagner Creek in the Old Bridge neighborhood.

March 10, 6:30-8pm. Talent Town Hall. Rogue River Watershed Council is holding a meeting to discuss funding opportunities available to landowners in the Wagner Creek Watershed that will improve water quality and salmon habitat.

April 9, 10-12 Little League Field. Arbor Day celebration.

There will be tree planting, booths, music, refreshments, children's activities, and tree seedlings for adoption.

May 7 Recycle drop off

June 25 Pollinator week celebration (location and time TBA).

Councilor Abshire had no announcements.

Mayor Stricker spoke that she attended the MPO Meeting and gave a brief update. She spoke that legislation commissions were discussed.

Councilor Pederson announced attended the Chamber Meeting. He spoke that they have been having Grape Fair Meetings. The event is scheduled for Sunday June 5th. Met with Bobby Townsend to discuss Chamber action items to move forward with the business leader reception. The 2nd Friday will be at Kindred Spirits.

Councilor Cooke announced she attended the TSTC Meeting and discussed signage at the Clearview Development.

Mayor Stricker spoke that the time of the meeting was up and would entertain a motion to extend it 10 minutes. There was no motion to continue.

13. Adjournment

The Council Meeting was adjourned at 9:30 PM

Respectfully submitted by:

City Recorder, Melissa Huhtala

Attest:

City Manager, Tom Corrigan

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JACKSON COUNTY FIRE DISTRICT No. 5



2015 ANNUAL OPERATIONS REPORT

CONTENTS

MISSION/VISION/VALUES 3

CHIEF'S REPORT 4

STATION INFORMATION 5

STATISTICS 6

EQUIPMENT PURCHASES 7

PREVENTION/COMMUNITY ACTIVITIES 8

OTHER EVENTS 9



JACKSON COUNTY FIRE DISTRICT 5

MISSION

To Provide Customer-Centered Fire & Emergency Medical Services that Save Lives and Property

VISION

To Consistently Provide Outstanding Service that Exceeds our Customers' Expectations

VALUES

- **Customer Service**

We understand our fire district exists because of the people we serve. We value and empower our firefighters, allowing us to deliver outstanding customer service.

- **Professionalism**

We value and respect the fire service and are honored to serve. We aspire to learn more, do more, and be more. We value passion for the job.

- **Attitude & Effort**

We believe a positive attitude is contagious and improves outcomes. Lead by example and give maximum effort.

- **Teamwork**

Be a good teammate and take care of each other. Together everyone achieves more.

- **Honesty & Integrity**

Do the right thing for the right reason, even when no one is looking. Be open, honest and trustworthy.



CHIEF'S REPORT

Jackson County Fire District 5 is pleased to present our annual report for 2015. This report is an overview of our activities and accomplishments during the past year.

In 2015 the district responded to 2,546 calls for service. This was approximately a 10% increase over the previous year. A majority of the increase was due to medical related alarms for service throughout the District. Two days stood out with high call volumes. On Tuesday, July 7, a powerful storm rolled into the valley with high winds toppling trees and snapping power lines. We responded to 23 calls for service with 18 of those coming in a two hour period. On October 31 we had multiple open burns escape control due to high winds. We ended up with our largest loss of acreage for the year due to wild fires. When the smoke settled we had responded to 14 calls for service. We had a 55 acre fire on Highway 66, 10 acres on Dark Hollow Road, 3 acres on Adams Road, and 2 acres on Houston Road. All of these fires started as open burns and high winds caused them to get out of control. Homeowners are reminded they are responsible for maintaining control of their burn pile.



This year saw the most personnel changes in the history of our organization. I was officially promoted to the Fire Chiefs position in March of 2015. During that same month our Office Manager retired and we were very fortunate to hire Doug and Melinda Spani to fill this vacancy. Melinda had previously managed our office and Doug had recently retired from the Phoenix Talent School District where he was the Business Manager. The position is now job shared between them both. In April we promoted Captain Vince Lockett to the position of Deputy Chief. Vince has been with the District since 1996. In June we hired Tina George as our part-time receptionist at the front counter. She is our point of contact with the public and I am sure many of you have had the opportunity to speak with her. Captain Larry Decker retired in June after 25 years with the Fire District. We wish him the best in retirement. We hired three new firefighter / paramedics over the first 6 months of the year. These positions were to fill those vacancies left from promotions and retirements. In January we hired Curt Ulrich. Curt had previously worked in the private sector and was involved in our student firefighter program. On April 15 we hired Dan Hall. Dan had been a previous volunteer with us and was working in Klamath Falls at Kingsley Field Fire Department. On June 1, we hired Andy Buckingham. Andy's background was as a river guide and he too had been through our student Firefighter Program. In addition to the new hires, we promoted the following individuals: Brian Weidman from Engineer to Captain in April; John McEvoy from Engineer to Captain in June; Jimmy Johnson from Firefighter to Engineer in April; Jon Gavin from Firefighter to Engineer in June.

Our 2015/16 budget numbers appear to be right on prediction based on the numbers from the assessor's office. We projected a 3% growth for this year and it looks like we are on track for that amount. Through the budget process we set aside \$35,000 to upgrade our auto extrication equipment. That purchase was completed in November enabling crews to better access patients that are entrapped as a result of motor vehicle collisions.

The career and volunteer personnel that make up our response crews are very dedicated to providing the highest level of fire and ems response to our community. We train daily to be prepared for emergency response and appreciate the support that our customers have shown.

Our Board of Directors welcomed Mike LaNier and Cary Halligan to the team in July. Our meetings are held on the 3rd Tuesday of each month at 3:30 p.m. at Station 1, 5811 South Pacific Hwy.

Please review our annual report and if you have any questions feel free to contact me.
Darin Welburn, Fire Chief

STATION INFORMATION

Personnel Assigned per shift:

4 paid/2 students

Apparatus/Unit Number:

Engine	8301
Engine	8311
Tender	8341
Grass/Brush	8361
Utility/Support	8381
Staff (3)	8351/8352/8353
Vintage Engine	8383

Station One/5811 S. Pacific Hwy., Phoenix, OR



Station Two/40 Neil Creek Rd., Ashland, OR

Personnel Assigned per shift: 2 paid

Apparatus/Unit Number:

Engine	8302
Rescue	8332
Grass/Brush	8362



Station Three/116 W. Second St., Phoenix, OR

Personnel Assigned per shift:

2 paid/2 students

Apparatus/Unit Number:

Engine	8303
Engine	8313
Tender	8343
Grass/Brush	8363



2015 STATISTICS

Incident Activity Types

Fire Calls	209
EMS Calls	1,328
Public Assist	348
Vehicle Collisions.....	164
Good Intent	397
False Alarms	43
Hazardous Conditions	52
Miscellaneous	5

Total Incident Activity..... 2,546

Incident Activity by Day of Week

Mondays	344
Tuesdays	372
Wednesdays	325
Thursdays	371
Fridays	382
Saturdays	379
Sundays	373

Personnel

Fire Chief	1
Deputy Chief	1
Captains	9
Engineers	9
Firefighters	6
Volunteer Firefighters	20
Students	12
Administrative	3

Types of Fire Incidents

Structure Fires	35
Vegetation Fires	33
Vehicle Fires	17
Smoke Investigations	67
Illegal Burning	50
Other Fires	7

Total Fire Incidents 209

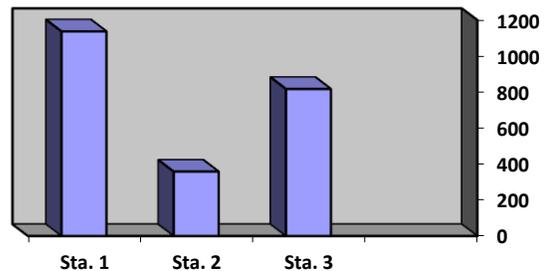
Incident Activity by Time of Day

Midnight – 4am	215
4am – 8am	223
8am – 12 noon	500
12 noon – 4pm	578
4pm – 8pm	617
8pm – Midnight	413

Incident Activity by Station

Station One	1,195
Station Two	406
Station Three	945

Alarm Activity By Station



2015 EQUIPMENT PURCHASES

The Fire District budgeted for upgrades to our extrication equipment for the fiscal year. Our goal was to purchase a tool that is interchangeable with our neighboring fire departments, will more effectively cut the metals used in today's auto construction, and has parts and service readily available in our region. Our current inventory was a mixture of tool types that had been purchased in past years. After looking at what our neighbors were using and what tools we had a good success with in the past we chose a Holmatro Tool. Our crews have all just completed training with the new tools and they are currently in service.



2015 FIRE PREVENTION & COMMUNITY ACTIVITIES

OPEN HOUSE – OCTOBER 7th



The District's largest event of the year continues to be our Annual Open House held at Station One every October during Fire Prevention Week. In 2015 approximately 600 people dropped by to have a hot dog, look at the fire trucks and visit with their neighbors. There are always plenty of activities for the kids too, and our personnel look forward to welcoming our community each year. This year we also hosted an open house at the Emigrant Lake Station. About 30 people came by to meet their Firemen and take a look at the station and equipment.



OTHER ACTIVITIES IN 2015 INCLUDE:

- Child Safety Seat Installations
- Reflective Address Signs
- CPR Classes
- Loaned Flue Brushes
- Checked Smoke Alarms
- Property Access Inspections
- Fire Safety Inspections
- Station Tours
- BBQ for Talent Middle School Fun Run
- EMS Standby for PHS Sporting Events
- Smokey Bear Fire Safety Presentations at Phoenix & Talent Elementary Schools
- Fire Extinguisher Classes
- Issued Open Burning Permits/Provided Burning Regulations
- Cooked Burgers for FFA at PHS
- Attended Breakfasts at Suncrest Place
- Inspected Fireworks Stands
- Filled Water Tanks for Emergency Use Throughout District
- Phoenix Family Fun Fair
- BBQ at Armadillo School
- Ashland 4th of July Parade and Pearblossom
- Talent Harvest Festival
- Back to School BBQ at TES
- PHS Homecoming Parade
- Fire Safety Class at Willow Springs School
- Home Depot Safety Day
- Fundraising Breakfast at Bearlake Estates



2015 Hot Topics:

As we came into the summer of 2015 we were faced with extreme drought condition in the west. As the summer progressed the wildfire predictions became reality. Throughout the state resources were repeatedly organized to tackle large wildfires that were threatening multiple homes. Resources from our region were mobilized to the Stouts fire to our north and the Canyon Creek blaze in northeastern Oregon. Our crews provided structural protection and created defensible spaces around homes in the fires path. Here in our Fire District residents paid attention to fire conditions and were extremely fire safe throughout fire season. In our entire District we only burned approximately 2 acres during the fire season. We would like to thank our customers for being so fire safe!

We have made some changes to our website and would like to encourage residents to go to it and access the resources and information available. You can obtain a burn permit at this site as well. Some important links that we would like you to view are:

www.jcfd5.com

Jackson County Citizen Alert, where you can sign up for emergency alert information. We encourage all residents to sign up so that you can get emergency information quickly!

www.jacksoncounty.org/alert

Be Ready, Be Set, Go! Evacuation information; what you need to know before it's time to go! Three levels of evacuation. In the event of an emergency in your area, you may be asked to evacuate. It's important you know what the different levels of evacuation are and what they mean for your family!

EM@jacksoncounty.org

Disaster registry: Would your loved one or friend need special assistance in an emergency? If so, you should sign up for the Disaster Registry!

www.rvcog.org or contact Rogue Valley Council of Governments at (541)-664-6674

Community Emergency Response Team (CERT): Ashland Fire Rescue is teaming up with the City of Talent and Jackson County Fire District 5 to create a CERT base in the Talent area. The City of Ashland has had a very successful CERT program for many years and we look forward to partnering with them as we develop the Talent Base. In addition to our website you can contact Kittie Harrison directly at kittieh@jcfd5.com

Map Your Neighborhood (MYN) is a 9-step response plan that begins with you and your home and then reaches throughout your neighborhood. It teaches you what to do in the "Golden Hour" or the first hour following a disaster. To coordinate a meeting in your neighborhood contact Kittie Harrison at kittieh@jcfd5.com

Whatever changes a year brings, there is one thing that will *never* change...

"We Still Make House Calls!"

APPLICATION FOR COMMISSION or COMMITTEE

City of Talent

110 East Main Street/PO Box 445

Talent, OR 97540

PH (541) 535-1566 FAX (541) 535-7423

Web: www.cityoftalent.org E-mail: talent@cityoftalent.org

1. I am applying for an appointment to a position on the following commission, committee, board or other body:

⇒⇒⇒ CITIZENS ADVISORY COUNCIL ⇐⇐⇐

2. Name: JOSEPH B. WISMANN

3. Mailing address: 2109 TALENT AVE

City TALENT State OR Zip 97540

4. Residence address (if different)

City _____ State _____ Zip _____

5. Current occupation: DIRECTOR OF OPERATIONS BRAMMO, INC

(*NOTE * If retired or unemployed, state your general or past profession)

6. Phone number(s): Home: 859-361-2816 Work: 541-482-9555 Cell: 859-361-2816

Email: jwismann@brammo.com Fax: 541-535-3916

7. How long have you lived in Talent?:

If you do not know if you live inside the city limits or urban growth boundary, please view the official zoning map at City Hall

8. How long have you lived in Jackson County?: 4 YEARS, ABOUT 200

YARDS FROM CITY BOUNDARY

9. Are you an employee of the City of Talent, an occasional or potential contract employee, or have any other real or potential conflict of interest in working or serving in this capacity?

Yes _____ No [checked] If yes, please describe: _____

10. I believe that I am qualified for and should be considered for the above position(s) and should be considered for the following reasons: (Attach additional sheet if necessary).

- I HAVE 24 YEARS EXPERIENCE IN THE US ARMY AND 19 YEARS EXPERIENCE IN INDUSTRY SO AM COMFORTABLE WITH DECISION MAKING PROTOCOLS USED IN LARGE AND SMALL GROUPS AND FOR LARGE AND SMALL PROJECTS.

- I SERVED AS A CUB SCOUT AND BOY SCOUT LEADER OVER AN 11 YEAR PERIOD AS MY TWO SONS WERE GROWING UP, SO AM COMFORTABLE WORKING WITH VOLUNTEER GROUPS.

- BACHELOR OF SCIENCE - UNITED STATES MILITARY ACADEMY
- MASTER OF SCIENCE - FLORIDA INSTITUTE OF TECHNOLOGY
- CERTIFIED FINANCIAL PLANNER

11. Signature:

J. Blum

Date:

2/18/16

T4T

Pollinators are working on an integrated pest management proposal.

reminder that the integrated pest management presentation is this Saturday, Mar. 5, 10-11:30 at the Talent Public Library.

Plans are underway for a celebration in honor of National Pollinator Week on June 25.

Recycle drop off is May 7.

Enhancement of the trail along Wagner Creek near SOS building is this Saturday, Mar. 5, 19, and 26, 10-2. This work will be happening at the same time as the riparian restoration work is being done along Wagner Creek in the Old Bridge neighborhood.

Arbor Day celebration is April 9th, 10-12 at Little League Field. There will be tree planting, booths, music, refreshments, children's activities, and tree seedlings for adoption.

Jackson Soil and Water Conservation District in conjunction with Rogue River and Watershed Council held an annual dinner Feb. 26th. I was able to attend. It was great to hear how closely these organizations and partnerships work with our community landowners in efforts to improve soil and water quality as well as water conservation. They provide landowners with education, technical assistance, site visits, development of management plans, and financial resources. Currently they are collecting agricultural pesticides and contaminated containers throughout Southern Oregon, residents registered their chemicals but were allowed to remain anonymous. They now have equipment rental available to help landowners. Oregon Department of Agriculture has provided a funding opportunity to landowners in the Wagner Creek Watershed, pretty much those who live along Wagner Creek from Talent to the forest boundary. This funding will aid landowners in improving water quality and salmon habitat. There is a meeting regarding this funding opportunity to the landowners along Wagner Creek, March 10, 6:30-8pm at Talent Town Hall.

Together for Talent Drafting of Ordinance

As environmental concerns are becoming more official, Together for Talent would like to solidify their efforts for Talent's livability and environmental stewardship by becoming a recommending body to Council. Just today the state of Oregon is the first to pass legislation to eliminate coal generation from our state and double the use of renewable energy. This bill as well as other implemented goals set by our state will place Oregon as the cleanest energy state in the nation by 2040. Together for Talent has long been involved in our City's livability and environmental stewardship through the use of a resolution. Together for Talent has agreed to take on the drafting of an ordinance to further cement the work they do for our City. We are asking today, not to appoint a committee, but to ask that the existing committee, that does so much in the way of livability and environmental stewardship, commence the drafting of an ordinance with permission from council. Together for Talent has been working with Rogue Climate Talent in efforts for a solar cooperative and a clean energy plan to be presented later this year. Before these efforts are presented to the City, Together for Talent would like to vet as a recommending body to Council. Together for Talent understands that the drafting of an ordinance takes some time and would like to move forward on this if council approves.

Madame Mayor I would like to make a motion to change Together for Talent from a resolution to an ordinance.



Council Agenda Report

Meeting Date: March 2, 2016 **Primary Staff Contact:** Tom Corrigan
Department: Admin **E-Mail:** TCorrigan@CityofTalent.org
Staff Recommendation: Parks CIP

[Handwritten signature]
3/2/16

ISSUE BEFORE THE COUNCIL

Pursuant to Council directive, after consideration by the Parks Commission, Staff was asked to get initial estimates for Capital Improvement costs for select Parks facilities to see if new CIP plans are feasible.

BACKGROUND

Skate Park

The original skate park first came to light in 1997. It was the first of its kind in Southern Oregon. It was resurfaced and repaired multiple times, the last times being in 2005 and 2009. Currently there are a number of cracks and broken sections in the park. Normally a City is covered in parks by Recreational Immunity for any potential insurance liability. Basically, that means that citizens use the parks at their own risk.

We pride ourselves on keeping the parks areas clean and free of danger. We have a regular Maintenance and Inspection Program that we use in Public Works. The Parks Commission also takes walking tours of the parks. Staff responds quickly to any hazard or clean up.

Concrete work with ground shifting is a large problem. The slightest seismic event can cause cracking. Especially if it wasn't compacted well.

The type of skate park the City has, a "bowl" type of skate park, is not on level ground. It has deep round and oblong areas similar to bowls. The new Gold Hill skate park is an example of an above ground facility. (See pix). They are considerable cheaper. Gold Hill spent just over \$100K to do their first phase. Jacksonville has one of similar size and construction as ours only not nearly as old.

In an attempt to ascertain what it would take to fix the skate park, and have it last for more than a couple of years, we consulted one expert on skate parks that has done work throughout the state. (Attached estimate).

After consulting with our insurance agent of record today, we were told that at a minimum we should request a Discretionary Immunity insurance plan for the park. This would entail a small cost and signing to the effect of "The City knows that there are certain cracks and hazards but are leaving it open. Use at your own discretion."

The full replacement or large repair would require a full RFP.

Another option is to use a local concrete company to do small fixes but there will only be a 1 year warranty on the work. Cut N Break has given us an initial quote today of \$45-\$50,000 to do temporary fix with a 1 year warranty.



Tennis Courts

The tennis courts were “restored” in 2006 on the elevated section for \$108,372 with \$10,000 allocated to repair them in the future. The elevated section is not allowing for good compaction. The same longitudinal and latitudinal cracks came back. (See pix). This could have occurred either in the engineering or is the compaction phase of the construction. In 2012, the courts were repaired again for \$2,238, again for cracking. It didn’t last. It was noted between those two times that the courts should be replaced in the near future.

The same issues with Recreational Liability exist. Due to the nature and size of the cracks, no Discretionary Immunity insurance plan will be offered. Medford just did a full replacement of a court similar in size. (See estimate). Ashland is doing a fix and resurface on their courts. We had their contractor come and do an estimate. (Attached). This work can be done with just a budget reallocation and 3 estimates. The work could be accomplished prior to summer.

STAFF RECOMMENDATION

Put transfer of funds on next agenda. Get the Discretionary Immunity insurance coverage on the skate park. Do the resurfacing on the tennis courts prior to summer. Look for grant funding for a full upgrade on the skate park or engineer and fill in and go with above ground park.

DATE: 3-1-2016
 TO: The City of Talent, OR
 ATTENTION: Chance Metcalf
 PHONE: 541-535-1566
 EMAIL: cmetcalf@cityoftalent.org

FROM: Michael Thompson
 Tennis Sales Manager
 EMAIL: mthompson@beynonsports.com
 PHONE: 1-360-601-5402

RE: Chuck Roberts Park- Cost estimates to resurface two tennis courts

Beynon Sports Surfaces presents the following estimate, as requested, to resurface two tennis courts for the City of Talent, Oregon located at Chuck Roberts Park.

The repair of a court is ultimately the result of client expectations, and in most cases small cracks are simply patched and the courts are resurfaced. It is explained to the owner that the cracks will reappear and that yearly maintenance to reseal the small cracks will be necessary. Resurfacing your court every 7 to 10 years is recommended by California Product, the manufacturer of the Plexipave System.

In recent years products such as, Armor Crack Repair, has proven successful in hiding cracks on the court surface. Please see their web site www.armorcrackrepair.com, for more information. Beynon Sports would need to inspect the court

To completely eliminate the cracks an asphalt overlay, stone slip sheet overlay or pulverization overlay is required. This method essentially rebuilds the courts on top of the existing ones. Naturally this is the most expensive process.

Due to the condition of the asphalt and the amount of severe cracking on these aging asphalt courts Beynon Sports recommends rebuilding your courts using the pulverization asphalt overlay method or the stone slip sheet overlay. Either method would effectively rebuild the courts within the existing fence line, if the existing fence is acceptable to you, without incurring any demolition or removal costs.

1. TENNIS COURT RESURFACE

2 courts	Pressure wash the courts surface.	-
Approx. 1508 sq yds	Patch fill cracks and depressions	\$14,950.00
	Apply one coat of Acrylic Resurfacer	
	Apply three colorized fortified Plexipave.	
	Install game line stripping for two regulation tennis courts and four pickle ball courts.	
Price per linear ft.	Membrane crack repair- (Armor or Guardian)	\$17. Per lin. ft.
		<i>Y 500'</i> <i>\$ 8500</i>

Feel free to contact me with any questions regarding this bid. My contact information is located below.

GRAND TOTAL \$23,450.00

Best Regards,

Michael Thompson
 Tennis Sales Manager
 1-360-601-5402

Evergreen Skateparks



Evergreens Skateparks LLC
 5327 SE 69TH AVE
 PORTLAND, OR 97206

(503)807-0103
 evergreenskateparks@gmail.com
 evergreenskateparks.com

Estimate

Date	Estimate #
02/29/2016	1030
Exp. Date	

Address

City of Talent
 PO BOX 445
 Talent, OR 97540 USA

Activity	Quantity	Rate	Amount
• Design/Build new 12,000 square foot concrete skatepark			360,000.00
		Total	\$360,000.00

Evergreen Skateparks is committed to the highest quality work.

Accepted By _____ Accepted Date _____



Parks land acquisition fund		\$55,156
Tx for Splash Pad Phase 1 & 2.	-	\$10,000
Use for Tennis court repair	-	\$23,450
Use for short term skate park fix	-	\$
Tx remainder for Parks maintenance	-	\$21,706



citycounty insurance services
www.cisoregon.org

Discretionary Immunity: Making it Work

Mark Rauch, CIS General Counsel &
Scott Moss, CIS P/C Trust Manager

Too often cities and counties are missing out on an important defense against liability: **discretionary immunity**. This can be an especially important tool in tough economic times when local governments are simply unable to fund or staff important maintenance and other projects that might reduce exposure to risk.

For example, (and these are actual facts from a CIS claim in which the public body was found liable for the damage) a small city, with a small budget, has a sanitary sewer system that was installed about 80 years ago. The system has a 4 inch main. The city does a reasonable job of ongoing maintenance of its sewer lines, but is well aware the lines are both undersized and in poor condition. As a result, the lines tend to become plugged. The city's "policy" and practice has been to repair the system as it breaks down. However, there is no evidence this "policy" been formally adopted by action of the city council. The city lacks the funds to upgrade to the system. When the line becomes plugged through normal and foreseeable usage and backs up into houses causing damage, is the city liable? Under these facts, probably yes. But they likely could have avoided liability with a few simple (and cost free) steps to establish discretionary immunity.

Whenever a public body becomes aware of a hazard or condition that could potentially cause harm, there is arguably a duty to remedy the problem or face liability for resulting injuries. Often, in fact, the "notice" to the entity of such hazards comes by way of written safety recommendations from CIS risk management consultants. But the city may lack the funds to fix the problem or may have other needs they give a higher priority. If the problem is not fixed and there is an injury and claim, the safety recommendation (possibly now in the hands of the injured party's attorney through a public record or litigation discovery request) could actually aggravate the liability picture. Does that mean we should avoid making recommendations for fear they won't be complied with promptly? Not necessarily. Again, the best approach when circumstances don't allow immediate implementation of the recommendations might be steps to implement discretionary immunity.

What is “discretionary immunity”?

Public bodies historically were immune from liability altogether under the legal doctrine of “sovereign immunity” (“The King can do no wrong”). Oregon, like most states, has waived much of its sovereign immunity by passing a “Tort Claims Act” (OTCA), which provides the means and method for pursuing tort claims against public bodies. The OTCA also sets important conditions and limitations on public body liability, such as the 180 day notice requirement, caps on liability, and certain immunities, including discretionary immunity. Specifically, public bodies are immune from liability for:

“Any claim based upon the performance of or the failure to exercise or perform a discretionary function or duty, whether or not the discretion is abused.”
ORS 30.265(c).

In practice this immunity has not proved to be as sweeping as it might sound. Courts have been fairly strict in their interpretation. Nonetheless, the immunity is available and the published court decisions provide good counsel on what needs to be in place for the immunity to apply ... and it need not be that difficult in most cases.

What the courts have said.

The following is short list of legal principles from some of the key cases that well define the current state of discretionary immunity: (Citations are included for those wanting to read more.)

Timberlake v. Washington County In the face of limited funding for road maintenance, the county's Board of Commissioners passed a resolution adopting a road maintenance policy on June 22, 2004, that dictates how those limited resources would be allocated during the following year. That road maintenance policy provides that approximately two-thirds of the county's road maintenance funds are allocated to scheduled, routine maintenance based on a priority matrix set by the functional classification of roads, and the remaining third is allocated to responding to complaints, extreme weather (snow, ice, floods, and the like), and other unplanned emergencies requiring service.

Mosley v. Portland School Dist, 315 Or. 85 (1992)

A student sustained an injury during a fight. “District showed that decisions relating to number & location of security personnel within a school were responsibilities entrusted to the school district and the superintendent to the school principal, who was the responsible policy-making official within the school.”

Garrison v. Deschutes County, 334 Or. 264 (2002)

Patron fell into a “pit” at transfer station. County was able to show evidence that County Board delegated design and operational method to Public Works Director. Director demonstrated that alternatives were considered for budget and safety. Court granted immunity.

Miller v. Grants Pass Irrigation Dist, 297 Or. 312 (1984)

Negligent in protecting public, did not qualify because there was no alternatives, just a yes or no choice does not qualify.

McBride vs. Magnuson, 282 Or. 433 (1978)

Portland police took custody of child, did not qualify due to no clear policy and no choice among competing goals and priorities.

Stevenson v. State Dept of Transportation, 290 Or. 3 (1980)

Negligent design & maintenance of street light, did not qualify due to no clear policy on design or maintenance.

Donaca v. Curry County, 303 Or. 30 (1987)

Motorcycle – vehicle accident due to uncut vegetation, did not qualify due to lack of policy.

Little v. Wimmer, 303 Or. 580 (1987)

City failed to fix a non dangerous intersection, did not qualify because the City made a “non-decision”.

Lowirmore v. Dimmitt, 310 Or. 291 (1990)

County held liable for pursuit of officer. “Immunity will apply to decisions involving the making of policy, but not to routine decisions made by employees in the course of their day-to-day activities, even though the decision involves a choice among two or more courses of action.”

Sande v. City of Portland, 185 Or. App 262 (2002)

Plaintiff alleged negligence of police officer in failure to warn. Court ruled three important criteria for immunity:

- 1) Proper authority
- 2) Choice made through the exercise of judgment,
- 3) Public policy decision, not merely routine activities

John v. City of Gresham

Plaintiff was injured in crosswalk and brought claims against City for improper design and that because it was painted provided a false sense of security. City demonstrated Council delegated authority to two employees for sight, design, and engineering. Court allowed immunity for the sight, design, and engineering but not the painting of the crosswalk. The Court cited that City employee did not exercise discretion in paint because they used the adopted standards in Manual of Uniform Traffic Control Devices.

Practical steps to make it work.

While there is no clear set of instructions guaranteed to establish discretionary immunity, the case law provides guidance on key elements that should be considered.

The Oregon Tort Claims Act (ORS Chapter 30) allows public agencies to be subject to actions or suit for its torts. ORS 30.265 provides that public agencies, their officials and employees are immune from tort liability for “any claim based upon the performance of or the failure to exercise or perform a *discretionary* function or duty, whether or not the discretion is abused.” This provision, known as “discretionary immunity”, is a commonly used affirmative defense to tort claims for public entities.

In order to apply discretionary immunity four key elements must be present:

- Choice
- Policy
- Authority
- Why and How

Choice: The decision maker must have considered a variety of options and judge the merits of each option including factors such as safety, budget, time, scope, impact, etc.

Policy: The decision must be part of a plan or policy, not a routine, daily operational decision.

Authority: The decision maker must be a policy maker or have been delegated authority from a policy maker.

Why and How: The decision maker must do more than make the decision, they must document why they made the decision and how they made the decision.

We suggest you practice the **RISK** model of decision making in order to get the full benefit of discretionary immunity.

RISK

R

Recognize Who Has Decision Making Authority: Ask what policy maker has the authority to make this decision. Have they formally delegated that authority? Those with proper policy making decision authority should make the decision.

I

Identify alternatives and foreseeable consequences of the decision:

- What are the alternatives?
- Who is impacted by this decision?
- What is the scope/design/systems?
- What is the schedule?
- What other interests are competing for resources?
- What is the cost/budget?
- What are the risks? (to people, property, reputation, financial, operational, etc)
- What are the benefits?

S

Structure the Decision Making Process. A decision making system should be in place. The system should have documented authority from the elected officials, to top management, to managers and supervisors. Decision makers should be trained on the scope of their authority, the importance of identifying options and risk, and on documenting the how and why of the decision made.

K

Keep Records. Decision makers must keep records of the alternatives considered, the analysis of each alternative, why and how the decision was made, and by what authority they made the decision.

For a decision making risk matrix contact Scott Moss CIS P/C Trust Director at smoss@cisoregon.org

Policies Needing Discretionary Immunity

- Training
- Staff scheduling
- Sewer
- Infrastructure replacement, repair, maintenance
- Sidewalk
- Snow removal
- Weed control
- Intersections
- Cross walks
- Youth & Senior activities
- Red flag & consumer protection
- Pursuit
- & OTHERS

Decision Making Checklist for Discretionary Immunity

Do I have authority delegated to me by the City Council or City Manager to make this decision?

What are the alternatives?

What is the effectiveness of the alternatives?

Who is impacted by this decision?

What is the scope and schedule?

What is the budget? How does the budget impact the alternatives?

What are the competing interests?

What are the risks?

What are the benefits?

Given the above analysis what are the priorities?



City Council FY 2016 2nd Quarter Budget Report

December 2015

Department: Administration and Finance Primary Staff Contact: Denise Woodman *dfw*
Approval: Thomas J. Corrigan *TCorrigan* E-Mail: denise@cityoftalent.org

December completes the first half of the fiscal year and provides the data for the midyear budget review process. Department Heads are busy preparing budget projections for the remainder of this fiscal year as well as the next two upcoming fiscal years. All funds are within budget for this fiscal year as of December 2015.

Below is an overview of the City's general operating funds as of December 2015.

- **General Fund –**

- Property tax receipts begin to be received in November and the majority of Business License receipts will be received in December and January.
- Property tax receipts are consistent at 88% of the levy from FY2015 to FY2016.
 - 2014-15 Tax Levy \$938,956 2015-16 Tax Levy \$962,506
 - 2014-15 Property Tax \$833,670 2015-16 Property Tax \$851,015
- Building Permit revenue is at 73% of budget and Building Inspection Services fees are 57% of budget. Permits and inspection fees as of December are as follows:
 - FY15 Building Permits \$50,221 FY16 Building Permits \$72,714
 - FY15 Inspection Services \$39,013 FY16 Inspection Service \$47,473
- Depot Building – All spaces in the Depot Building were rented as of July 2015. Monthly rental rates were established to cover the utilities and maintenance of the building when all units are occupied. The City is also responsible for payment of the single meter utilities and the annual property tax assessment on the building as this building is rented to for-profit businesses.
 - FY15 Income \$3,186 FY16 Income \$9,616
 - FY15 Expenses \$7,555 FY16 Expenses \$7,684
 -
- Town Hall – The Town Hall serves as the Council Chambers, City Committee and Commission meeting place and a community rental space.
 - FY15 Income \$1,195 FY16 Income \$550
 - FY15 Expenses \$5,926 FY16 Expenses \$6,009

- 105 Market Street Building – The Historical Society rents the Old Library building located at 105 Market Street. Rent is \$100 per month plus utilities. The City is responsible for the general maintenance and repairs on the building and surrounding grounds. Because the Historical Society is a non-profit organization, the City does not pay property taxes on this building. The City Council also supported the Talent Historical Society with a donation of \$1,000 from the Council Discretionary Fund.
 - FY15 Income \$1,607 FY16 Income \$1,543
 - FY15 Expenses \$1,644 FY16 Expenses \$2,907

- Community Center – The Community Center Grand Opening took place in conjunction with the Harvest Festival. The first Community rentals took place in January. Expenditures for FY16 include information technology and phone infrastructure for the building along with miscellaneous supplies. The City became responsible for the utilities for the building in October 2015. An Energy Trust of Oregon grant of \$730 was received.
 - FY15 Income \$0 FY16 Income \$730
 - FY15 Expenses \$0 FY16 Expenses \$15,983

- **Parks Fund –**

- The Parks Fund has a steady revenue stream and a cyclical expenditure cycle with the seasonal operation of the parks. The Parks Fund main revenue source and summary of expenditures as of December are as follows:
 - FY15 Park Utility Fee \$53,959 FY16 Park Utility Fee \$53,780
 - FY15 Recreation Expense \$6,707 FY16 Recreation Expense \$1,952
 - FY15 Operating Expense \$65,033 FY16 Operating Expense \$47,134
 - FY15 CIP Transfers \$0 FY16 CIP Transfers \$0

- **Street Fund –**

- The Street Fund’s main revenue sources and maintenance expenditures as of December are as follows:
 - FY15 Motor Fuel Tax \$176,043 FY16 Motor Fuel Tax \$185,419
 - FY15 Street Utility Fee \$77,918 FY16 Street Utility Fee \$76,263
 - FY15 Operating Expense \$176,244 FY16 Operating Expense \$242,116
 - FY15 CIP Transfers \$198,650 FY16 CIP Transfers \$169,000

- **Water Fund –**

- Water revenue is based on consumption which can fluctuate from year to year with changes in the weather patterns. Water revenue and expenditures as of December are as follows:
 - FY15 Water Revenue \$758,512 FY16 Water Revenue \$751,760
 - FY15 Late Fees Assessed \$15,570 FY16 Late Fees Assessed \$15,020
 - FY15 Operating Expense \$477,095 FY16 Operating Expense \$508,091
 - FY15 Debt Service \$251,666 FY16 Debt Service \$249,941
 - FY15 CIP Transfers \$0 FY16 CIP Transfers \$50,000

**CITY OF TALENT
FY 2014 MID YEAR
BUDGET REVIEW
AS OF DECEMBER 31, 2015**

<u>Account Description</u>	<u>Year to Date</u>	<u>Budget Amount</u>	<u>Variance</u>	<u>% Expended to Date</u>	<u>% Remaining</u>
GENERAL FUND REVENUE					
BEGINNING FUND BALANCE	1,127,454	1,100,000	27,454	102%	-2%
REVENUE	1,402,053	2,435,700	-1,033,647	58%	42%
TOTAL GENERAL FUND REVENUE	2,529,507	3,535,700	-1,006,193	72%	28%
TOTAL GENERAL FUND REVENUE (exclude TURA Loan)	2,529,507	3,285,700	-756,193	77%	23%
GENERAL FUND EXPENDITURES					
<u>ADMINISTRATION DEPARTMENT</u>					
PERSONNEL SERVICES	206,348	446,500	240,152	46%	54%
MATERIALS & SERVICES	306,829	661,100	354,271	46%	54%
CAPITAL OUTLAY	170	1,500	1,330	11%	89%
TOTAL ADMINISTRATION DEPARTMENT	513,347	1,109,100	595,753	46%	54%
<u>CITY COUNCIL</u>					
PERSONNEL SERVICES	5,997	13,400	7,403	45%	55%
MATERIALS & SERVICES	3,100	13,150	10,050	24%	76%
CAPITAL OUTLAY	0	0	0	0%	100%
TOTAL CITY COUNCIL	9,097	26,550	17,453	34%	66%
<u>COMMISSIONS & COMMITTEES</u>					
MATERIALS & SERVICES	14,460	25,000	10,540	58%	42%
<u>COMMUNITY DEVELOPMENT DEPARTMENT</u>					
PERSONNEL SERVICES	115,008	242,250	127,242	47%	53%
MATERIALS & SERVICES	61,152	145,625	84,473	42%	58%
CAPITAL OUTLAY	861	3,000	2,139	29%	71%
TOTAL COMMUNITY DEVELOPMENT DEPARTMENT	177,021	390,875	213,854	45%	55%
<u>POLICE DEPARTMENT</u>					
PERSONNEL SERVICES	428,993	983,000	554,007	44%	56%
MATERIALS & SERVICES	152,492	245,600	93,108	62%	38%
CAPITAL OUTLAY	775	1,400	625	55%	45%
TOTAL POLICE DEPARTMENT	582,260	1,230,000	647,740	47%	53%
TOTAL GENERAL FUND EXPENDITURES	1,296,185	2,781,525	1,485,340	47%	53%
GENERAL FUND TRANSFERS	276,000	276,000	0	100%	0%
GENERAL FUND CONTINGENCY	0	576,750	576,750	0%	100%

**CITY OF TALENT
FY 2014 MID YEAR
BUDGET REVIEW
AS OF DECEMBER 31, 2015**

<u>Account Description</u>	<u>Year to Date</u>	<u>Budget Amount</u>	<u>Variance</u>	<u>% Expended to Date</u>	<u>% Remaining</u>
GENERAL FUND BUILDINGS					
<u>DEPOT BUILDING</u>					
REVENUE	9,616	20,000	10,384	48%	52%
EXPENDITURES	7,684	23,050	15,366	33%	67%
<u>TOWN HALL</u>					
REVENUE	550	1,000	450	55%	45%
EXPENDITURES	6,009	16,700	10,691	36%	64%
<u>105 MARKET STREET</u>					
REVENUE	1,543	3,800	2,257	41%	59%
EXPENDITURES	2,907	7,075	4,168	41%	59%
<u>COMMUNITY CENTER</u>					
REVENUE	0	2,500	2,500	0%	100%
EXPENDITURES	15,983	17,150	1,167	93%	7%
PARKS FUND REVENUE					
BEGINNING FUND BALANCE	22,959	15,500	-7,459	148%	-48%
REVENUE	59,293	116,500	57,207	51%	49%
TOTAL PARKS FUND REVENUE	82,252	132,000	49,748	62%	38%
PARKS FUND EXPENDITURES					
<u>RECREATION PROGRAMS</u>					
PERSONNEL SERVICES	0	0	0	0%	100%
MATERIALS & SERVICES	1,952	10,000	8,048	20%	80%
TOTAL RECREATION PROGRAMS	1,952	10,000	8,048	20%	80%
<u>PARKS MAINTENANCE</u>					
PERSONNEL SERVICES	29,422	75,500	46,078	39%	61%
MATERIALS & SERVICES	17,712	28,500	10,788	62%	38%
CAPITAL OUTLAY	0	500	500	0%	100%
TOTAL PARKS MAINTENANCE	47,134	104,500	57,366	45%	55%
PARKS FUND TRANSFERS	0	0	0	100%	0%
PARKS FUND CONTINGENCY	0	0	17,500	0%	100%

**CITY OF TALENT
 FY 2014 MID YEAR
 BUDGET REVIEW
 AS OF DECEMBER 31, 2015**

<u>Account Description</u>	<u>Year to Date</u>	<u>Budget Amount</u>	<u>Variance</u>	<u>% Expended to Date</u>	<u>% Remaining</u>
STREET FUND REVENUE					
BEGINNING FUND BALANCE	384,574	350,000	-34,574	110%	-10%
REVENUE	286,065	553,500	267,435	52%	48%
TOTAL STREET FUND REVENUE	670,639	903,500	232,861	74%	26%
STREET FUND EXPENDITURES					
PERSONNEL SERVICES	124,813	284,000	159,187	44%	56%
MATERIALS & SERVICES	116,907	237,000	120,093	49%	51%
CAPITAL OUTLAY	396	2,500	2,104	16%	84%
TOTAL STREET FUND EXPENDITURES	242,116	523,500	281,384	46%	54%
STREET FUND TRANSFERS	169,000	169,000	0	100%	0%
STREET FUND CONTINGENCY	0	211,000	211,000	0%	100%
WATER UTILITY FUND REVENUE					
BEGINNING FUND BALANCE	650,864	575,000	-75,864	113%	-13%
REVENUE	774,804	1,273,000	498,196	61%	39%
TOTAL WATER UTILITY FUND REVENUE	1,425,668	1,848,000	422,332	77%	23%
WATER UTILITY FUND EXPENDITURES					
PERSONNEL SERVICES	207,287	455,000	247,713	46%	54%
MATERIALS & SERVICES	289,743	488,900	199,157	59%	41%
CAPITAL OUTLAY	11,061	12,400	1,339	89%	11%
TOTAL WATER UTILITY FUND EXPENDITURES	508,091	956,300	448,209	53%	47%
WATER UTILITY FUND DEBT SERVICE	249,941	306,350	56,409	82%	18%
WATER UTILITY FUND TRANSFERS	50,000	50,000	0	100%	0%
WATER UTILITY FUND CONTINGENCY	0	535,350	535,350	0%	100%



City Council Accounts Payable Report

February 1 – February 29, 2016

Meeting Date:	March 16, 2016	Primary Staff Contact:	Denise Woodman <i>dfw</i>
Department:	Administration and Finance	E-Mail:	denise@cityoftalent.org
Approval:	Thomas J. Corrigan	Secondary Contact:	

Attached is the check register for February 1 – February 29, 2016 for your review. Miscellaneous reimbursements, Town Hall/Community Center deposits and Utility Billing credit balance refunds (STMP...) were issued on February 29th, checks numbered 27937 through 27948. Check number 27898 to Hart Insurance was canceled for vendor correction. See check number 27929 to City County Insurance Services. Other expenditures for this period include:

- National Heating and Air Conditioning – Servicer Room A/C unit replacement- \$3,699.00
- Central Oregon and Pacific Railroad – Front Street right of way easement, engineering review and application - \$3,000.00
- Asante Physician Partners – Police pre-employment health screening -\$667.00
- Lexipol LLC – Police policy manual and training bulletins subscription - \$2,950.00
- Medford Builders Exchange– Scanning service for building plans -\$1,650.00
- National Heating and Air Conditioning – Town Hall HVAC service and repair - \$511.00
- City County Insurance Services– Property liability insurance for Community Center - \$1,796.13
- Talent Urban Renewal – City portion of Civic Center Alley construction - \$79,000.00
- Tyler Technologies – Initial installment for Finance Software - \$16,452.00

If you see any items that you would like clarification on, please give me a call or send me an email.

Check Register - Summary-Supp.



Vendor : A1PAV001 To ZUMAR001
 Trans. Date : 01-Jan-2015 To 02-Mar-2016
 Check Date : 01-Feb-2016 To 29-Feb-2016
 Check No : All
 Batch No : All

Bank : Bank : 003 To 003
 Status : All
 Medium :
 M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Chq/Ref #	Check Date	Vendor	Vendor Name	Status	Batch	Medium	Amount
00317-0001	05-Feb-2016	ORREV002	OREGON DEPARTMENT OF REVENUE	Cleared	213	E	115.79
00317-0002	05-Feb-2016	UNITE002	UNITED STATES TREASURY PR TAX EFT	Cleared	213	E	351.25
00318-0001	16-Feb-2016	ORDOJ002	OREGON DEPT OF JUSTICE	Cleared	216	E	193.00
00318-0002	16-Feb-2016	ORPUB003	OREGON PUBLIC EMPLOYEES RETIREM	Cleared	216	E	8156.10
00318-0003	16-Feb-2016	ORREV002	OREGON DEPARTMENT OF REVENUE	Cleared	216	E	4909.38
00318-0004	16-Feb-2016	UNITE002	UNITED STATES TREASURY PR TAX EFT	Cleared	216	E	16023.54
00319-0001	29-Feb-2016	ORDOJ002	OREGON DEPT OF JUSTICE	Cleared	230	E	193.00
00319-0002	29-Feb-2016	ORPUB003	OREGON PUBLIC EMPLOYEES RETIREM	Cleared	230	E	8694.02
00319-0003	29-Feb-2016	ORREV002	OREGON DEPARTMENT OF REVENUE	Issued	230	E	4521.80
00319-0004	29-Feb-2016	OTEAM001	OREGON TEAMSTERS EMPLOYERS TRU	Issued	230	E	27875.08
00319-0005	29-Feb-2016	UNITE002	UNITED STATES TREASURY PR TAX EFT	Cleared	230	E	14762.54
27849	05-Feb-2016	ALLIE001	ALLIED ENVIORNMENTAL SERVICES LLC	Cleared	211	C	60.00
27850	05-Feb-2016	ALLIN001	ALL IN ONE RENTAL	Cleared	211	C	135.00
27851	05-Feb-2016	ALSCO001	ALSCO INC.	Cleared	211	C	397.30
27852	05-Feb-2016	ATTWI001	AT&T MOBILITY	Cleared	211	C	884.74
27853	05-Feb-2016	AVIST001	AVISTA UTILITIES	Cleared	211	C	1942.26
27854	05-Feb-2016	BUTLE001	BUTLER FORD INC.	Cleared	211	C	393.05
27855	05-Feb-2016	CHIEF001	CHIEF SUPPLY CORPORATION	Cleared	211	C	198.90
27856	05-Feb-2016	CITOT003	CITY OF TALENT	Cleared	211	C	23.37
27857	05-Feb-2016	COVAN001	COVANTA MARION INC.	Cleared	211	C	31.35
27858	05-Feb-2016	DONSL001	DONS LOCK LLC	Cleared	211	C	82.50
27859	05-Feb-2016	EXTRP001	EXTREME PRODUCTS / CHOUGH INC	Cleared	211	C	722.00
27860	05-Feb-2016	FLINT001	FLINT TRADING COMPANY INC	Cleared	211	C	576.23
27861	05-Feb-2016	HDFOW001	H.D. FOWLER COMPANY INC.	Cleared	211	C	217.54
27862	05-Feb-2016	JCROA001	JACKSON COUNTY ROADS	Cleared	211	C	2779.27
27863	05-Feb-2016	LAWEN003	LAW ENFORCEMENT TARGETS	Cleared	211	C	534.50
27864	05-Feb-2016	LESSC002	LES SCHWAB INC.	Cleared	211	C	999.57
27865	05-Feb-2016	LOCKW001	LOCKWOODS AUTOMOTIVE	Cleared	211	C	68.86
27866	05-Feb-2016	LTMME001	LTM MEDFORD INC	Cleared	211	C	192.93
27867	05-Feb-2016	METAL001	METAL MASTERS INC	Cleared	211	C	138.00
27868	05-Feb-2016	METRO001	METRO PRESORT INC.	Cleared	211	C	1086.99
27869	05-Feb-2016	NATIO006	NATIONAL HEATING AND AIR CONDITION	Cleared	211	C	3669.00
27870	05-Feb-2016	OFFIC001	OFFICEMAX CONTRACT INC.	Cleared	211	C	1306.47
27871	05-Feb-2016	RECOL001	RECOLOGY ASHLAND SANITARY SERVIK	Cleared	211	C	420.50
27872	05-Feb-2016	ROGUE003	ROGUE VALLEY SEWER SERVICES	Cleared	211	C	394.30
27873	05-Feb-2016	RVTD0001	ROGUE VALLEY TRANSPORTATION DIST	Cleared	211	C	48.00
27874	05-Feb-2016	STANL001	STANLEY CONVERGENT SECURITY SOL	Cleared	211	C	165.96
27875	05-Feb-2016	TALEN008	TALENT IRRIGATION DIST	Cleared	211	C	146.60
27876	05-Feb-2016	VERIZ001	VERIZON WIRELESS	Cleared	211	C	200.05
27877	16-Feb-2016	HRAVE001	HRA VEBA TRUST	Cleared	215	C	1320.00
27878	16-Feb-2016	NATIO004	NATIONWIDE RETIREMENT SOLUTION	Cleared	215	C	32.31
27879	16-Feb-2016	ORSAV001	VOYA-STATE OF OREGON PLAN	Cleared	215	C	780.00
27880	16-Feb-2016	TEAMS001	TEAMSTERS LOCAL 223	Cleared	215	C	884.00
27881	16-Feb-2016	VANTA001	VANTAGEPOINT TRANSFER AGENTS 30€	Cleared	215	C	1657.50

Check Register - Summary-Supp.



AP5100

Page : 2

Date : Mar 02, 2016

Time : 5:22 pm

Vendor : A1PAV001 To ZUMAR001
 Trans. Date : 01-Jan-2015 To 02-Mar-2016
 Check Date : 01-Feb-2016 To 29-Feb-2016
 Check No : All
 Batch No : All

Bank : Bank : 003 To 003
 Status : All
 Medium :
 M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Chq/Ref #	Check Date	Vendor	Vendor Name	Status	Batch	Medium	Amount
27882	17-Feb-2016	CENTR001	CENTRAL OREGON & PACIFIC RAILROAI	Issued	218	C	3000.00
27883	24-Feb-2016	ALSCO001	ALSCO INC.	Cleared	220	C	377.30
27884	24-Feb-2016	AMERI003	AMERICAN WATER WORKS ASSOC	Issued	220	C	355.00
27885	24-Feb-2016	AMERI006	AMERICAN PLANNING ASSOCIATION	Issued	220	C	215.00
27886	24-Feb-2016	ARCHI001	ARCHIES NU WAY ROUTE SERVICE	Issued	220	C	33.99
27887	24-Feb-2016	ASANT002	ASANTE PHYSICIAN PARTNERS	Issued	220	C	667.00
27888	24-Feb-2016	BANKO002	BANK OF AMERICA	Cleared	220	C	324.00
27889	24-Feb-2016	BUTLE001	BUTLER FORD INC.	Cleared	220	C	104.00
27890	24-Feb-2016	CARET001	CARETAKERS PEST CONTROL	Issued	220	C	80.00
27891	24-Feb-2016	CENTR002	CENTRAL EQUIPMENT CO INC.	Cleared	220	C	474.89
27892	24-Feb-2016	CHART001	CHARTER COMMUNICATIONS	Issued	220	C	87.99
27893	24-Feb-2016	CHEVR001	CHEVRONTEXACO CARD SERVICES	Issued	220	C	21.14
27894	24-Feb-2016	DMVSE001	DRIVER AND MOTOR VEHICLE SERVICE	Issued	220	C	30.00
27895	24-Feb-2016	DMVSE001	DRIVER AND MOTOR VEHICLE SERVICE	Issued	220	C	11.50
27896	24-Feb-2016	ELWOO001	ELWOOD STAFFING SERVICES INC.	Cleared	220	C	262.26
27897	24-Feb-2016	GROUN001	GROUNDWATER SOLUTIONS INC	Issued	220	C	209.75
27898	24-Feb-2016	HARTI001	HART INSURANCE / BOB HART INSURAN	Cancelled	220	C	1796.13
27898	24-Feb-2016	HARTI001	HART INSURANCE / BOB HART INSURAN	Cancelled	221	C	-1796.13
27899	24-Feb-2016	HDFOW001	H.D. FOWLER COMPANY INC.	Cleared	220	C	1073.61
27900	24-Feb-2016	HOMED001	HOME DEPOT CREDIT SERVICES	Cleared	220	C	415.83
27901	24-Feb-2016	HUNTE001	HUNTER COMMUNICATIONS INC	Cleared	220	C	1370.09
27902	24-Feb-2016	JCPLA001	JACKSON COUNTY PLANNING AND DEVI	Cleared	220	C	1189.73
27903	24-Feb-2016	JOHNN001	JOHNNY CAT INC.	Cleared	220	C	324.75
27904	24-Feb-2016	LESSC002	LES SCHWAB INC.	Cleared	220	C	24.06
27905	24-Feb-2016	LEXIP001	LEXIPOL LLC	Cleared	220	C	2950.00
27906	24-Feb-2016	LTMME001	LTM MEDFORD INC	Cleared	220	C	345.74
27907	24-Feb-2016	MAILT001	MAIL TRIBUNE ADVERTISING	Issued	220	C	553.21
27908	24-Feb-2016	MEDFO004	MEDFORD BUILDERS EXCHANGE	Cleared	220	C	1650.00
27909	24-Feb-2016	NATIO006	NATIONAL HEATING AND AIR CONDITION	Cleared	220	C	511.00
27910	24-Feb-2016	NEILS001	NEILSON RESEARCH CORP.	Issued	220	C	241.00
27911	24-Feb-2016	NORTO001	NORTON LUMBER	Cleared	220	C	74.72
27912	24-Feb-2016	OFFIC001	OFFICEMAX CONTRACT INC.	Issued	220	C	391.06
27913	24-Feb-2016	ORCON001	OREGON DEPT OF CONSUMER & BUSIN	Cleared	220	C	196.29
27914	24-Feb-2016	PACIF001	PACIFIC POWER	Cleared	220	C	8298.39
27915	24-Feb-2016	PATHW001	PATHWAY ENTERPRISES INC.	Cleared	220	C	1118.86
27916	24-Feb-2016	PHOEN003	PHOENIX AUTO PARTS	Issued	220	C	50.03
27917	24-Feb-2016	PITNE001	PITNEY BOWES	Issued	220	C	237.11
27918	24-Feb-2016	RECOL001	RECOLOGY ASHLAND SANITARY SERVIK	Issued	220	C	291.25
27919	24-Feb-2016	RESER001	RESERVE ACCOUNT	Issued	220	C	1500.00
27920	24-Feb-2016	RHENG001	RH2 ENGINEERING INC.	Cleared	220	C	1170.00
27921	24-Feb-2016	ROGUE005	ROGUE VALLEY COUNCIL OF GOVERNMENT	Cleared	220	C	12826.79
27922	24-Feb-2016	ROGUZ001	ROGUE SHRED LLC	Issued	220	C	106.35
27923	24-Feb-2016	SPEER001	SPEER HOYT LLC	Cleared	220	C	3312.00
27924	24-Feb-2016	STANL001	STANLEY CONVERGENT SECURITY SOL	Issued	220	C	165.96

Check Register - Summary-Supp.



Vendor : A1PAV001 To ZUMAR001
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Chq/Ref #	Check Date	Vendor	Vendor Name	Status	Batch	Medium	Amount
27925	24-Feb-2016	USBAN004	U.S. BANK CORPORATE PAYMENT SYST	Issued	220	C	2344.88
27926	24-Feb-2016	CITYC001	CITY COUNTY INSURANCE SERVICES	Cleared	222	C	1796.13
27927	29-Feb-2016	AFLAC001	AFLAC	Issued	231	C	1253.78
27928	29-Feb-2016	JCTRE001	JACKSON COUNTY TREASURER	Issued	231	C	122.00
27929	29-Feb-2016	NATIO004	NATIONWIDE RETIREMENT SOLUTION	Issued	231	C	32.31
27930	29-Feb-2016	ORREV001	OREGON DEPT OF REVENUE: CRIMINAL	Issued	231	C	498.00
27931	29-Feb-2016	ORSAV001	VOYA-STATE OF OREGON PLAN	Issued	231	C	780.00
27932	29-Feb-2016	STAND001	STANDARD INSURANCE CO	Issued	231	C	1060.90
27933	29-Feb-2016	STAND001	STANDARD INSURANCE CO	Issued	231	C	12.00
27934	29-Feb-2016	TALEN021	TALENT URBAN RENEWAL AGENCY	Cleared	231	C	79000.00
27935	29-Feb-2016	TYLER001	TYLER TECHNOLOGIES	Issued	231	C	16452.00
27936	29-Feb-2016	VANTA001	VANTAGEPOINT TRANSFER AGENTS 30€	Issued	231	C	1657.50
27937	29-Feb-2016	ARCHS001	ARCHER, SARAH	Issued	232	C	60.00
27938	29-Feb-2016	CUBSC110	CUB SCOUT PACK #110	Issued	232	C	100.00
27939	29-Feb-2016	LEFEK001	LEFEVER, KRISTINA	Issued	232	C	100.00
27940	29-Feb-2016	MALCC001	MALCOLM, CAROL	Issued	232	C	100.00
27941	29-Feb-2016	MOULD001	MOULIN, DAN	Issued	232	C	60.00
27942	29-Feb-2016	ROGUC001	ROGUE CLIMATE	Issued	232	C	100.00
27943	29-Feb-2016	SLAYR001	SLAYTON, ROBERT	Issued	232	C	23.75
27944	29-Feb-2016	STMP001437	KLUBER, KIMBERLY	Issued	232	C	37.24
27945	29-Feb-2016	STMP001438	SUNCREST HOMES	Issued	232	C	20.35
27946	29-Feb-2016	STMP001439	HARMAN, JOHANNA	Issued	232	C	37.78
27947	29-Feb-2016	STMP001440	CLEARVIEW RESIDENTIAL DEVELOPMEI	Issued	232	C	59.61
27948	29-Feb-2016	SUNCR002	SUNCREST HOMES	Issued	232	C	500.00

Total Computer Paid :	<u>175,338.93</u>	Total EFT PAP :	<u>85,795.50</u>	Total Paid :	<u>261,134.43</u>
Total Manually Paid :	<u>0.00</u>	Total EFT File Transfer :	<u>0.00</u>		

TOGETHER FOR TALENT
December 8, 2015
City Hall

Present: Charles Roome, Cynthia Care, Sharon Anderson, Dolly Warden, Dorian Hasting and Christina Collins, Council liaison, Guests: Mayor Stricker and Rianna Sheree.

Minutes: Approved as written

Agenda: Our regular agenda was waived so that we could devote the time to hearing from Mayor Stricker about her interest in changing the authority and scope of the committee. She explained that our committee was authorized by resolution and mission description which didn't give us much weight. She would like to see us be a recommending body to the council with a broader mission encompassing sustainability. The decision is ours but if we decide we want to continue as is, she would set up a separate Sustainability Committee that our committee would likely fall under. We decided to vote at our next meeting in January and share our thoughts with each other via email in the interim.

Goals: We will review in detail in January

Announcements:

Rogue Climate Community meeting is this Thursday, December 10 and the Children's Gift Shop is this Saturday, December 12 at the Friends Church.

The Oregon Heritage Tree Program is looking for nominations for trees in our area. Nancy Appling of Ashland is the chair. Send any suggestions to Sharon.

The city is planning to recognize any and all volunteers at a celebration tentatively scheduled for late January or early February at the Community Center. The planning committee is composed of Charles Roome, Ron Hodgdon, Melissa Huhtala, Sharon Anderson, and Mayor Stricker. Send names of individual volunteers to add to the list of invitees to Sharon or Charles.

Next meeting's agenda: Goal review
Vote on future of our committee

Submitted by Sharon C Anderson, Secretary



_____, Charles Roome, Chair

TOGETHER FOR TALENT MEETING MINUTES

JANUARY 5 2016

CITY HALL CONFERENCE ROOM

Present: Members Charles Roome, Cynthia Care, Elizabeth Zwick, Dorian Hastings, Sharon Anderson, and Dolly Warden, Council liaison Christina Collins, Guests, Jim Thompson and Tia Alexander

November minutes were approved as written.

Question: Shall we change of status of the committee to become a recommending body aka Sustainability Commission as proposed by the Mayor? Each member gave his or her viewpoint, most felt that there were benefits to the change even if they may not want to participate in the new committee/commission. Dolly pointed out that sustainability was already included in our authorizing resolution. The vote was 4 in favor and 2 against. The next step will be developing an ordinance and bylaws to submit to the council. Charles and Christina will meet with Mayor Stricker to work out the details. (Update: Action on hold pending City Council approval of goals)

Announcements

Sharon announced that the Rogue Climate Talent will be meeting Thursday, January 14 at 6 at the Community Center.

Liz introduced Tia Alexander who has been working on her Senior project with her. She's put in over 40 hours planting and developing signage for Wagner Creek Park and potting, weeding, and mulching at the Community Tree Nursery.

Subcommittee Reports

Bee City

Dolly reported that they have scheduled a forum on Integrated Pest Management for March 5 at 10 at the library hosted by the Talent Garden Club.

Trails

Elizabeth reported on the potential for a trail near Bear Creek as a result of the transfer of property to city. She would like assistance in assessing the area.

Waste Reduction

Sharon reported that an ordinance to ban the use of Styrofoam by food vendors

has been presented to the city council.

Friends of Trees

Sharon and Elizabeth reported that a shed for the nursery is being built but needs wood bracing to stand the high winds that come through the area. Almost all of the area is now mulched. We could use more cardboard.

Friends of Wagner Creek

Cynthia reported that they now have inclusion of a representative from the Native Fish Society on their team.

Forums

Charles reported that he's planning two forums, one on Map Your Neighborhood Disaster Preparedness this spring and one on House Fire Prevention in conjunction with the Fire Department later on in the year.

Other

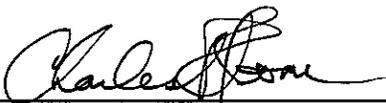
We feel we need to create our own calendar of events so we can all track and plan events throughout the year. We also need to advise Melissa of events so she can put them on the city calendar.

Next meeting agenda

Next Steps for our transition
Goal review?
Committee Calendar

The meeting will be Tuesday, February 2 at the City Hall.

Submitted by
Sharon Anderson, Secretary



Charles Roome, Chair

Paul Hadella
2/17/2016

Minutes
Parks and Recreation Commission Meeting,
January 13, 2016 - 6:30 PM – City Hall, City of Talent

- I) **Call to Order/ Roll Call** – Commissioner Paul Hadella (Chair) called the meeting to order. Present at Roll Call were Commissioners: Gordon Mobley, Kittie Harrison, Linda Heerema and applicant for Parks & Recreation Commissioner position; Jenica Faye. Not present City Council Liaison, Mayor, Darby Stricker, and City Manager Tom Corrigan.
- II) **Consent Calendar** – Minutes from the December minutes were reviewed. Amendments necessary. **Motion made to accept minutes** with amendments made by Heerema and seconded by Mobley. Motion approved by commission.
- III) **Public Comment** – Talent’s Bee City USA advocates, Dolly Warden and Jim Thompson, of 255 Clover Rd Talent, OR, asked the Commission to consider an Integrated Pest Management policy. Commission recommended they talk to Mayor.
- IV) **Staff Park Report and Financial Report** - None

V) **New Business -**

A. Consider reappointment of Paul Hadella to Parks and Recreation Commission

Motion made to recommend: City Council appoint Paul Hadella to Park Commission. Motion made by Commissioner Heerema, seconded by Commissioner Harrison. Motion approved by commission.

B. Consider appointment of Jenica Faye to Commission. **Motion was made to recommend:** City Council appoint Jenica Faye to Parks and Rec. Commission. Motion made by Commissioner Heerema. Seconded by Commissioner Mobley. Motion approved by commission.

C. Consider recommendations regarding tennis court resurfacing at Chuck Roberts Park. Moved to next agenda.

D. Consider report from Public Relations subcommittee regarding Parks and Rec. website and informational material. In Progress. Subcommittee will continue to work on parks map for Talent. Moved to next agenda.

E. Discuss Emergency Preparedness. Talked about working with Parks and Rec. to provide disaster awareness program for Talent residents. Needs further review. Moved to next agenda.

F. Review City Ordinance prohibiting smoking and tobacco use in City Parks. **Motion made to recommend:** adaptation of City Ordinance Prohibiting Smoking and Tobacco use in City Parks. Motion made by Commissioner Heerema. Seconded by Commissioner Mobley. Motion approved by commission.

VI) **Ongoing Business -**

A. Discuss Sumer Recreation Program 2016. Moved to next agenda

B. Discuss reallocating Summer Recreation Program funding to parks maintenance funding.
Moved to next agenda.

VII) Council Liaison Report – None

VIII) Committee Reports – None

IX) TNR Suggestions – None

X) Other – None

XI) Next Month's Agenda – Tennis Court Resurfacing. Public Relation Subcommittee. Emergency Preparedness. Summer Recreation Program. Reallocating Funding.

XII) Adjournment – 8:30 pm

Minutes submitted by Kittie Harrison

Paul Hadella
3/10/2016

Minutes
Parks and Recreation Commission Meeting,
February 10, 2016 - 6:35 PM – City Hall, City of Talent

- I) **Call to Order/ Roll Call** – Commissioner Paul Hadella (Chair) called the meeting to order. Present at Roll Call were Commissioners: Gordon Mobley, Kittie Harrison, Lyn Heerema, and Jenica Faye. Present were City Council Liaison, Mayor, Darby Stricker.
- II) **Consent Calendar** – Minutes from the January minutes were reviewed. **Motion** to accept minutes made by Commissioner Heerema and seconded by Commissioner Mobley to approve. Motion approved by commission.
- III) **Public Comment** – None.
- IV) **Staff Park Report and Financial Report** – None.

V) **New Business:**

A. **Mayor, Darby Stricker** talked to the commission on the financial dilemma the Parks and Recreation Summer Program is having. Possible solutions could be:

- a) Giving up the program entirely reallocating funding to parks maintenance.
- b) Rewriting the Ordinance to accommodate Summer Events.
- c) Challenging City Council to preserve the program.

B. Capital Improvements FY 2016:

Motion to recommend to City Council the following five items funded as capital improvements for Talent Parks:

- a) Tennis Court Resurface
- b) Completion of Chuck Roberts Trail
- c) Skateboard Repair/Resurface
- d) Set Up Disk Golf Stations in Lynn Newbry Park
- e) Shade Comforts over playground area in Talent Commons

Motion made by Commissioner Faye. Seconded by Commissioner Mobley. Motion approved by commission.

VI) **Ongoing Business -**

- A. **Consider recommendations from Public Relations subcommittee regarding Parks and Rec website and informational material.** Commissioner Heerema distributed a draft of parks map and guide, which the Commission reviewed.
- B. **Discuss 2016 Summer Recreation Program.** Commission decided it will prepare a presentation for the first City Council meeting in March. The presentation will explain the Commission's recommendations for a series of community events this summer, similar to last summer's events.
- C. **Discuss reallocating Summer Recreation Program funding to parks maintenance funding.** Commission decided to put the option of rewriting the city ordinance regarding Summer Recreation Program funding and parks maintenance funding on next month's agenda. Mayor stated that she would announce this issue in the Flash so that the public is informed and invited to attend next month's meeting to comment.

VII) **Council Liaison Report** – None

VIII) Committee Reports – None

IX) TNR Suggestions – None.

X) Other – None

XI) Agenda –

XII) Adjournment – 8:40 pm

Minutes submitted by Kittie Harrison



City Council Agenda Report

Agenda Item- CIP Project Allocation for Tennis Courts

Meeting Date:	March 16, 2016	Primary Staff Contact:	Denise Woodman <i>dfw</i>
Department:	Finance/Administration	E-Mail:	denise@cityoftalent.org
Staff Approval:	Thomas J. Corrigan	Secondary Contact:	

Issue before the Council:

The Parks Commission has requested funding estimated at \$23,450 for the resurfacing of the Chuck Roberts Park Tennis Courts. The City Manager would like to move Parks Fund allocation within the Capital Improvement Fund as outlined below.

- Reallocate \$24,000 from Parks Land Acquisition to Tennis Court Resurfacing

Staff Recommendation:

Staff recommends reallocating Park Land Acquisition funds to the Tennis Court Resurfacing within the Capital Improvement Fund for Chuck Roberts Park improvements.

Background:

Parks funding has been set aside over time for the purchase of additional park lands. There is \$45,156 set aside in Park Land Acquisition after Council approved reallocation of \$10,000 to the Splash Pad at the March 2, 2016 meeting.

Council Options:

Council may approve, deny or modify this request.

Potential Motions:

Consensus Approval

Attachments:

None

